

**LYSANDER TOWN BOARD MEETING
8220 LOOP ROAD
BALDWINSVILLE, NEW YORK
Thursday, January 16, 2020
Work Session 6:00 PM- Auditorium
Regular Meeting 7:00 PM- Auditorium
DRAFT AGENDA
Subject to Change
Updated: Thursday, January 16, 2020 10:00 AM**

Work Session:

Fees in Lieu of Parkland PUD
Local Law to revise Solar Farm Code Decommissioning Securities Language
Storage Tank Environmental Liability insurance

Regular Meeting:

- 1. CALL TO ORDER**
 - 2. PLEDGE OF ALLEGIANCE**
 - 3. CITIZENS COMMENTS (5 minute maximum) REGARDING AGENDA ITEMS AND TOWN BUSINESS ONLY (NO PERSONNEL OR POLITICAL ISSUES)**
 - 4. TOWN BOARD COMMENTS**
 - 5. SUPERVISOR COMMENTS**
 - 6. ADOPTION OF MINUTES - January 2, 2020**
 - 7. DEPARTMENT HEAD REPORTS**
 - 8. REGULAR AGENDA ITEMS**
- A. Motion made by _____ seconded by _____** to authorize Tim Wolsey, Code Enforcement Officer and William Logan, Code Enforcement Clerk to attend the 15th Annual Educational Conference, April 7 – 9 at the Holiday Inn in Liverpool, New York. The cost of the conference is \$360 per person (meals included). Mileage will be reimbursed accordingly.
- B. Motion made by _____ seconded by _____** to authorize the Town of Lysander to hold a public hearing to hear citizens for or against the 2020 Fire Protection Agreement by and between the Town Board of the Town of Lysander and Enterprise Fire Company No. 1 (West Phoenix Fire Protection Agreement) on Thursday, February 6, 2020 at 7:00 PM in the Auditorium of Lysander Town Hall and to authorize the Town Clerk to advertise for same.
- C. Motion made by _____ seconded by _____** to approve Tony Burkinshaw, Parks and Recreation Supervisor, as the designated authorized signer on the Parks and Recreation checking account.
- D. Motion made by _____ seconded by _____** to set the non-bargaining unit employees and Elected Officials rate of insurance contribution at 12% of the monthly premium effective January 1, 2020.

E. Motion made by _____ seconded by _____ to adopt the following updates to the Employee Handbook:

Section 509 - Time off to Vote and
Section 807 - Reproductive Health Decision Making

F. Motion made by _____ seconded by _____ to declare the 2014 X Mark Mower surplus to be sold at auction with a \$2,500 reserve.

G. Motion made by _____ seconded by _____ to adjust the salary for Mary Lathrop, Laborer, in the Parks and Recreation Department, from \$20.70 to \$16.62 per hour per the bargaining union contract.

H. Motion made by _____ seconded by _____ to add James Lee, Laborer, in the Parks and Recreation Department, at a rate of \$16.62 per hour per the bargaining union contract.

I. Motion made by _____ seconded by _____ to appoint Christopher Wall, Security (as needed) at a rate of \$40.00 per hour effective January 1, 2020.

J. Motion made by _____ seconded by _____ to authorize the purchase of 18 Lenovo Think Center M725s desk top computers and monitors off of the NYS OGS Bid in the amount of \$640 each.

K. Motion made by _____ seconded by _____ to authorize the purchase of 1 Hewlett Packard ProDesk 400 desk top computer and 2 monitors off the NYS OGS Bid in the amount of \$1,395.78.

L. Motion made by _____ seconded by _____ to authorize Supervisor Wicks and Councilor Kudaruskas to attend the Association of Towns 2020 Annual Meeting and Training School February 16-18, in New York City. The cost of the hotel is \$299 per night, and the cost of the conference is \$150 per person. Travel costs and meals will be reimbursed accordingly.

M. Motion made by _____ seconded by _____ to authorize the Supervisor to spend up to \$5,000 on office equipment.

9. NEW BUSINESS (BOARD MEMBERS)

10. EXECUTIVE SESSION (if needed)

11. ADJOURNMENT

CITIZENS COMMENTS

Rules of Procedure

Although Open Meetings Law gives the public the right to attend board meetings and to listen to town board deliberations, the public does not have the right to speak at town board meetings except as provided by rules created and adopted by the town board (Town Law Manual, page 39, 2016).

A town board has the right to promulgate rules of procedure for the orderly conduct of its meetings and for the proper management of the business and affairs of the town (Town Law § 63).

- Citizens may make comments up to a maximum of five (5) minutes
- Comments shall be restricted to the business of the town
- Citizens are expected to act in a professional manor at all times
- No profanity or violent behavior is allowed at any time
- No political, personal, or social issues will be allowed or addressed by the board
- In order to speak, citizens must be recognized by the Supervisor and address the comments to the Supervisor
- No comments/questions may be addressed to individual board members or to department heads
- No citizens should yell comments from the audience; and
- The Supervisor will make the final determination whether or not an issue will be allowed.

These rules are put in place for the benefit of citizens attending the meeting. The rules are not intended to stifle citizen participation, only to provide a safe and comfortable environment for the free flow of information to the public regarding town business.