

**A regular meeting of the Lysander Town Board was held at 7:00 p.m. on February 8, 2016, at 8220 Loop Road, Baldwinsville, New York.**

**MEMBERS PRESENT:** Joseph Saraceni, Supervisor  
Roman Diamond, Councilor  
Robert Ellis, Councilor  
Robert Geraci, Councilor  
Peter Moore, Councilor

**MEMBERS ABSENT:** None

**OTHERS ATTENDING:** Anthony Rivizzigno, Town Attorney; Al Yager, Town Engineer; Gene Dinsmore, Highway Superintendent; Elaine McMahon, Town Clerk; PAC-B and several residents.

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**CITIZENS' COMMENTS:**

Jim Stirusnik, Dinglehole Rd asked the Board to explain if the Canton Woods Agreement went by Fiscal year, Calendar year or was it for multiple years.

Supervisor Saraceni explained that it was a yearly contract that ran from January 1st through December 31<sup>st</sup>.

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**TOWN BOARD COMMENTS:**

Councilor Diamond reported that he had the opportunity to attend his first Highway Committee meeting on February 5, 2016 and it was a very good meeting.

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**SUPERVISOR COMMENTS:**

Supervisor Saraceni welcomed the Boy Scouts from Pack 71, Den 6 in Baldwinsville that were in attendance to earn a Badge required for government. The supervisor explained the branches of government, stressed the importance of knowing your government and stated it was an honor to serve.

Supervisor Saraceni stated that the town was looking into credit card processing for water and tax bills and went on to say that the town is always looking at ways to streamline and make things more convenient.

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**ADOPTION OF MINUTES**

**RES # 29/2016** Motion by Councilor Diamond. Second by Councilor Geraci

**RESOLVED that** the minutes from the Town Board meeting of January 25, 2016 be adopted.

**VOTE:**

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**All Ayes, motion carried and adopted**

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## **DEPARTMENT HEAD REPORTS**

Elaine McMahon, Town Clerk reported that a 30 Day Advance Notice required by the State of New York Liquor Authority was filed in her office on February 4, 2016 from Tee Box and Greens, Inc., Potters Pub at 8055 Potter Rd. Baldwinsville, New York.

Al Yager, Town Engineer reported that his office has advertised for a summer intern and explained that notice for this position goes out to local colleges. He went on to say that if there are any Engineering students looking for a summer internship resumes can be emailed to him at [engineer@townoflysander.org](mailto:engineer@townoflysander.org).

Gene Dinsmore, Highway Superintendent reported that they have only sent the snowplows out 4 times since the last meeting. He stated his crew was keeping busy by responding to the residents and doing tree work.

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## **AGENDA ITEMS**

### **RES #30/2016**

#### **RFQ for Insurance**

**Motion made by Councilor Moore seconded by Councilor Diamond** to put out an RFQ for Insurance Broker Services for the Town of Lysander.

**VOTE:**

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**All Ayes, motion carried and adopted**

Town Board comments: Supervisor Saraceni stressed the importance of the Town Board putting out and RFQ for an Insurance Broker every couple of years due to the ever changing circumstances within the town and with Insurance.

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### **RES #31/2016**

#### **Whitetail Woods Section B-1 Punch list**

**Motion made by Councilor Diamond seconded by Councilor Ellis** that the punch list security for the roadway and drainage utilities included in Whitetail Woods Section B-1 subdivision be set at \$39,000 for the following roadway.

<u>Street</u>	<u>Length</u>
Long Bow Way	0.107 miles

**VOTE:**

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**All Ayes, motion carried and adopted**

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### **RES #32/2016**

#### **White Tail Woods Section B-1 Maintenance Security**

**Motion Made by Councilor Ellis seconded by Councilor Diamond** that the maintenance guarantee security for the roadway and drainage utilities within the Whitetail Woods Section B-1 project be set at \$44,060 for a period of three (3) years.

**VOTE:**

Supervisor Saraceni    Aye    Councilor Ellis    Aye    Councilor Geraci    Aye  
Councilor Moore    Aye    Councilor Diamond    Aye

**All Ayes, motion carried and adopted**

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**ANNOUNCEMENTS:**

**A. Planning Board Meeting**

Thursday March 24, 2016  
7:00 p.m. - Auditorium

**B. Town Board Meeting**

Monday February 22 2016  
6:00 p.m. Work Session - Auditorium  
Agenda items to be discussed  
7:00 p.m. Regular Meeting Auditorium

**C. Town Board Meeting**

Monday March 14, 2016  
6:00p.m. Work Session- Auditorium  
Agenda items to be discussed  
7:00 p.m. Regular Meeting- Auditorium

**D. Town Board Meeting**

Monday March 28, 2016  
6:00 p.m. Work Session - Auditorium  
Agenda Items to be discussed  
7:00 p.m. Regular Meeting - Auditorium

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**EXECUTIVE SESSION:** None

Town Board Comments: Supervisor Sacaceni explained the purpose for which the Town Board would go into an Executive Session to the Boy Scouts and explained that in Government it is open, however, there are times when the board is allowed to discuss things behind closed doors.

Councilor Geraci asked about the status of the 2015 Financial Report.

Supervisor Saraceni responded that the time frame is end of February, first of March. He stated that with the help of the Board he plans to prepare a presentation and hold a State of the Town Address after the Annual Report is submitted to New York State.

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**ADJOURNMENT:** Supervisor Saraceni adjourned the meeting at 7:20pm.

This is a true and complete recording  
of the action taken at this meeting.

Elaine McMahan, Town Clerk