

A Regular Town Board meeting was held on March 1, 2018 at Lysander Town Hall, 8220 Loop Road, Baldwinsville, New York.

MEMBERS PRESENT: Joseph Saraceni, Supervisor
Robert Ellis, Councilor
Peter Moore, Councilor
Robert Geraci, Councilor
Roman Diamond, Councilor

MEMBERS ABSENT: None

OTHERS PRESENT: Attorney Anthony Rivizzigno; Jerald Hole, Highway Superintendent; Dina Falcone, Town Clerk; Al Yager, Town Engineer; David Rahrle, Comptroller; Tony Burkinshaw, Parks and Recreation Supervisor; and several residents.

Supervisor Saraceni called the meeting to order at 7:00 PM with the Pledge to the Flag.

Supervisor Saraceni noted that a motion will be added to the agenda regarding a HW truck replacement. The Board was presented with two concepts by Mr. Hole and Mr. Yager, to replace a single truck with the goal of replacing two trucks next year. In doing so, item “K” will be added to approve that purchase of a plow truck.

CITIZENS COMMENTS REGARDING AGENDA ITEMS

Kevin Rode of Greymoor Way asked if the Community Development Block Grant would be discussed further. **Supervisor Saraceni** said yes, and stated that it is a Federal Grant program administered through Onondaga County.

Hugh Kimball of Dexter Parkway said in his opinion, the Town needs to maintain and repair the infrastructure it has before it creates new infrastructure. He said this is true for both the sidewalk proposal as well as the spray park. He wondered if the Board is aware that creating a new sidewalk district will not only cost the people who live in the district, but will likely affect all the taxpayers of the Town, because when you add to the full cost of the special districts, it impacts the Town’s ability to meet the state cap, and he said this after having carried the petition on the bonding of the spray park. Mr. Kimball said he talked to forty of his neighbors, and they were all very concerned about the process, and also the cost, when most of them live on streets that have not been repaired in years, and are seriously in need of street work.

Fred Burtch of Plainville Road asked about item “T” referring to Mr. Kimball’s comments on the Route 48 sidewalk. He asked about a map plan and if the Board has a rough idea of how many homes, or what area will be impacted by the sidewalk. He asked if the sidewalk is going to be on one side of 48, and are people who live across the street going to be in that special district even though the sidewalk won’t be on their property?

Supervisor Saraceni said for clarification, that this is comment time; this is an opportunity for the residents to make comments on agenda items, they may ask questions, but if the questions are answered, it going to go into the residents’ time. **Supervisor Saraceni** reiterated that it is comment time, and/or residents can submit questions [ahead of time]. He said this is not a 20 minute discussion time. He said those questions could be submitted to Mr. Yager who will provide answers.

Mr. Burtch said he became aware that a mailer was sent to a certain amount of people (regarding Route 49 sidewalk district), He said he had hoped that [the Town] would make a better effort to try to get the information out to the public, either via the Messenger, the website or social media pages.

TOWN BOARD COMMENTS

Councilor Diamond said that last week the Town Board went to NYC for training, and he was unable to attend; he said hopefully next year he would be able to.

Supervisor Saraceni said he went to NYC last week to attend the annual conference, and attended eleven different seminars regarding a number of topics. He planned on reporting on them, but left the list on his desk. He said at the next meeting he will run through the eleven seminars. Every year he learns something new; and it’s not only in the seminars. **Supervisor Saraceni** said some of it is a recap or reinforcing things that he already knows, but it is the discussions with other elected officials there, that are beneficial.

Regarding TLEOP, **Supervisor Saraceni** said the more the committee talked, the more they realized that the process they are engaged in relies less about the end product, and less on developing a plan or a playbook in an emergency, because every situation is unique. What the County stressed is that they loved what they saw, which was a room filled with every agency that would respond to an emergency in the town, especially a major one. **Supervisor Saraceni** said one of the things he learned is that as the committee gets to know each other better, and understand each other's capabilities better, this [TLEOP] plan is going to take shape. He said this is something that he doesn't want to rush; he thinks they left [the meeting] with work to do; as each representative from their respective agency needs to put together an inventory list as to what is available in terms of everybody's apparatus so we will know what assets are in any given situation. Each person is going to do a squad analysis on what they think are the strengths, weakness and threats to emergency situations in the Town of Lysander. As things progress he will bring people up to speed.

ADOPTION OF MINUTES

RES#52/2018

Motion by Councilor Diamond seconded by Councilor Geraci to adopt the February 15, 2018 Town Board Meeting minutes.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted

DEPARTMENT HEAD REPORTS:

Jerald Hole, Highway Superintendent, advised that a new plow truck is going to be purchased as per recent discussion (truck purchase program over the seven year time frame of turning the fleet over). HW is becoming prepared for a new snow event. He said sign work has been done in the town, the HW is fixing and replacing signs as necessary. Mr. Hole said there are some culvert replacement projects coming up. **Mr. Hole** reminded people to call before they dig.

Tony Burkinshaw, Parks and Recreation Supervisor stated that he has had good conversations with people who have come into Town Hall regarding the spray park. He said people are getting correct answers. **Mr. Burkinshaw** said that if anyone still has questions regarding the spray park, to contact him. He said the Town is getting good feedback from the community once the Town informs them of it is doing, and trying to work on getting costs down. He said there was a [spray park] meeting tonight in the large group room, and they are looking for ways to fundraise to bring initial cost down. He said that one of the things they may do is a brick project and reaching out to businesses in that regard. **Mr. Burkinshaw** said there is lot of progress moving forward.

Mr. Burkinshaw said the spring brochure is out and on the website, and registration is underway for the programs.

Town Engineer Al Yager said his office is accepting resumes for interns. He is looking for an engineering student who is looking for an opportunity to work over the summer. He asked that resumes be sent to his email: engineer@townoflysander.org.

Dina Falcone, Town Clerk stated that in regard to the spray park referendum, a petition was delivered to her office on Tuesday, February 20, 2018 at 3:38 PM containing 628 signatures, of which 551 are valid, leaving 77, and (12%) invalid. She noted that one of the petitions was questionable as she had heard that it was left at a place of business, and was not sure if the signatures were verified by the person carrying the petition. Regardless, there are enough valid signatures to force a referendum vote. There will be a vote by May 7th, 2018 with a time to be determined. *The date has changed to May 4, 2018 from 12-9 PM in Lysander Town Hall Auditorium.*

Supervisor Saraceni asked that by the next meeting Ms. Falcone put together an estimate of how much the vote will cost the Town to hold. He asked if the Board of Elections is going to help. **Ms. Falcone** stated that they would be available to assist with questions and guidance during the vote planning, but that it is up to her to put the whole vote together. **Ms. Falcone** said she is going to do everything by the book [by the law] and have everything set for the vote. **Councilor Diamond** asked Ms. Falcone if the Town would be accepting absentee ballots, and **Ms. Falcone** said she has not looked that far ahead at this time.

REGULAR AGENDA ITEMS

MOTION TO AUTHORIZE SUPERVISOR TO SIGN ANNUAL CONTRACT WITH CARRIER

RES#53/2018

Motion made by Councilor Moore seconded by Councilor Diamond to authorize the Town Supervisor to sign the annual renewal contract with Carrier for the period beginning February 1, 2018. The agreement price is \$1,560 with \$390 payable quarterly.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted

**MOTION TO ALLOW DAN BOCCARDO
AND RICH BILLINGS TO ATTEND DOG CONTROL SEMINAR IN BATAVIA**

RES#54/2018

Motion made by Councilor Ellis seconded by Councilor Geraci to allow Dan Boccardo and Rich Billings, Dog Control Officers, to attend the 2018 Annual Animal and Dog Control Seminar in Batavia, New York, on May 1st and May 2nd 2018. The cost of the seminar is \$75 per person. There shall be a mileage reimbursement. Training expenses have been budgeted.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted

MOTION TO APPROVE PAYMENT OF THE CNY STORMWATER INVOICE

RES#55/2018

Motion made by Councilor Geraci seconded by Councilor Moore to approve payment of the CNY Stormwater Management Coalition (annual) Membership fee for the Stormwater Assistance Program in the amount of \$3,600.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted

MOTION TO APPROVE BUDGET TRANSFERS

RES#56/2018

Motion made by Councilor Ellis seconded by Councilor Diamond to approve the budget transfer as submitted by the Town Comptroller, transferring \$2,000.00 from account 01990-400 Contingency, to account 01315-400, Comptrollers Expense, for increase in software maintenance fees.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted

Discussion:

Mr. Rahrle apologized that he didn't have advance notice of the invoice for January renewals from the company. This is the software for all of the Town's finances.

**MOTION TO APPROVE PAYMENT APPLICATION NO. 2
FOR WEST GENESEE SEWER DISTRICT EXTENSION NO.
2 ELECTRIC INSTALLATION TO KAHR**

RES#57/2018

Motion made by Councilor Diamond seconded by Councilor Moore to approve payment application No. 2 for the West Genesee Sewer District Extension No. 2 Electric Installation Contract No. 2, to Kahrs Construction in the amount of \$3,536.25.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted

**MOTION TO ALLOW TONY BURKINSHAW TO ATTEND THE 2018 ANNUAL NYS
RECREATION AND PARK SOCIETY CONFERENCE IN SYRACUSE, NY**

RES#58/2018

Motion made by Councilor Geraci seconded by Councilor Diamond to allow Tony Burkinshaw to attend the 2018 Annual New York State Recreation and Park Society Conference in Syracuse, New York, on Sunday April 15th to Tuesday, April 17th, 2018. The cost of the seminar is \$275. There shall be a mileage reimbursement. Training expenses have been budgeted.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted

Discussion:

Supervisor Saraceni said the Board leaves it to the person who is going to submit for mileage, and that mileage should be standard language in a motion regarding training.

MOTION TO ADOPT WORKPLACE VIOLENCE POLICY STATEMENT

RES#59/2018

Motion made by Councilor Moore seconded by Councilor Ellis to adopt the Workplace Violence Policy Statement (attached as Item "G" and made part of the minutes of this meeting). This policy statement replaces the current policy statement adopted by Town Board resolution #63 of 2014.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted

**MOTION TO ADOPT THE INCIDENT REPORT FORM
REGARDING WORKPLACE VIOLENCE**

RES#60/2018

Motion made by Councilor Moore seconded by Councilor Geraci to adopt the Incident Report form as supplied by the NYS Department of Labor. (Attached as Item "H" and made part of the minutes of this meeting). This form replaces any previously issued form.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted

**MOTION TO AUTHORIZE TOWN ENGINEER TO PREPARE A MAP PLAN AND REPORT
FOR THE PROPOSED ROUTE 48 SIDEWALK DISTRICT**

RES#61/2018

Motion made by Councilor Geraci seconded by Councilor Diamond to authorize the Town Engineer to prepare a Map Plan and Report for the proposed Route 48 Sidewalk District.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted

**MOTION TO HOLD AND ADVERTISE FOR PUBLIC HEARING
TO HEAR ALL PEOPLE FOR OR AGAINST THE PROPOSED
FIVE YEAR COMMUNITY DEVELOPMENT BLOCK GRANT PLAN AND APPLICATION**

RES#62/2018

Motion made by Councilor Diamond seconded by Councilor Moore to authorize the Town of Lysander to hold a public hearing to hear all people for or against the proposed 5 year Community Development Block Grant Plan, and the 2018 Community Development Block Grant Application, for the Town of Lysander Park Spray Pad. The public hearing shall be held on Thursday, March 15, 2018 at 7:00 PM in Lysander Town Hall, and to authorize the Town Clerk to advertise for same.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted

Discussion:

Supervisor Saraceni said CDBG money is the Community Development Block Grant Program, administered through the County. There were improvements done in the village using this grant. They are effective grants. Lysander Community Park and it services everyone from all income levels and abilities; they will take a sympathetic look at that and help make some culverts the busses drive over safer. There are a number of things where money can be used and what the Town's needs are. The map is online; the northwest quadrant of the Town. (A map was held up to the audience at this point). Councilor Ellis asked about seniors and looking at Canton Woods. Supervisor Saraceni said the three municipalities, VanBuren, the Village and Lysander would team up on an application and a lot of the money went to Canton Woods. A roof was put on at Canton Woods with the grant. Discussion revolved around parks and caring for sidewalks and a plan that will be available to the public.

MOTION TO PURCHASE A NEW WESTERN STAR PLOW TRUCK

RES#63/2018

Motion made by Councilor Ellis seconded by Councilor Geraci to purchase a new Western Star plow truck at a cost not to exceed \$205,000.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted

CITIZENS COMMENTS RELATED TO TOWN BUSINESS

Gene Dinsmore of Highland Drive said that he is thankful that the HW Department was able to purchase a new plow truck. He said he has tried to do this for three years, as he has asked for a new truck in the past. He says the roads are the responsibility before anything else.

Kevin Rode asked about mechanical drawings for the spray park. **Supervisor Saraceni** said they are going to move forward with those because they need to determine what the actual cost is for bids. Mr. Rode asked if there is a concise number of what was spent so far on the spray park project. **Supervisor Saraceni** said other than Mr. Yager's hours, which he does not catalog, no. **Mr. Rahrle** said there are some small charges, two foam boards at \$35 each and the marketing for the public forums. Mr. Rode asked regarding hours that the engineer has spent. **Mr. Yager** said no; he does not track those hours separately.

Mr. Rode spoke regarding mileage reimbursement. He said Mr. Burkinshaw should be entitled to get mileage if he uses his own vehicle for training. **Councilor Moore** said that is why it is in the motion. Mr. Rode asked about the property that was purchased in the Village. He said he had heard something relating to taxes on the property. **Supervisor Saraceni** said no, there is a charge that showed up on this year's bill, for the removal of the house that the Village removed. He said that charge wasn't on there when the Town purchased the property. **Supervisor Saraceni** said he is in communication with Onondaga County regarding that charge.

Dan Sidon of Parkway Drive commented that he is not totally opposed to the spray park, but he has a problem with the way that it is going, and the possible problems with Tannery Creek. He said Tannery Creek has been an issue since 1956. He said to dump another 100 or so gallons of water in the creek without any possible mitigation for the creek isn't a wise idea.

Fred Burtch provided a handout to the Board as to what he would be commenting about regarding misinformation and references to the official Parks page on Facebook. He provided the Board with a copy of "5 Spray Park Facts" from Councilor Diamond's Facebook page where it said, "*This is a spray park for children.*" Mr. Burtch said he thinks this is why people are getting the misinformation. Mr. Burtch referenced the copied and pasted "*five facts*" from Councilor Diamond's Facebook page, and Mr. Burtch referenced estimates, life expectancy, and maintenance [for the spray park]. He asked if the Town has the proper equipment to maintain the spray park. He mentioned the focus of the park and a conversation that he had with Mr. Burkinshaw. Mr. Burtch said that it is Councilor Geraci and Supervisor Saraceni's focus. Mr. Burtch's focus for the park is, "*Open the gate, cut the grass, change the nets, turn off the light and shut the gate.*" He also asked when estimates became facts. He referred to the definition of estimation, expectancy, and opinion. His point was that it is about the language used.

Jim Stirushnik suggested the Board reach out to more people to attend the Town Board meetings other than announcing at the meetings they would like to see more people attend. He also mentioned that he was pleased that HW is getting a new plow truck, and that West Entry Road needs to be repaired.

ANNOUNCEMENTS

Town Board Meeting: Thursday, March 15, 2018, 7:00 PM, Work Session begins at 5:30 PM in the Auditorium.

Town Board Meeting: Thursday, April 5, 2018, 7:00 PM, Work Session begins at 5:30 PM in the Auditorium.

Zoning Board of Appeals Meeting: Monday, March 5, 2018, 7:30 PM in the Auditorium.

Planning Board Meeting: Thursday, March 8, 2018, 7:00 PM in the Auditorium.

ADJOURNMENT

RES#64/2018

A motion was made by Councilor Moore and seconded by Councilor Diamond to adjourn the regular Town Board Meeting and enter into Executive Session regarding the possible sale/purchase of property, at 7:46 PM.

ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Councilor Diamond and seconded by Councilor Moore to adjourn the Executive Session at 8:15 pm.

This is a true and complete recording
of the action taken at this meeting.

Dina Falcone, Town Clerk