

A Regular Town Board meeting was held on January 2, 2020, at Lysander Town Hall, 8220 Loop Road, Baldwinsville, New York.

MEMBERS PRESENT: Robert A. Wicks, Supervisor
Peter Moore, Councilor
Robert Geraci, Councilor
Jeffrey Kudarauskas, Councilor
Roman Diamond, Councilor

MEMBERS ABSENT: None

OTHERS PRESENT: Dina Falcone, Town Clerk; Anthony Rivizzigno, Town Attorney; Al Yager, Town Engineer; David Rahrle, Comptroller; Tony Burkinshaw, Parks and Recreation Supervisor; Gerald Hole, HW Superintendent, and several guests and residents.

Supervisor Wicks called the meeting to order at 7:00 PM with the Pledge to the Flag.

Supervisor Wicks and Councilor Kudarauskas were sworn in by the Honorable Gerald Neri.

Organizational Meeting Resolutions

RES#1/2020

Motion made by Councilor Moore and seconded by Councilor Diamond to approve the Town Board Appointments.

Supervisor Wicks	Aye	Councilor Kudarauskas	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted

RES#2/2020

Motion made by Councilor Diamond and seconded by Councilor Kudarauskas to approve the salary and hourly rates for 2020.

Supervisor Wicks	Aye	Councilor Kudarauskas	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted

RES#3/2020

Motion made by Councilor Diamond and seconded by Councilor Kudarauskas to approve the official banks for said department heads for 2020.

Supervisor Wicks	Aye	Councilor Kudarauskas	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted

RES#4/2020

Motion made by Councilor Diamond and seconded by Councilor Kudarauskas to approve Supervisor Robert Wicks, and Councilor Robert Geraci as the designated authorized signers on the Town's checking and savings account for 2020.

Supervisor Wicks	Aye	Councilor Kudarauskas	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted

RES#5/2020

Motion made by Councilor Geraci and seconded by Councilor Moore to approve Dina Falcone, Town Clerk, as an authorized signer of the Town Clerk checking account for 2020.

Supervisor Wicks	Aye	Councilor Kudarauskas	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted

RES#6/2020

Motion made by Councilor Diamond and seconded by Councilor Kudarauskas to approve Nancy Mott, Receiver of Taxes, as an authorized signer of the Receiver of Taxes checking and savings account for 2020.

Supervisor Wicks	Aye	Councilor Kudarauskas	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted

RES#7/2020

Motion made by Councilor Diamond and seconded by Councilor Geraci to approve Timothy Wolsey, Code Enforcement Officer, as an authorized signer of the Codes checking account for 2020.

Supervisor Wicks	Aye	Councilor Kudarauskas	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted

RES#8/2020

Motion made by Councilor Diamond and seconded by Councilor Kudarauskas to approve the 2020 fees for the Town Engineer.

Supervisor Wicks	Aye	Councilor Kudarauskas	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted

RES#9/2020

Motion made by Councilor Kudarauskas and seconded by Councilor Diamond to approve the fees for road millings for 2020.

Supervisor Wicks	Aye	Councilor Kudarauskas	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted

RES#10/2020

Motion made by Councilor Diamond and seconded by Councilor Geraci to approve the cemetery fees for 2020 as proposed by Town Clerk Dina Falcone.

Supervisor Wicks	Aye	Councilor Kudarauskas	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted

RES#11/2020

Motion made by Councilor Moore and seconded by Councilor Kudarauskas to approve petty cash funds for 2020.

Supervisor Wicks	Aye	Councilor Kudarauskas	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted

RES#12/2020

Motion made by Councilor Diamond and seconded by Councilor Geraci to adopt the 2020 procurement policy.

Supervisor Wicks	Aye	Councilor Kudarauskas	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted

RES#13/2020

Motion made by Councilor Diamond and seconded by Councilor Kudarauskas to adopt the 2020 Town Holiday Schedule for non-bargaining unit employees.

Supervisor Wicks	Aye	Councilor Kudarauskas	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted

RES#14/2020

Motion made by Councilor Kudarauskas and seconded by Councilor Geraci to designate the Baldwinsville Messenger and/or the Post Standard the primary official newspaper(s) of the Town of Lysander for 2020.

Supervisor Wicks	Aye	Councilor Kudarauskas	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted

RES#15/2020

Motion made by Councilor Diamond and seconded by Councilor Kudarauskas to allow the official blanket undertaking be procured instead of individual undertakings covering the Town Supervisor, Deputy Supervisor, Town Clerk, Deputy Town Clerk, Collector and Receiver of Taxes, Town Justices, Town Superintendent of Highways, Comptroller, Budget Officer, Town Zoning and Code Enforcement Officer, Director of Parks and Recreation, and that such undertaking contain provisions indemnifying against losses for 2020.

Supervisor Wicks	Aye	Councilor Kudarauskas	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted

RES#16/2020

Motion made by Councilor Moore and seconded by Councilor Geraci to adopt the Town fees for services schedule for 2020.

Supervisor Wicks	Aye	Councilor Kudarauskas	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted

RES#17/2020

Motion made by Councilor Kudarauskas and seconded by Councilor Geraci to accept the 2020 trash hauler fees as proposed by Town Clerk Dina Falcone.

Supervisor Wicks	Aye	Councilor Kudarauskas	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted

RES#18/2020

Motion made by Councilor Moore and seconded by Councilor Diamond to accept 2020 Parks fees as proposed by Parks and Recreation Supervisor Anthony Burkinshaw.

Supervisor Wicks	Aye	Councilor Kudarauskas	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted

Citizens Comments

Lisa Dell, Onondaga County Clerk and resident of Lysander, congratulated the new Board. She said that anything her office can do for the Board to please let her know, as she works well with the Town Clerk and the Codes Office. She said there is information on the County Clerk website that gives access to the public.

Jim Stirushnik of Dinglehole Road asked about Item “E” on the agenda. He asked if the TOL reserves the right to reject any and all bids regarding legal services. **Supervisor Wicks** said it is not a sealed bid, and according to Town Law, when the Board seeks quotes for any type of services, it can do that. He said the RFQ is no reflection on Mr. Rivizzigno. He said he and the Board thought that it was prudent to at least review [all of the] contracts that TOL has from over the years, and the Board should be looking at them and making sure they are doing due diligence when spending TOL’s money.

Fred Burtch of Plainville Road congratulated the new Board, and asked about the committee appointments as listed on the Organizational Agenda. He asked if they would be subject to change. **Supervisor Wicks** said that is the way they are going to be for now, but there could be changes in the future as the committees could be revisited at any time. **Supervisor Wicks** said that since today was his first day in office, he had to put these committees together, and has been working on them for a while. He said he tried to do the best he could with it, but he said certainly in the future, some people may want to stay, and others may want to join. Mr. Burtch asked if the Supervisor would be interested in input from the public if they were to meet in his office regarding certain committee appointments. **Supervisor Wicks** said yes.

Town Board Comments

Councilor Kudarauskas said that he is honored to serve as the new Councilor. He is looking forward to the future. He said thank you to the HW employees for their hard work in the winter in getting the roads plowed.

Councilor Moore thanked everyone for coming to the meeting and welcomed the new Board members.

Councilor Diamond congratulated the new Board and said he looks forward to working with both. He mentioned the idea of changing the day of the meetings from Thursday to Monday night. He said he would like public input regarding that.

Councilor Geraci said it has been a pleasure to serve on the Board and welcomed the new Town Board members and looks forward to continuing with ‘good things’ in the future.

Supervisor Wicks said that he was busy preparing for the meeting and he is going to go through as much as he can. There are a lot of expectations from the public from the new Board and he is going to do everything he can to meet those expectations. He said if anyone ever wants to come into his office to meet, he is going to be as accessible as he can be. **Supervisor Wicks** said he will have office hours, and will have some Saturday office hours as well, because there are a lot of working people who can’t make it during the week. He said that information will be placed on the website. He suggested residents call his Administrative Assistant, Nancy Mott, if they have questions as well. He said he appreciates all of the support he has gotten and is looking forward to the next year.

Adoption of Minutes

RES#19/2020

Motion by Councilor Geraci seconded by Councilor Diamond to adopt the December 19, 2019 Town Board Meeting minutes.

Supervisor Wicks	Abstain	Councilor Kudarauskas	Abstain	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

Three Ayes, two Abstentions; motion carried and adopted

Department Head Reports

Gerald Hole, HW Supervisor remarked that there hasn't been much snow. He said they took delivery of the new 2020 International plow truck.

Tony Burkinshaw, Parks and Recreation Supervisor reported that there was an incident on New Year's Day. The maintenance shed was unlocked and someone entered. He said a police report was made and an inventory has been done. He said nothing seemed to be out of the ordinary and it was subsequently locked. A neighbor noticed the door was open and he alerted 911 who contacted the HW Superintendent, who then contacted Mr. Burkinshaw. Supervisor Wicks was there to check on the situation as well.

Mr. Burkinshaw said nothing seems to be missing and everything is in order. The incident happened after an intern borrowed the truck and had forgotten to lock the door at the end of the day. He said it is rare that something like that happens at the park.

Mr. Burkinshaw stated that Parks and Rec is looking into servicing the mowers for the season. He said he is looking at dates when they can pick up the second mower and looks forward to the new purchase.

Supervisor Wicks asked Mr. Burkinshaw who the neighbor was who found the door open. **Mr. Burkinshaw** said his name is John, who found the shed open while he was walking his dog. Mr. Burkinshaw bought him a gas card to say 'thank you' from Parks and Rec. He also gave the dog some treats, just as a gesture of his appreciation for keeping an eye on the park when no one is around.

Supervisor Wicks said TOL appreciates any citizens' help and referenced the new criminal justice reform, which is not friendly to citizens. He said any help that TOL can get from its residents is welcome and appreciated. He asked Mr. Burkinshaw for the resident's information so he can send him a letter.

Al Yager, Town Engineer reported that the intern and Ms. Nash-Reinagel completed the lighting inventory last week. They identified 34 lights that were not working, out of 592 total. They forwarded that information to National Grid for repair.

David Rahrle, Comptroller, is closing 2019 over the next six or seven weeks, and will complete the annual update document.

Dina Falcone, Town Clerk said she said she is looking forward to working with the Board and congratulations to the new members.

Regular Agenda Items

**MOTION TO AUTHORIZE THE HW SUPERINTENDENT
THE ABILITY TO LOAN EQUIPMENT AND TOOLS TO MUNICIPALITIES**

RES#20/2020

Motion made by Councilor Geraci seconded by Councilor Diamond to authorize the Highway Superintendent the ability to loan equipment and tools to municipalities consistent with the Office of the Highway Superintendent Manual, Chapter 4, Articles 1-5.

Supervisor Wicks	Aye	Councilor Kudrauskas	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted

Discussion:

Supervisor Wicks said that according to HW Law, this allows other municipalities the ability to share equipment. He said TOL is going to be developing Intermunicipal agreements with other towns, and anyone else TOL wants to loan equipment to. He said it will protect all parties involved and conforms to the HW Law.

MOTION TO DECLARE HIGHWAY TRUCKS 6 AND 15 SURPLUS

RES#21/2020

Motion made by Councilor Moore seconded by Councilor Kudarauskas to declare the Highway Truck 6 and Highway Truck 15 as surplus to be sold at auction.

Supervisor Wicks	Aye	Councilor Kudarauskas	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted

Discussion:

Mr. Hole said they are two plow trucks that were spares for many years. They are both 2002 six wheel dump trucks with salters.

MOTION TO RETAIN ANTHONY RIVIZZIGNO, ESQ. ON A MONTHLY BASIS

RES#22/2020

Motion made by Councilor Diamond seconded by Councilor Geraci to retain Anthony Rivizzigno, Esq. of Barclay Damon, LLP, on a monthly basis to provide legal services for the Town of Lysander until a permanent law firm is selected.

Supervisor Wicks	Aye	Councilor Kudarauskas	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted

MOTION TO AUTHORIZE SUPERVISOR WICKS TO ATTEND 2020 TRAINING SCHOOL

RES#23/2020

Motion made by Councilor Geraci seconded by Councilor Moore to authorize Supervisor Wicks to attend the 2020 Training School for Newly Elected Officials, January 8-10, 2020 in Henrietta, New York. The cost of the registration is \$200. The cost of the hotel shall not exceed \$124 per night. Mileage and meals will be reimbursed accordingly.

Supervisor Wicks Aye Councilor Kudarauskas Aye Councilor Geraci Aye
Councilor Moore Aye Councilor Diamond Aye

All Ayes, motion carried and adopted

**MOTION TO ADVERTISE AND
ACCEPT QUOTES FOR LEGAL SERVICES FOR 2020**

RES#24/2020

Motion made by Councilor Geraci seconded by Councilor Diamond to advertise and accept quotes for legal services for the Town Board of the Town of Lysander for the year 2020. The deadline for the quote shall be January 31, 2020 at 10:00 AM. All quotes shall be submitted to the Town clerk via regular mail or email.

Supervisor Wicks Aye Councilor Kudarauskas Aye Councilor Geraci Aye
Councilor Moore Aye Councilor Diamond Aye

All Ayes, motion carried and adopted

Discussion:

Councilor Geraci said that it's not just a dollar quote, it is a request for qualifications, not just the bottom line dollar. Supervisor Wicks said the law allows them to quote with professional services, and to take the best value not just in terms of dollar amount. He said TOL is going to make sure it gets the best value for its dollar.

New Business/Other

None.

Adjournment

A motion was made by Councilor Moore and seconded by Councilor Diamond to adjourn the regular Town Board Meeting at 7:32 PM.

This is a true and complete recording
of the action taken at this meeting.

Dina Falcone, Town Clerk