

A regular meeting of the Lysander Town Board was held at 7:00 p.m. on January 28, 2013 at 8220 Loop Road, Baldwinsville, New York.

**MEMBERS PRESENT:** John A. Salisbury, Supervisor  
Melinda Shimer, Councilor  
Andrew O. Reeves, Councilor  
Russ W. Johnson, Councilor

**MEMBERS ABSENT:** Arthur C. Levy, Councilor

**OTHERS ATTENDING:** Anthony P. Rivizzigno, Town Attorney; Al Yager, Town Engineer; David Rahrle, Town Comptroller; Eugene Dinsmore, Highway Superintendent; Ann Smiley, Parks and Recreation Director; Dan Boccardo, Dog Control Officer; Hugh Kimball, member of the Planning Board; Lisa Dell, Town Clerk, Pac-B and several residents.

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**APPROVAL OF MINUTES**

**RES. #19/2013** Motion by Johnson, Second by Shimer

**RESOLVED** that the minutes from the regular Town Board meeting of October 22, 2012, November 8, 2012, November 26, 2012, December 17, 2012 and January 3, 2013 be approved.

**VOTE:**

Supervisor Salisbury	Aye	Councilor Shimer	Aye
Councilor Reeves	Aye	Councilor Johnson	Aye

**All Ayes, Motion Carried and Adopted**

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**TOWN BOARD COMMENTS**

None

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**SUPERVISOR COMMENTS**

None

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**DEPARTMENT HEAD REPORTS**

**Parks and Recreation:**

**Ann Smiley** presented to the Board the Parks and Recreation Annual Report. The report is attached to these minutes.

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**CITIZEN COMMENTS ON AGENDA ITEMS**

None

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**OLD BUSINESS**

None

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**NEW BUSINESS**

**RESIGNATION**  
**CODE ENFORCEMENT OFFICER**

**RES. #20/2013** Motion by Johnson, Second by Shimer

**RESOLVED** to accept the resignation of Owen J. Densk, effective February 7, 2013. Owen has been employed with the Town since January 19, 1996.

**VOTE:**

Supervisor Salisbury	Aye	Councilor Shimer	Aye
Councilor Reeves	Aye	Councilor Johnson	Aye

**All Ayes, motion carried and adopted.**

**RESIGNATION**  
**ASSESSOR'S OFFICE**

**RES. #21/2013 Motion** by Shimer, Second by Reeves

**RESOLVED** to accept the resignation of Sheila A. Bohemier, effective February 1, 2013. Sheila has been employed with the Town since September 16, 2002.

**VOTE:**

Supervisor Salisbury	Aye	Councilor Shimer	Aye
Councilor Reeves	Aye	Councilor Johnson	Aye

**All Ayes, motion carried and adopted.**

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**WHISPERING OAKS SEWER DISTRICT IMPROVEMENT PROJECT**  
**APPROVAL TO SIGN**  
**ENGINEERING SERVICES AGREEMENT**

**RES. #22/2013 Motion** by Reeves, Second by Shimer

**RESOLVED** to authorize the Supervisor to sign the engineering services agreement amendment #7 for the Whispering Oaks Sewer District Improvements Project with Barton & Loguidice in the amount of \$ 14,000 to cover additional construction inspection time, contract administration time and project grant closeout. All but \$1,300 of this agreement, which is reserved for project close-out, would be to reimburse Barton & Loguidice for services that have already been completed, which were above and beyond previously approved scopes of service.

**VOTE:**

Supervisor Salisbury	Aye	Councilor Shimer	Aye
Councilor Reeves	Aye	Councilor Johnson	Aye

**All Ayes, motion carried and adopted.**

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**AMENDMENT TO ORGANIZATIONAL MEETING**  
**SALARIES**

**RES. #23/2013 Motion** by Shimer, Second by Johnson

**RESOLVED** to correct the salary listed at the Organizational Meeting for the Highway Superintendent Eugene Dinsmore from \$55,677 to \$55,000.

**VOTE:**

Supervisor Salisbury	Aye	Councilor Shimer	Aye
Councilor Reeves	Aye	Councilor Johnson	Aye

**All Ayes, motion carried and adopted.**

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**APPROVAL OF TRANSFER**  
**SALES TAX SAVINGS ACCOUNT**

**RES. #24/2013 Motion** by Reeves, Second by Shimer

**RESOLVED** to authorize the Town Supervisor and Town Comptroller to transfer funds from the Sales Tax savings account as needed.

**VOTE:**

Supervisor Salisbury	Aye	Councilor Shimer	Aye
Councilor Reeves	Aye	Councilor Johnson	Aye

**All Ayes, motion carried and adopted.**

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**APPROVAL OF BUDGET TRANSFERS**

**RES. #25/2013 Motion** by Johnson, Second by Shimer

**RESOLVED** to approve the attached 2012 Budget Transfers as submitted by the Town Comptroller.

**VOTE:**

Supervisor Salisbury	Aye	Councilor Shimer	Aye
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***Lysander Town Board regular meeting***  
**January 28, 2013**

All Ayes, motion carried and adopted.

**PROCUREMENT POLICY  
AMENDMENT**

**RES. #26/2013 Motion** by Johnson, Second by Reeves

**RESOLVED** to amend the Procurement Policy section “C” concerning Professional Services to read: The procurement of professional services is subject to solicitation of written proposals or quotes before securing services. The Town Board has the discretion to determine if it is economically reasonable to request quotes or bids. The Town Board should approve any written agreements with each professional service provider that clearly stipulates the contract period, the services to be provided, and the basis for compensation.

**VOTE:**

Supervisor Salisbury	Aye	Councilor Shimer	Aye
Councilor Reeves	Aye	Councilor Johnson	Aye

All Ayes, motion carried and adopted.

**LYSANDER ICE RINK  
APPROVAL FOR PROFESSIONAL SERVICES PROPOSAL**

**RES. #27/2013 Motion** by Reeves, Second by Shimer

**RESOLVED** to authorize the Supervisor to sign a proposal for professional services in the amount of \$3,200 with Davis Mechanical Service, Inc., for a mechanical evaluation of the Town of Lysander Ice Rink.

**VOTE:**

Supervisor Salisbury	Aye	Councilor Shimer	Aye
Councilor Reeves	Aye	Councilor Johnson	Aye

All Ayes, motion carried and adopted.

*Prior to voting on the resolution, Supervisor Salisbury presented a report on a recent study of the ice rink. The report is attached to these minutes.*

**TOWN HALL  
APPROVAL FOR PROFESSIONAL SERVICES FOR REQUEST FOR PROPOSAL  
NEW BUILDING SECURITY SYSTEM**

**RES. #28/2013 Motion** by Johnson, Second by Shimer

**RESOLVED** to authorize the Supervisor to sign a proposal for professional services in the amount of \$1,400 with Chuck Padula System Design & Consulting to prepare technical specifications to be included in a Request for Proposal to install a new Town Office Building security, access control and closed circuit television (CCTV) system.

**VOTE:**

Supervisor Salisbury	Aye	Councilor Shimer	Aye
Councilor Reeves	Aye	Councilor Johnson	Aye

All Ayes, motion carried and adopted.

**HIGHWAY DEPARTMENT  
APPOINTMENT OF PART TIME LABORER**

**RES. #29/2013 Motion** by Reeves, Second by Shimer

**APPROVE** the Highway Superintendent’s appointment of Tony Albanese as an additional part time laborer in the Highway Department at the hourly rate of \$13.54.

**VOTE:**

Supervisor Salisbury	Aye	Councilor Shimer	Aye
Councilor Reeves	Aye	Councilor Johnson	Aye

All Ayes, motion carried and adopted.

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**APPROVAL OF INSURANCE PROPOSAL**  
**EASTERN SHORE ASSOCIATES**

**RES. #30/2013 Motion** by Shimer, Second by Reeves

**RESOLVED** to accept the insurance proposal dated January 10, 2013, from Eastern Shore Associates for NYMIR Property & Casualty Quotation in the amount of \$47,929.68, which is \$1,758.00 less than the premium from last year, and the coverage is more complete for public officials and the same for all else.

**VOTE:**

Supervisor Salisbury	Aye	Councilor Shimer	Aye
Councilor Reeves	Aye	Councilor Johnson	Aye

**All Ayes, motion carried and adopted.**

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**OTHER BUSINESS**

**EXECUTIVE SESSION**

**RES. #31/2013 Motion** by Johnson, Second by Reeves

**RESOLVED** to adjourn to executive session to discuss matters relating to pending contracts and personnel matters.

**VOTE:**

Supervisor Salisbury	Aye	Councilor Shimer	Aye
Councilor Reeves	Aye	Councilor Johnson	Aye

**All Ayes, motion carried and adopted.**

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**RECOGNITION OF CITIZENS**

**Councilor Reeves introduced Dan Boccardo, newly appointed Dog Control Officer, to the audience.**

**Jim Muscatello, Country Lane**, addressed the Board, identified himself as a Board member of the Greater Baldwinsville Ice Arena (GBIA) and wanted to relay some positive information to the Board about the ice arena. Mr. Muscatello then provided the following information:

- The GBIA has invested almost approximately \$250,000 dollars into the facility to keep the facility running.
- The GBIA tries to maximize "dead" ice time with a variety of other programs.
- 300 to 400 local families utilize the rink.
- Syracuse Figure Skating club are prime users of the ice.
- A teen night is held every Friday with 60 to 70 youths participating.
- People who use the rink from out of the area spend money locally at hotels, restaurants.

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**ADJOURNMENT**

At 7:46 p.m. The Board moved to Executive Session and returned at 8:25 p.m. No action was taken.

At 8:25 p.m. a motion was made by Councilor Reeves, second by Councilor Johnson to adjourn the meeting. Motion Carried.

This is a true and complete recording  
of the action taken at this meeting.

Lisa Dell, Town Clerk