

**LYSANDER TOWN BOARD MEETING
8220 LOOP ROAD
BALDWINVILLE, NEW YORK
Thursday, April 6, 2017
Work Session 5:30 pm - Auditorium
Regular Meeting 7:00 pm - Auditorium**

**AGENDA
Subject to Change
Updated Thursday, April 6, 2017 2:00 pm**

Work Session:

Spray Park
Incentive Zone Change Application
Building Use Policy/Town Policies
HW Superintendent Truck Salvage Value

Regular Meeting:

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. CONTINUATION OF PUBLIC HEARING: COLLINGTON POINTE INCENTIVE ZONING APPLICATION (*MODIFICATION LETTER ON WEBSITE UNDER NOTICES*)**
- IV. CITIZENS COMMENTS (5 minute maximum) REGARDING AGENDA ITEMS ONLY**
- V. TOWN BOARD COMMENTS**
- VI. SUPERVISOR COMMENTS**
- VII. PRESENTATION BY JIM HOGAN ON BEHALF OF GREATER BALDWINVILLE AMBULANCE CORP.**
- VIII. ADOPTION OF MINUTES - March 16, 2017**
- IX. DEPARTMENT HEAD REPORTS**
- X. REGULAR AGENDA ITEMS**

A. Motion made by _____ seconded by _____ to allow Dan Boccardo, Dog Control Officer, to attend the 2017 Annual Animal and Dog Control Seminar in Batavia, New York, on May 2nd and May 3rd, 2017. The cost of the seminar is \$75. Mr. Boccardo shall be reimbursed for mileage.

Training expenses have been budgeted.

B. Motion made by _____ seconded by _____ to allow Gene Dinsmore, Highway Superintendent, to attend the 2017 the Annual Highway School at Ithaca College on June 12, 2017 to June 14, 2017. The registration and hotel will cost approximately \$300. *The cost of the conference itself is \$110. Training expenses have been budgeted.*

C. Motion made by _____ seconded by _____ to hire Jim Lee for the position of Full Time Seasonal Laborer for the Parks Department with a rate of pay according to the Collective Bargaining Union Agreement, effective April 7, 2017.

D. Motion made by _____ seconded by _____ to hire Gene Evans for the position of Part Time Seasonal Laborer for the Parks Department with a rate of pay according to the Collective Bargaining Union Agreement, effective April 7, 2017.

E. Motion made by Councilor _____ seconded by Councilor _____, to accept the resignation of Sandy Grants-Nieva as Part Time Court Clerk at 25 hours per week. Ms. Grants-Nieva will be available to work on an “as needed basis” to fill in for vacations, sick and other days for Judge Bryant’s regular Court Clerk, with a rate of pay of \$16.02 per hour. Ms. Grants-Nieva’s last day will be Friday, April 14, 2017.

F. Motion made by Councilor _____ seconded by Councilor _____, to approve the appointment of Jillian Herrera, as Part-Time Court Clerk (25 hours per week) for Judge Michael M. Bryant with a rate of pay of \$16.02 per hour. Ms. Herrera will begin on April 7, 2017.

G. Motion made by Councilor _____ seconded by Councilor _____, to approve the purchase of a new passport camera and printer in the amount no greater than \$1,695 for the Town Clerk’s Office. The funds shall be used from the Contingency account, as this is an unexpected expense as the printer is broken and cannot be repaired. The passport camera and the picture printer work in conjunction with each other.

**Staples and WB Mason do not sell the camera/printer set. Amazon.com sells a camera comparable to the Samsung Smart Camera, but it is sold separately and not compatible with the printer that is needed. The complete package is sold by Pakor, Inc. The Town purchased the current system through Pakor, Inc. in 2009. The current SONY system is no longer produced, and SONY is unable to repair the broken printer. The Town Clerk’s Office is in possession of six unused printer cartridges for the SONY printer. The representative from Pakor, Inc. stated that he would give the office a credit for those, and the credit will be used toward the \$1,695. Therefore, the cost will be less than \$1,695, to be determined by Pakor, Inc.*

H. Motion made by Councilor _____ seconded by Councilor _____, to adopt Local Law No. 5, to amend Article III, Section 139-6, the Zoning Map of the Lysander Town Code, (see attached map). The Town Clerk is hereby instructed to make the necessary changes in accordance with Section 139-6 of the Town Code.

I. Motion made by _____ seconded by _____ to authorize the Supervisor to sign the contracts with Kevin Quinn, Caryl Electric, Syracuse Technologies and, CP Alarms for the Town Office Building Modifications Phase I project at an amount not to exceed \$18,875.

J. Motion made by _____ seconded by _____ to authorize the Town Clerk to request that the NYSDOT perform a speed study on Patchett Road from Collington Point Way to River Road.

X. CITIZENS COMMENTS (5 minute maximum) REGARDING TOWN BUSINESS ONLY (no personnel matters)

XI. ANNOUNCEMENTS

1. **Town Board Meeting:** Thursday, April 20, 2017, 7:00 pm, Work Session begins at 5:30 pm in the Auditorium.
2. **Town Board Meeting:** Thursday, May 4, 2017, 7:00 pm, Work Session begins at 5:30 pm in the Auditorium.
3. **Planning Board Meeting:** Thursday, May 11, 2017, 7:00 pm, in the Auditorium.
4. **Public Forum for Proposed Spray Park:** Saturday, April 8, 2017, 1:00pm to 3:00pm in the Auditorium.
5. **Earth Day Project:** Saturday, April 22, 2017 10:00 am to 2:00 pm at Lysander Town Park (playground mulch).
6. **Arbor Day Tree Planting:** Friday, April 28, 2017 (time t/b/a)

XI. EXECUTIVE SESSION (if needed)

XII. ADJOURNMENT