

A Regular Town Board meeting was held on May 21, 2020, at Lysander Town Hall, 8220 Loop Road, Baldwinsville, New York.

MEMBERS PRESENT: Robert A. Wicks, Supervisor
Peter Moore, Councilor
Robert Geraci, Councilor
Jeffrey Kudarauskas, Councilor
Roman Diamond, Councilor

MEMBERS ABSENT: None

OTHERS PRESENT: Dina Falcone Town Clerk, Al Yager, Town Engineer, Jerry Hole, HW Superintendent, and PAC-B.

* This meeting was not open to the public due to the COVID-19 restrictions regarding public meetings. This meeting was transcribed from a Phillips Voice Tracker recording device.

Supervisor Wicks called the meeting to order at 6:07 PM with the Pledge to the Flag.

Supervisor Wicks: *The minutes have been distributed. If you have had a chance to read them, are there any corrections to be made? There are no corrections. May I have a motion to approve the minutes as distributed?*

Adoption of Minutes

RES#100/2020

Motion by Councilor Diamond seconded by Councilor Kudauraskas to adopt the May 7, 2020 Town Board Meeting minutes.

Supervisor Wicks	Aye	Councilor Kudarauskas	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

Roll Vote: All ayes, motion carried and adopted

Supervisor Wicks: *Supervisor's Comments. We had a discussion today like we do every week, with all the Town Supervisors, and one of the things that came up – the biggest thing that came up – “What are we going to do with the parks?” Now, we are trying to open up the park as much as possible; we have the trails open, and we just recently opened up the tennis courts, but there are some issues with COVID still lingering out there, and I am actually going to turn this over to our Parks Supervisor, so he can explain what we are doing now, and what we plan on doing in the future.*

Mr. Burkinshaw: *So, filling everybody in right now, we have this, including the playground, is still fenced off, the buildings are still winterized and snow fence, and our bathrooms are still closed and winterized. Everything else is pretty much open except the basketball courts. The hoops were taken down and that will stop people from playing. Green space is still available - walking trail is still available - there is still plenty of sunshine out there in the last couple of days and we have seen people walking and doing things like that. So right now, we are on stand-still of how we are going to move forward. There has been talk in the Central New York Parks and Recreation Society that other Directors are in the same boat - scratching their head on programming, day camp, playground programs, all that kind of stuff and how to handle it, what to do, and how to keep social distancing - how to keep kids safe in programming. So there's a lot of unknown certainties right now and that is where we are at. One of the big discussions we have been having with the Supervisor was, “What are we going to do with the spray park?” We were supposed to be scheduled to open here Memorial Day Weekend, and right now it doesn't look like it's going to happen anytime soon, or at all. I know that Camillus is not opening. I got off the phone with the Director over in Camillus, which he said it doesn't look like they are going to open their spray park, but they will be opening their beach at Gilly Lake because they have personnel and staff. They can monitor it, do the cleaning that needs to be done, and keep people at a social distance. I just got off the phone with Kathy Perkins over in Van Buren, they are not opening their pool and they are not doing any pavilion rentals for the year. So, we are right on par of what other departments are doing, and it has just been one of those uncertainties and unknowns of how to handle this right now.*

Councilor Moore: *It's a shame.*

Mr. Burkinshaw: *I know.*

Councilor Kudarauskas: *So we take it day by day.*

Mr. Burkinshaw: *It kills me that we still have snow fencing around the playground and taking the basketball hoops down, but that's what we need to do to keep our community and our people safe in our areas. When I was taking the basketball hoops down, there were kids dribbling a basketball in the parking lot wanting to play. So, I mean...*

Councilor Geraci: *So I have a comment. You know, it's not so much officially town business perhaps, but it is obviously - it affects our town park. The town acts as if we lived in another state, if we lived in South Dakota, if we lived in Florida, if we lived in Georgia, we would be open. And, what's bothering me about all this, without sounding irresponsible, is because this state had so many horrible cases in New York City, we are being hampered and penalized in Central New York, where other states that are very similar to the population base that we have up here are fully open. They are fully open! Their beaches are open their restaurants are open, their libraries are open, you know, people are adults - adults are really responsible for the most part, they are wearing their masks in close proximity, they are practicing social distance, and if I can wave a wand, I'd open up our spray park, and I don't think that would be irresponsible. Kids aren't getting sick - they are not being impacted by this disease. Does the Town of Lysander want to take that bold move and tick off Onondaga County, and tick off the Governor? I guess not. But it's pretty sad that we are being penalized - I think, in my opinion, for the way we are acting, the way we are being forced to act, when other states are not having any of resurgence of the disease - when Georgia opened up three weeks ago - (inaudible) South Dakota never even closed. They never even closed! And their impact of the COVID-19 disease is minimal. It's lower than what NYC is. So, you know, I'm not yelling at you Tony. You are doing - you are just an employee, you know, just like perhaps all of us in terms of being marching to the tune of - in my opinion, the state that is more fearful than required or necessary to be. That is my opinion and it is sad that kids are not going to be able to play on our playground, get wet in the spray park, and the most important thing in terms of response of this disease is to get outdoors - enjoy the sunshine - soak up the Vitamin D. The last thing we want to do is keep people away from the parks.*

Councilor Moore: *I've got other comments on town board comments, but I do want to say Tony, the fact that there are kids up there that want to use the basketball hoop and you are taking it down before their eyes, the fact that we are concerned about people coming to the parks. If we were the only ones to open up, people would come here. To me, that is proof positive that you are essential and that parks are essential. Just so you know from my viewpoint - that is proof positive that parks are essential because people want them and need them.*

Mr. Burkinshaw: *We have seen more people in April and May out walking and taking the kids for bike rides, (inaudible) and because people are trapped in their homes, they are looking for places to go, where they can have social distancing and where they can get out. To their families, and you are only talking April and May, the numbers grow - I can't imagine what June and July is going to bring when the nicer weather gets here ... and another thing that we said, once we opened the park up to the dogs - we have regulars on a regular basis I kid you not, that come like clockwork - we can tell what time it is when they pull in to walk their dogs - it's just things are going in the right direction, it's just sad timing, and poor coincidence that this all happened at this time.*

Councilor Moore: *Thank you.*

Supervisor Wicks: *And I'm not saying that I disagree with Mr. Burkinshaw and I have had numerous conversations, I mean we talk just about daily. We talk about how we are going to work things out - you know, what are we going to do? As soon as we can open up the tennis courts, as soon as the Governor allows us to open that up, because we are a government we have to follow the rules. If we open it up right away, and everything that we can keep open, we are keeping open. The problem is, for he and I is - we started talking about something just like bathrooms. Right now the CDC guidelines are, that you have to go in and clean bathrooms every half hour. So now, we have three bathrooms. We would have to hire a full-time staff just to clean bathrooms all day long every day. Now, what about the other social distancing aspect of it? The problem for us is, how do we maintain that? You got kids in a spray park, you got two, three, four years old, five years old, and six years old. They are not going to be able to maintain that. How do we regulate that? Then if we have some park attendant in there, sixteen, seventeen, eighteen years old, go over and tell a three and a four year old to spread apart, then you got a parent "Hey don't talk to my kids like that!" I mean how do you do that? We couldn't come up with any ideas how you could do that. And then, we are not getting good guidance.*

The County Exec. Was on the phone with Town Supervisors today, and while he was there, his Communications Director, - I asked him if he could check with the Department of Health because, I'm not an epidemiologist, and I don't think anybody else here is. So, I don't have good answers. I don't want to make a mistake, but I disagree with Mr. Geraci, 'that our kids aren't being affected'; the problem is the kids **are** being affected. They are coming down with that crazy rash. They've got a name for it, but that's because of COVID - so I don't want to be responsible for some kid coming down with that. Now, are they going to come down with it? I don't know. What are the chances? I have no idea. But it's out there, and you know, so what are we going to do about that? And we open up and they do come down with that, do we open ourselves up for some liability? The answer is yes. And I don't think we should always be concerned with just 100% liability, but we've got to think about all of those things, and the problem for us right now, especially with the parks, is there are no good answers. I don't have any good answers, and anybody I try to reach out to doesn't have any good answers for you either. So, we don't live in Georgia we live in New York State. And unfortunately, we have to follow the rules that we are given, and for right now, we have to keep the park with limited use. And as soon as we can do something with it, as soon as we get some better direction, and like I said, Mr. Burkinshaw and I - on a daily basis - we go over different things about this, and we are trying to do what we can to allow people to use our facilities. So we will be moving forward with that. In saying that, I hope that some of the people watching this get an opportunity to go into our parks, and if you get a chance to come by and look at the town building, because Mr. Burkinshaw is working on the town facility and also on the parks, and you can see a very extreme difference in the way the park and the Town Hall looks now. I think they have been doing a great job, and if you look at the landscaping around Town Hall, and look at the condition of the park, they are all allowed to go in and they have the time to really maintain it. There's some real significant improvements to the park, and I think they are doing a great job. Other than that, the Town Hall next week will be open to the public by appointment only. And the reason that I was hoping we could open up earlier, but we have to wait for Phase 2 until we are allowed to open up the Town 100%. So, we are not at Phase 2 - we are on Phase 1, but we are allowed to open up by appointment only, so if you want to come in and meet with somebody from the town, call, and you can get the numbers off of the website, and make arrangements. You can call and make arrangements with that specific office and we should be able to help you out, but I don't think we have experienced too many complaints from the citizens as far as the type of services that we have been offering even while we have been closed. But we are looking at the following week once we enter in Phase 2 to potentially open up and if we get the OK that is what we are going to do. Certainly anybody coming into the town hall, if you are sick, you are going to be asked to fill out a visitor questionnaire and on the questionnaire there's a number of questions that you are going to have to answer to, and if you answer yes to any of them you are not going to be allowed in. And that is for the safety of the personnel inside the Town Hall. And, same with once we do open up, you will be asked to sign that questionnaire as well; as anyone that comes to Town Hall, they are going to require to have a mask [on] once they are inside, and keep their social distancing. So, I think that is it for me.

Town Board comments? Start with Mr. Diamond tonight.

Councilor Diamond: I have no comments tonight. But thank you everyone for attending and thank department heads and everyone who is watching on PAC-B tonight.

Councilor Moore: A couple of weeks now, I have heard on the radio, I've heard on television, and I've heard in person - I've heard a person use this word: 'new norm', and I guess what I want to say is, nothing that we are going through is normal. And, I don't want people to get the sense that it is, or that it will be. It isn't now, it wasn't when it first started, it is not normal. The United States of America to be told when you can and can't leave your home. It is not normal in the United States of America where you can go, when you can go; that's not normal. It's not normal to be told what you must wear when you leave your home. None of that is normal, and I don't want people to fall into this trap to start to believe that it is, because they are being told that it is through multiple sources. Remember where we live. Remember [we] decide what's normal, not the people behind the television screen and people in an elected position, and I'll say, and I'm fortunate I'm not in a position to make rules and guidelines of that nature, so I'm fortunate for that. I don't have all the answers either. But I do know that at some point [we] will return to the true normal and always keep that in sight and know what true normal is, and get rid of this idea of the new normal - this is not normal. It's not normal to have a group of people who care about you and the town, sitting all this way, and then apart from each other and trying to decide why "Gee why can we or can't we use the park?" That's not normal, so please, keep that in mind, and this is, you know, as serious as it could get, my comments, but it is serious because there will come a time when we will demand normalcy and this isn't it. Thank you for your time and thank you for watching, and stay healthy out there.

Councilor Geraci: I echo with what Pete is saying, it's scaring me as a resident of the United States, a resident of the Town of Lysander - to hear this concept called 'new normal'. No. I'm not going to accept the new normal. I want to go back to the way it was, and my fear and worry is people seem to be - some people - seem to be complicit or OK with "Ok if we have to wear face masks from now on, for the rest of our lives, I guess that's what we'll do." No. No. That's not what we are going to do. At least I hope it's not what we are going to do. And you know, Bob I don't want to make it appear that I disagree with you because I don't. You have to do what we are doing you are part of Onondaga County you live in New

York State we are being governed by a Governor for whatever reasons are and other Governors in other states. Just today I read a news report that the Bishop in the Diocese in the State of Minnesota is basically defying the Governor in saying we are going to have masks and full capacity starting next week. Our Catholic Churches here in New York State, they are in the 4th Phase, Phase 4, and they don't even know when they are going to open or if they can open we can have 10 parishioners. It has nothing to do with Town business and I know that. I'm just reacting as a citizen, I'm just absolutely frustrated that we are accepting something that is abnormal. So, you now, with that, if I've upset people who are watching this and you want to call me and talk about it, please do, because you know, I hope some of you agree with me, and I just [want] some comradery, and with people I think we have gone too far down the 'chicken little' slope here and the sky is falling, and with that we will go on. Thank you.

Councilor Kudarauskas: *I'll just change directions here. Since it's getting nicer out there, on my way here I noticed people are doing landscaping out there. They are improving their houses, it looks nice, however, I just want to remind you that the road is not your dumping grounds for yard mulch. Right? When I was coming here, at least 25 yards of mulch was in the road. That stuff needs to be in your driveway as we have the HW Supervisor right here. That's not allowed in the road. Actually it is a ticket-able offense. Also, when you mow the lawn please blow the grass clippings in your yard, not in the road, that is also a traffic violation as well, too. So, one, make sure if you do blow it in the road you go out there and sweep it up. I like to see it, not in the road anymore, because all too often people are riding their bikes and it happened last week where a kid was riding in it and he tried to stop he slid and broke his arm. So, let's make sure we are respectful to others, and obey the law. Thank you.*

Supervisor Wicks: *Mr. Hole, do you have anything?*

Mr. Hole: *...considered debris in the road. It happens all over town. It's not just mulch, I've seen piles of grass in the road, but it's almost unenforceable, you know, it's on the books, shouldn't do it. Poses a traffic hazard, hazard to children, the grass clippings end up in our drainage systems and other areas. It's just not a good idea. Other than that, I'll get off of that negativity and give you some positives. Milling has been completed, and the area off of Drake's Landing streets Oak Brook, Twin Flowers, Rock Rose Circle, Partridgeberry were all milled yesterday. Milling has been going on in Giddings Crest, maybe they are done now with the day - they will finish it in Giddings Crest tomorrow, tomorrow that will happen they will finish milling Giddings Crest - milling will be done and while that's going on we will be paving over here off of Drake's as well. So, a lot going on in two different parts of the town right now. Railroad crossing on Henckle Boulevard reopened today. A lot smoother than it used to be huh Tony?*

Councilor Geraci: *Good job on that.*

Mr. Hole: *So, CSX - that's their crossing, we didn't touch it. They did, but they got a lot of complaints about it to spur them on, so they did a good job and it looks really decent. The best I've ever seen it. Other than that we will be moving on to oil and stone, probably mid-June, a lot of the streets are being done, entire Seneca Estates is going to be done. You'll see us in the area. We have been doing a lot of road cuts and replacing bad culverts - we ask for people's patience, you know, and when we have a trench five feet wide and six feet deep in the road, we have to close the roads, and we just ask people to bear with us, you know, we are trying to get it done for you.*

Supervisor Wicks: *If people want to know if their road is scheduled to be paved, or worked on, where would they go, and who would they...?*

Mr. Hole: *Town website. That's your best bet. I've kept Dina informed, and now tonight I just gave her an update, and if we can paving will be - if we get the paving off of Drake's we will be done over there.*

Supervisor Wicks: *So all the roads will be on the website? Any roads... [Crosstalk]*

Mr. Hole: *Dina has the list.*

Ms. Falcone: *Yep, and I also sent it to Lynn at Radisson.*

Mr. Hole: *For the Radisson streets.*

Ms. Falcone: *And I put one on the front door - taped one on the front door too.*

Mr. Hole: *We are trying to keep people informed because the biggest problem we have is this time of year people leave their cars in the road, and we got to get them moved because we can't get down there, and we hate to bang on your door and waking you up at 6 in the morning but we have to do it. Everybody has been pretty good with us, working around us, and we have gone through these neighborhoods quite quickly so the pain is lessened that way. If all goes well, by the end of next week, if Mother Nature cooperates, we will have the hot paving work done.*

So, that's the hope, and that we can concentrate on finishing up preparation work on the country areas - the oil and stone roads down in Red Rock and the rest of the Village and Seneca Estates, and we still have a little more to do for preparation for oil and stone that's scheduled to be applied to road surfaces the week of June 15th and June 22nd - somewhere in there, if mother nature, she cooperates, we will get the oil and stonework done. Okay? We'll try to keep you advised through the Town website.

Supervisor Wicks: *Anything else? Mr. Burkinshaw, anything else?*

Mr. Burkinshaw: *We covered most of it in the Supervisor's report there. For the people out there that are wondering why programs are on a freeze, or they can't register on a program, everything is on hold, same with pavilions - we will try to get things opened up as soon as we get the green light, and know what is going to happen. The Concert Series is on hold; everything is on hold. So, it's not that it's cancelled, it's not that, you know, we are doing other things - it's just right now we are going to see how this all unfolds and if we can open up, we'd love to open up and get you your graduation parties and birthday parties and things like that. We are working with that we're having daily and weekly meetings, all the way around, and hopefully Phase 4 comes sooner than later and we can get things back open and have people back visiting the park. But as of right now things are on hold and things will be closed until further notice: playgrounds, pavilions and bathrooms. That's all I have.*

Ms. Falcone: *Excuse me, Tony, you said something about Little Kids Big Trucks being cancelled?*

Mr. Burkinshaw: *Yes. Thank you for reminding me. One of our biggest special events that we have, if you don't follow our Facebook page, we cancelled the fishing derby last week and our Little Kids Big Truck event was officially cancelled. We just can't find a way to hold an event of that size and do it in a safe way, especially with little kids climbing in trucks often warrants touching things. We just felt at this time we couldn't do it. We will try to come up with a way that we can probably run it next year and do it a little safer. But talking to other fire departments and people out there in the community it wasn't a good idea this year. June 6 Little Kids Big Trucks event will be cancelled. Thank you Dina.*

Supervisor Wicks: *So, Mr. Rivizzigno is not here tonight. He is available on the phone. He had a minor medical procedure, so he is recuperating at home. We will go to Mr. Yager for your comments and your MS4 Annual Report.*

Engineer's MS4 Annual Report

Mr. Yager: *It is that time of year again. The EPA mandates that urban and suburban areas operate their Municipal Separated Storm Sewers (MS4) - under permit - that permit is issued by NYS DEC, as part of that permit, we are supposed to report on six mutual minimal control measures annually. We do this every year. The final report will be posted on the website next week. Right now I will run through the minimal control measures, what we have done, and what we are planning to do.*

Measured Control Number 1 is public outreach: We partnership with the CNY Stormwater Coalition to meet this minimum of control measure, the measurable goal for this reporting period was to maintain the stormwater website and information library, used for reference by Coalition members and members of the general public. The website is successfully functioning and received a 3.5% increase in traffic in the past year for a total of 4398 hits to the website.

Minimum Control Measure Number 2 is public involvement and participation. We coordinate with the CNY Stormwater Coalition who operates Stormwater Hotline for reporting violations and illicit discharges. The minimum measurable goal for this period is to post stormwater information to the Town website to the page with a counter. To date, it is reporting various towns' posted articles and notices related to stormwater - and on the Town website and it started planning for the development of that stormwater webpage.

Minimum Control Measure Number 3, illicit discharge and elimination. We have a partnership with Onondaga County Soil and Water for outfall inspections and mapping, and in this reporting period we had one illicit discharge reported and the illicit discharge occurred to be naturally occurring discoloration in stormwater. The County did not inspect any of the Town's outfalls this year, which they had completed those that are complete inspections in previous years. They all have to be inspected once every three years. The measurable goal going forward will be to update outfall inventory to include all outfalls defined by the local NYS DEC Stormwater Liaison, Ms. Julie Johnson. Right now our outfall inventory does not meet the guidelines that have been set forth. We are going to need to GPS a whole lot of storm sewer outfalls that are not in the (inaudible) right now.

Minimum Control Measures 4 and 5 are construction sites and close construction control management. The measurable goal in this reporting period was to track the number of construction sites for enforcement action. Three notices of violations were issued in this reporting period resulting in one Stop Work Order. Minimum Control Measure 5 is post stormwater construction management monitoring. Our measurable goal was inventory new practices and inspect all as a team practices annually. We inspected 25 practices last year, and identified one of the facilities that required maintenance, and that maintenance was completed.

Minimum Control Measure Number 6 is stormwater management operations for municipal stormwater management for municipal operations. The HW Department cleaned 62 catch basins and inspected them and about 107 miles of road swept. Measurable goal in this reporting period was to have the HW department complete and modify street sweeping logs, catch basin logs were completed, and the street sweeping logs are still not quite meeting minimum standards. We are going to further modify the street sweeping logs so that it will be more user friendly for the HW Department. That is the end of our public information session. Normally we would open this up for questions as required, obviously this isn't an open meeting. If you have any questions or comments please email me at Enginner@townoflysander.org.

Supervisor Wicks: And we will read the questions out next time.

Mr. Yager: Yes, to be honest I have been doing this for a long time, 13 years now, and I haven't had any questions.

Supervisor Wicks: People have a lot of time on their hands. They might have questions.

Councilor Kudarauskas: Please email them.

Supervisor Wicks: Any other comments? Mr. Yager?

Mr. Yager: No that's it.

Supervisor Wicks: Okay, so we will move onto the regular agenda items.

Regular Agenda Items

MOTION TO ADOPT THE TOWN OF LYSANDER COVID-19 POLICIES

RES#101/2020

Motion made by Councilor Geraci seconded by Councilor Kudarauskas to adopt the following Town of Lysander policies:

- a. COVID-19 Policy to Wear Face Covering
- b. COVID-19 Policy for Continuous Health Screening
- c. COVID-19 Policy for Social Distancing
- d. COVID-19 Policy to Restrict Non-Essential Travel

Supervisor Wicks	Aye	Councilor Kudarauskas	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

Roll Vote: All ayes, motion carried.

Supervisor Wicks: Any discussion?

Councilor Geraci: I have two questions, one this is terrific, but, did these come out of the blue Bob, or is...

Supervisor Wicks: Well, I'd love to take 100% credit for them but I can't. This was actually, we took most of this from the Town of Salina, and the Town of Salina put this together, so we are still - there are still some changes that I have to make on this, but the policy is going to be essentially what you are seeing before you, we are going to go into Executive Session because there are some legal issues with a couple of these so we can discuss it further, but the majority of this is going to remain intact, and it's for people that are watching this, it's really to protect people that are working here and people coming into the building.

Councilor Geraci: *That's good. The second question is on the first page of the face masks, for face covering, there's a clause that says, "In addition, any customers coming into any Town Facility must be offered a disposable face covering." And I am just wondering why we are doing that, if you go to Walmart or Tops or wherever, you are required to bring your own. Why are we doing this?*

Supervisor Wicks: *Well, that's some of the things that I wanted to discuss in Executive Session, Bob. People are going to be required to wear face masks when they come into the building. Whether we are going to offer that to them or not, that's something that we can discuss, and...*

Councilor Geraci: *Will we pass these as is?*

Supervisor Wicks: *I would say, if we pass this - I would say, that we pass it, pending review by our attorney. That's what I would say because I think there is going to be some changes in this and that's what I wanted to talk about in Executive Session.*

Councilor Geraci: *So should we table it and not vote on it?*

Supervisor Wicks: *Well, the problem with that is, if we table it, then we will probably be open before we have this policy in place. That's the problem. So, if you're good with the concept of these policies being in place, I think that once we get our legal advice from him, then we need to talk about some other things. (Inaudible) once we go into Executive Session we have to call him regarding some other issues anyway. Anything that we want to talk about regarding this specific policy; if there are any legal issues in there we can talk at that time, and then modify. I think that is OK to do. I mean we could table it, you know...*

Councilor Geraci: *I hear what you are saying, but you're going to be open and...*

Supervisor Wicks: *We want to open Town Hall as soon as possible and I thought it was important to get something in place prior to opening it up.*

Ms. Falcone: *Mr. Supervisor, you could also next time rescind this resolution and then adopt the new resolution with the updated COVID policies.*

Supervisor Wicks: *That's why you are here.*

Ms. Falcone: *Thanks.*

Supervisor Wicks: *To give good advice, so I like that idea as well. We can adopt these, and then rescind these, and adopt the new policies because I'm sure there is going to be some additions or deletions to this policy. (Phone rings) At least it's not church. I've got my phone. So any further discussion on that? Are we good with Ms. Falcone's suggestions?*

Mr. Hole: *May I ask one question, the other day we looked over a draft policy and we suggested some changes for department heads?*

Supervisor Wicks: *Yes, they are going to go over that.*

Mr. Hole: *What we are talking about... I have in front of you right now, that we are going to make a motion on is the draft policy. Just so I know where you're at on that.*

Supervisor Wicks: *Are we good with doing it as a draft, and then - passing these four policies, as is right now, with the idea that there could be modifications with it because everything changes. Things change, and I mean we could change this policy next week.*

Mr. Hole: *Sure.*

Supervisor Wicks: *But I think we should have one in place, and if you don't have major issues with this, I mean, we could go along and revise it as we go, because [with] COVID things changes you know, daily or weekly at least. Everybody good? Okay, no further discussion.*

**MOTION TO AUTHORIZE TOWN SUPERVISOR TO SIGN COVER SHEET OF CONTRACT
DRAWINGS BY CHA ASSOCIATES FOR NYS DEC APPLICATION FOR APPROVAL OF
PLANS FOR A WASTEWATER DISPOSAL SYSTEM**

RES#102/2020

Motion made by Councilor Moore seconded by Councilor Diamond that the Town Supervisor be authorized to sign the cover sheet of the Contract Drawings prepared by CHA Associates, with a final revision date of May 15, 2020, and the NYS DEC Application for Approval of Plans for a Wastewater Disposal System, (Formally BSP-5) for Timber Banks, Timber Ridge Lane Development, per the recommendation of the Town Engineer's letter dated May 18, 2020.

Supervisor Wicks	Aye	Councilor Kudarauskas	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

Roll Vote: All ayes, motion carried.

Mr. Yager: *If anybody wants an update on what this is, this will be the street that connects Timber Banks parkway to the residential development behind the YMCA. Additional action will be required before the final plat will be filed for this road and the developer is changing the use density on the portion of the road before you cross the culvert going into the golf course area on the west side of the road. But that will be an action for another time. This approval allows them to get started on construction on the road before we file the final plat for the additional lots. Additional action will be required by the Town Board to accept the modified project and authorizing the change in use.*

Mr. Hole: *May I ask what the change of use will affect? That's the add on...*

Mr. Yager: *Really what it amounts to is the current venues plan, says it allowed for high density residential apartments on that side of the road and they are going to go to single family townhouse style units. And in addition to that they are going to add tennis courts and a swimming pool for Homeowners Association members to be used there as well.*

Supervisor Wicks: *Any further discussion? Okay.*

**MOTION TO AUTHORIZE THE HW SUPERINTENDENT TO HIRE ALECIA KOLBAUM
AT A RATE OF PAY OF \$15.50 PER HOUR AS A PART TIME HW CLERK**

RES#103/2020

Motion made by Councilor Kudauraskas seconded by Councilor Diamond to authorize the Highway Superintendent to hire Alecia Kolbaum at a rate of pay of \$15.50 an hour as a part-time Highway Clerk to fill-in when the regular Highway Clerk is out on leave.

Supervisor Wicks	Aye	Councilor Kudarauskas	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

Roll Vote: All ayes, motion carried.

**MOTION TO AUTHORIZE THE TOWN SUPERVISOR
TO SIGN THE VISA CREDIT CARD APPLICATION WITH SOLVAY BANK**

RES#104/2020

Motion made by Councilor Geraci seconded by Councilor Kudauraskas to authorize the Town Supervisor to sign the VISA credit card application with Solvay Bank, with a maximum credit limit of \$7,000. The users on the account are as follows, Robert Wicks - \$5,000.00, and Anthony Burkinshaw - \$2,000.00.

Supervisor Wicks	Aye	Councilor Kudarauskas	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

Roll Vote: All ayes, motion carried.

Councilor Moore: *I'm just curious about where did this come from?*

Supervisor Wicks: *When we try to do some things that people, not that we are doing a lot of traveling now, but when you have to travel out of town, you have to put things on a credit card, we didn't have a credit card where we were able to do that, and Mr. Burkinshaw, there's different times he has to order items we might not have a vendor for, so if he's authorized to do it, then he needs to use the credit card.*

Mr. Burkinshaw: *Sometimes I buy supplies a lot cheaper online than through a vendor...*

Mr. Hole: *So this is going to be like a Visa? Because we did this for HW a while back, I actually have a Visa, because we have so many vendors, then we will get the odd thing that down the road, if we don't have an account...*

Councilor Moore: *No, it makes sense, but for everybody's knowledge.*

Mr. Hole: *You can only buy stuff with credit cards anyways, so it's not like you can go in there with a check...*

Mr. Burkinshaw: *There's some places that won't take a check. They've given me a hard time...*

Mr. Yager: *The Zoom meeting subscription we approved at the last meeting they - (inaudible) you've got to put it on a credit card - it's an annual agreement. So it's for things like that.*

Supervisor Wicks: *Did you do that already?*

Mr. Yager: *I have not.*

Supervisor Wicks: *You have not.*

Mr. Yager: *I'm holding out for this and Dave told me...*

Supervisor Wicks: *Because it's not fair for Mr. Yager to put town business on his credit card, which he was willing to do so this would, you know - time and time again - these issues come up where we need a credit card and we don't have one, so it falls back on somebody else to use their own credit card, I don't think it's a good policy.*

Councilor Moore: *I agree.*

Supervisor Wicks: *That's a fair question. Any other discussion?*

MOTION TO DECLARE COMPUTER EQUIPMENT SURPLUS

RES#105/2020

Motion made by Councilor Moore seconded by Councilor Diamond to declare the following equipment as surplus and obsolete, and to properly be disposed of through the electronic recycling program.

- One Dell Dimension 3100 Series computer with monitor tag #1116 and #0799

Supervisor Wicks	Aye	Councilor Kudarauskas	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

Roll Vote: All ayes, motion carried.

Supervisor Wicks: *Any new business from the Board members? No new business. Alright, there is a need for Executive Session tonight. So, may I get a motion to adjourn the regular meeting and go into the Executive Session to discuss potential litigation and potential union negotiations, and to get legal advice regarding both issues?*

ADJOURNMENT INTO EXECUTIVE SESSION

RES#106/2020

Motion made by Councilor Diamond seconded by Councilor Kudarauskas to adjourn the Town Board Meeting and enter into Executive Session at 7:12 PM.

Supervisor Wicks	Aye	Councilor Kudarauskas	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

Roll Vote: All ayes, motion carried.

ADJOURNMENT OUT OF EXECUTIVE SESSION

RES#107/2020

Motion made by Councilor Geraci seconded by Councilor Moore to adjourn Executive Session at 8:04 PM.

Supervisor Wicks	Aye	Councilor Kudarauskas	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

Roll Vote: All ayes, motion carried.

This is a true and complete recording of the action taken at this meeting.

Dina Falcone, Town Clerk