

**A Regular Town Board meeting was held on June 13, 2016 at the Lysander Town Building, 8220 Loop Road, Baldwinsville, New York.**

**MEMBERS PRESENT:** Joseph Saraceni, Supervisor  
Roman Diamond, Councilor  
Robert Ellis, Councilor  
Peter Moore, Councilor  
Robert Geraci, Councilor

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Anthony Rivizzigno, Town Attorney; Al Yager, Town Engineer; Gene Dinsmore, Highway Superintendent; Parks and Recreation Supervisor Tony Burkinshaw; Dina Falcone, Town Clerk; PAC-B TV; and several residents.

**Supervisor Saraceni called the meeting to order at 7:08 p.m. with the Pledge to the Flag.**

**PUBLIC HEARING No. 1** – A Public Hearing was held June 13, 2016 to hear all those in favor of, or against Clinton Heights Sewer District Extension, Extension No. 1, in the Town of Lysander, County of Onondaga, New York, Pursuant to Article 12-A of the Town Law.

**Town Engineer Yager** stated that a resident wrote a letter to the Town Board requesting that they be included in the Clinton Heights Sewer District as they currently do not have sewer service. The residents were able to negotiate an easement agreement with their neighbor to cross their neighbor's property with a sanitary sewer lateral. Mr. Yager prepared a report which the Board approved at the last meeting; this is the next step in the process so that they will have sanitary sewer service. Per Town Attorney Tony Rivizzigno, the homeowners are paying all of the costs, and there will be no cost to the Town. Supervisor Saraceni asked the public who wished to speak in favor, and then asked if there was anyone wishing to speak against. He then asked for a motion to close the public hearing, where **Councilor Ellis** moved, and **Councilor Diamond** Seconded.

**PUBLIC HEARING No. 2** – A second Public Hearing was held June 13, 2016 to hear all those in favor of, or against Spring Woods Sewer District Extension in the Town of Lysander, County of Onondaga, New York, Pursuant to Article 12-A of the Town Law.

**Town Engineer Yager** stated that this is the same scenario as Public Hearing No. 1; however, one additional step needed is that the Village has to give the resident final approval for the connection. The Town of Lysander has worked with the village engineer for several months on this, and it is currently in front of the DPW committee. Per Town Attorney Tony Rivizzigno, the homeowners are paying all of the costs, and there will be no cost to the Town. Supervisor Saraceni asked the public who wished to speak in favor, and then asked if there was anyone wishing to speak against. Dennis Bartlett, is the owner of the property, and he is in favor of this project. Mr. Bartlett asked about the Village, and Mr. Yager explained that it should be on the Village's next agenda, which is before the scheduled dig date of June 22<sup>nd</sup>. Supervisor Saraceni then asked for a motion to close the public hearing, where **Councilor Moore** moved, and **Councilor Ellis** Seconded.

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**CITIZENS' COMMENTS:**

Frederick Burtch, of Plainville Road stated that he had concerns regarding cold surface on certain streets in Lysander. Mr. Burch also had comments and concerns about the property on the end of Elizabeth Street regarding the cold storage facility and access to said property. Mr. Burch mentioned concerns about the Cabbage Patch zoning moratorium proposal, and spoke about issues related to a personnel matter involving a Town of Lysander employee. **Supervisor Saraceni** asked Mr. Burtch to put his concerns into writing and the Board will review his concerns.

Kevin Rode, of Greymoor Way made a statement in regards to the chicken issue on Emerick Road (See May 27, 2016 Board Meeting Minutes). Mr. Rode inquired into the status of the cemetery bus trip. (See May 27, 2016 Board Meeting Minutes). Supervisor Saraceni stated that the event was cancelled although the Town had support for it. He said that the Board is going to work with the Town Historian and Seneca River Days for a cemetery tour next year. Mr. Rode also expressed concerns regarding the incentive zoning moratorium. **Councilor Geraci** explained in detail as to the fact that the idea behind it is that there is a character difference on the land west of 690 and the natural integrity of the area. Supervisor Saraceni stated that when

the Town has the opportunity to actually walk the property, the Board can better assess the situation in person, and also look at a topographical map to see the true potential of the incentive zone that is proposed. Mr. Rode expressed concerns regarding work sessions, and the possibility of the sessions being recorded. The Board stated that they will discuss this in the future. Mr. Rode asked for clarification on the Standard Workday Resolution, and Town Comptroller Rahrle Comptroller Rahrle was able to explain it to him.

Melinda Shimer, of Elizabeth Street asked if the Board members would explain their goals and vision of the future of the Town to the audience. Each board member expressed their views in response to her question as follows:

**Councilor Diamond** explained that his vision for the Town involves engaging the community in different ways, and to make them aware of local issues.

**Councilor Moore** stated that his vision is to bring a team atmosphere to the building, as the Board is comprised of problem solvers who work together.

**Councilor Geraci** stated that acting as a team and being respectful towards one another in a diplomatic fashion is a goal. He further stated that he is working with Planning to ensure what we do in the future will maintain the integrity of the Town.

**Councilor Ellis** explained that he plans on continuing to work with the Parks Department and the Highway Department to keep a close eye on the budget and expenditures so that the Town will continue to produce a great product at the least expensive cost to the residents.

**Supervisor Saraceni** stated that he works with an amazing staff, and that the Town works hard for its residents. This allows him to focus on presenting the town government. Supervisor Saraceni stated that when residents attend a meeting they see who is working for them. His focus is on open government, teamwork, and making certain that Lysander is well represented on how it spends tax dollars and representing the public. He stated that he is constantly looking to future issues to anticipate problems and seek resolutions.

Dorma Newman, of Pulaski, spoke about how she has been representing the cemeteries that are publicly operated. She thanked the Board for the funding, and stated that she was sorry the tour didn't work out, and thanked the Board for revisiting the plan next year.

Jim Stirushnik, of Dinglehole Road, inquired as to the status of funding for the cemeteries. Mr. Stirushnik also stated that he is pleased with how work sessions are progressing, and urged the Board to think broadly on how to continue them and make them available to the public.

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### **TOWN BOARD COMMENTS:**

**Councilor Diamond** stated that the work session was productive in that they spoke about a maintenance plan and had a good proposal from the Town Engineer and another proposal from the Highway Superintendent relating to different ideas regarding hot mix or cold mix. Councilor Diamond is leaning toward using hot mix; his reason is long term planning. Hot mix is less expensive for the long term function of the town regarding repairs. Councilor Diamond also thanked everyone for attending this evening.

**Councilor Moore** stated that he had the opportunity to go to the public library and learn about high school students' service projects. He gave them accolades for their service projects, which ranged from awareness of health care in Africa, to bullying. Councilor Moore expressed that it was nice to see such a huge percentage of teenagers in our town doing good things in our community.

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### **SUPERVISOR COMMENTS:**

**Supervisor Saraceni** attended Seneca River Days, and said that it was a successful event. He said that it is a key fundraiser for the Rotary in Baldwinsville, and encouraged people to participate next year, as it is a wonderful event.

## ADOPTION OF MINUTES

### RES #80/2016

**Motion by Councilor Geraci seconded by Councilor Ellis** to adopt the May 26, 2016 Town Board Meeting minutes.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**All Ayes, motion carried and adopted**

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### DEPARTMENT HEAD REPORTS:

**Highway Superintendent Gene Dinsmore** stated that this month the Highway Department has completed repairs to Doyle and Homestead Roads, which have not had service in over 20 years. With the help of the Town Engineer, he is working with a program through Cornell, has had a significant amount of roads covered. 50% of chip seal roads have been done, but the time has come to move on to asphalt roads this year. Poplar Field, Haylegde and Greenbough Roads were in danger of collapse. The Highway Department's participation in the program with Cornell serves to preserve wherever the Highway Department can to prevent total failures, as the Town preserves with chip seal and fiber micro-seal on top. The Highway Department has completed the last of the concrete work and extensive repairs in Clinton Heights, Abbots Landing, and Holly Hill. They will be paving Ballygar, Brannockbyrne, Cortina, Hiltonwood, Killoe, and Warriors Path. Superintendent Dinsmore noted that the Highway Department trucks were a part of Little Kids Big Trucks Day, and it was a fun and successful event. He encouraged anyone who has a questions or issues about their roads or highways to please call the Highway Department.

**Town Engineer Al Yager** stated that there is a project in the Radisson district for culvert washout as noted in the Agenda. Also, PSC has approved LED lighting for the Town lighting district for public right-of-ways, and National Grid is hosting a webinar releasing more information on how much of a savings it will be for residents. Mr. Yager will update the Board as he learns more.

**Tony Rivizzigno, Town Attorney**, has stated that he has been working with the Town Engineer on a lease agreement with the village (see Agenda) which will need more work, and they will proceed from there and keep the Board updated.

**Tony Burkinshaw, Parks and Recreation Supervisor** reiterated that the Little Kids Big Trucks event was very successful, as they had over 1,000 people in attendance, and he thanked Gypsum Express for being a part of it. Mr. Burkinshaw stated that there is a Boater Safety Course at Town Hall on June 25, 2016, from 8:00 am to 4:00 pm, which is the last course of the summer. Camp Crayola beings June 27, and runs through July 1. Youth golf for ages 6-18 and youth tennis ages 5-18 will begin this summer at Lysander Park. A kick off free summer concert series begins on Tuesday June 21 with the B'ville Pep Band at 6:30 pm, on Paper Mill Island. If it rains, the location will move to Suds Factory downstairs.

**Town Comptroller David Rahrle** is working on internal department audits and it will be a few weeks before he completes same. Mr. Rahrle has a meeting with the Town's health insurance consultant, as renewals are approaching.

**Dina Falcone, Town Clerk** stated that the Onondaga County Water Conservation District has provided to the Town Clerk's Office a product called "Bonide" also known as Mosquito Beater. This product is available in water soluble pouches to rid areas of mosquitos in standing water receptacles. It was provided free of charge, and will be provided to the public free of charge.

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**REGULAR AGENDA ITEMS**

**APPOINTMENT OF TOWN CLERK AS RECORDS MANAGEMENT OFFICER AND RECORDS ACCESS OFFICER FOR FOIL REQUESTS**

**RES #81/2016**

**Motion by Peter Moore seconded by Roman Diamond** to appoint Dina Falcone, Town Clerk, as Records Management Officer, effective June 14, 2016 and as Records Access Officer for FOIL requests as of June 14, 2016, at no additional compensation.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**All Ayes, motion carried and adopted**

*Discussion:*

*Councilor Robert Geraci stated that this is a good vote, as it is the appropriate place since the first person to go to is the Town Clerk. He wanted to clarify what the second course of action is between the Supervisor and the Town Clerk with respect to FOIL. Supervisor Saraceni stated that he is the FOIL Appeals Officer, and this was confirmed by Town Attorney Rivizzigno.*

**APPOINTMENT OF TOWN CLERK AS CEMETARY ADMINISTRATOR AND MANAGEMENT OFFICER AND HANDICAPPED PARKING PERMITS ADMINISTRATOR**

**RES #82/2016**

**Motion by Roman Diamond seconded by Robert Geraci** to appoint Dina Falcone, Town Clerk, as Cemetery Administrator, as of June 14, 2016, and Handicapped Parking Permits Administrator, as of June 14, 2016, at no additional compensation.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**All Ayes, motion carried and adopted**

**APPOINTMENT OF TOWN CLERK AS DESIGNATED SIGNER ON THE TOWN CLERK'S CHECKING ACCOUNT**

**RES #83/2016**

**Motion by Robert Geraci seconded by Robert Ellis** to appoint Dina Falcone, Town Clerk, as designated signer on the Town Clerk's checking account.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**All Ayes, motion carried and adopted**

**MOTION TO ESTABLISH A STANDARD WORKDAY FOR SPECIFIC TOWN EMPLOYEES**

**RES #84/2016**

**Motion by Robert Geraci seconded by Robert Ellis** to establish a Standard Work Day for specific Town Employees and the Town will report to the NYS Retirement System based on time-keeping records or their record of activities.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Abstain		

**Motion carried and adopted**

Discussion:

*Roman Diamond abstained, as he said he has just submitted his NYS Retirement application. Supervisor Saraceni stated that he will be submitting his NYS Retirement application.*

**MOTION TO FORM THE 3042 COLD SPRINGS ROAD CLINTON HEIGHTS SEWER DISTRICT EXTENSION**

**RES #85/2016**

**Motion made by Robert Ellis seconded by Robert Geraci** to form the 3042 Cold Springs Road Clinton Heights Sewer District Extension.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**All Ayes, motion carried and adopted**

**MOTION TO FORM THE 2883 COLD SPRINGS ROAD SPRINGWOODS SEWER DISTRICT EXTENSION**

**RES #86/2016**

**Motion made by Robert Ellis seconded by Robert Geraci** to form the 2883 Cold Springs Road Springwoods Sewer District Extension.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**All Ayes, motion carried and adopted**

**MOTION TO AUTHORIZE THE TOWN CLERK TO ADVERTISE FOR A PUBLIC HEARING FOR PROPOSED WHISPERING OAKS SUBDIVISION PHASE IV INCENTIVE ZONING APPLICATION**

**RES #87/2016**

**Motion made by Robert Ellis seconded by Robert Geraci** to authorize the Town Clerk to advertise for a public hearing to hear all people for or against the Proposed Whispering Oaks Subdivision Phase IV Incentive Zoning Application.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**All Ayes, motion carried and adopted**

Discussion:

*Councilor Geraci wanted to make it known on the record that they had agreed at the work session that the Town would be sending out notices to the homeowners in that area.*

**MOTION TO ACCEPT THE 2016 TOWN OF LYSANDER PAVEMENT  
MAINTENANCE WORK PLAN AS PREPARED BY THE TOWN ENGINEER  
WITH A FINAL REVISION DATE OF MAY 25, 2016**

**RES #88/2016**

**Motion made by Roman Diamond seconded by Robert Ellis** to accept the 2016 Town of Lysander Pavement Maintenance Work Plan as prepared by the Town Engineer with a final revision date of May 25, 2016, subject to change once the asphalt milling portions of the projects are completed.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Nay
Councilor Moore	Aye	Councilor Diamond	Aye		

**Motion carried and adopted**

**Discussion:**

*Councilor Geraci stated that there was a large discussion at the work session where the Town had to choose between what our Town Engineer was recommending and what the Town's Highway Superintendent was recommending. He said he does not know enough about which is the best product, but the Highway Superintendent said that all 18 out of 19 towns are using what he was recommending, as well as Onondaga County. Councilor Geraci said he is voting against this as he would like both parties to come up with a compromise.*

*Councilor Diamond said that he is in favor of it. After speaking with the Town Engineer, the way it was explained to him was that hot mix is going to be cheaper for the long term in maintenance costs.*

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Nay
Councilor Moore	Aye	Councilor Diamond	Aye		

**Motion carried and adopted**

**MOTION TO AUTHORIZE THE TOWN ENGINEER TO MOVE FORWARD WITH  
THE DRAKES LANDING CULVERT EROSION REPAIR**

**RES #89/2016**

**Motion made by Robert Geraci seconded by Robert Ellis** to authorize the Town Engineer to move forward with the Drakes Landing Culvert Erosion Repair using the county emergency trench and culvert repair bid in an amount not to exceed \$15,000 to be paid for by the Radisson Drainage District.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**All Ayes, motion carried and adopted**

**Discussion:**

*Supervisor Saraceni stated that this is a culvert that over time has exposed utilities; it was recommended by the Town Engineer what work has to be done to repair it. The budget is healthy and the Town can afford to do the work.*

**MOTION TO AUTHORIZE THE SUPERVISOR TO SIGN THE STATE AND  
MUNICIPAL FACILITIES PROGRAM PRELIMINARY APPLICATION FOR  
THE PROPOSED HIGHWAY STORAGE FACILITY**

**RES #XX/2016**

**TABLED**

**Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_** to authorize the Supervisor to sign the State and Municipal Facilities Program Preliminary Application for the proposed Highway Storage Facility.

**MOTION TO AUTHORIZE THE TOWN SUPERVISOR SIGN THE OCWA PERMIT  
FOR THE INSTALLATION OF 1 HYDRANT IN CRIMSON RIDGE PHASE IV**

**RES #90/2016**

**Motion made by Peter Moore seconded by Roman Diamond** to authorize the Supervisor to sign the OCWA permit for the installation of one (1) hydrants in the Crimson Ridge Phase IV Subdivision in the Radisson Water Supply District.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**All Ayes, motion carried and adopted**

**MOTION TO AUTHORIZE THE SUPERVISOR TO SIGN THE OCWA PERMIT TO  
INSTALL DICL WATER MAIN AT CRIMSON RIDGE PHASE IV**

**RES #91/2016**

**Motion made by Robert Geraci seconded by Robert Ellis** to authorize the Supervisor to sign the OCWA permit to install 800' of 8" DICL water main at the Crimson Ridge Phase IV Subdivision in the Radisson Water Supply District, with no pavement to be cut and all costs are to be paid by the developer.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**All Ayes, motion carried and adopted**

**MOTION TO APPOINT LYSANDER SUMMER PROGRAM INSTRUCTORS AND  
LYSANDER DAY CAMP STAFF FOR THE PARKS AND RECREATION  
DEPARTMENT**

**RES #92/2016**

**Motion by Robert Geraci seconded by Robert Ellis** to appoint the following list of people as 2016 Summer Program Instructors and Lysander Day Camp staff for the Parks and Recreation Department effective July 1, 2016, with their rates of pay as follows:

<u>Last</u>	<u>First Name</u>	<u>Position</u>	<u>2016 Rate of Pay</u>
Blume, Elizabeth		Counselor	\$9
Fiello, Madeline		Counselor	\$9
Fuzia, Thomas		Counselor	\$9
Grabowski, Julianna		Music Counselor	\$9
McArdell, Chad		Sports Counselor	\$9
McKee, Thomas		Counselor	\$9
McMahon, Alyssa		Arts & Crafts Counselor	\$9
Pitcher, Chelsey		Ast. Director	\$10
Pitcher, Chelsey		Ext. Supervisor	\$10
Rush, Jessica		Counselor	\$9
Talty, Colin		Counselor	\$9
Pinard, Lynn		On-Site Director	\$14

11 Staff

<u>Summer Instructors</u>	<u>Program</u>	<u>2016 Rate of Pay</u>
Pinard, Lynn	Camp Crayola	\$15
Pitcher, Chelsey	Camp Crayola	\$10
Nadzan, Beth	Art Camp	\$25
Oustrich, Bridget	Art Camp	\$25

*Discussion:*

*Supervisor Saraceni asked the status of our registration for camp. Mr. Burkinshaw said that although different weeks vary, some weeks have up to 20 kids registered, and the lowest amount of kids registered is 11. Mr. Burkinshaw talked about revisiting the numbers and if they remain low, the Town may have to cancel certain weeks. The Town will reevaluate the numbers towards the end of the school year, but there may be an opportunity to increase numbers. If program is cancelled, the Town will allow families a week or two to find alternate child care.*

*In trying to determine why numbers are low this year, Mr. Geraci was concerned about the summer employees, and that perhaps the camps are not getting enough coverage in the media.*

*Supervisor Saraceni stated that the Town is looking to reinvent parks in Lysander. He says it's an exciting time, and the public will hear any proposals related to same at the work sessions.*

**MOTION TO ESTABLISH A MORATORIUM ON THE INCENTIVE ZONE  
OVERLAY APPLICATIONS WEST OF 690 SURROUNDING WHISPERING OAKS**

**RES #93/2016**

**Motion made by Robert Geraci seconded by Robert Ellis** to establish a moratorium on the Incentive Zone Overlay applications west of 690 surrounding the Whispering Oaks community excluding the parcel included in the Whispering Oaks Phase 4 Subdivision.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**All Ayes, motion carried and adopted**

*Discussion:*

*Town Attorney Tony Rivizzigno clarified that the moratorium is for a period of six months.*

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**ANNOUNCEMENTS**

1. Town Board Meeting, Monday, June 27, 2016, Work Session at 5:30pm  
Regular Town Board Meeting at 7:00pm (both held in the Auditorium).
  2. Planning Board Meeting, Thursday, July 14, 2016 at 7:00 pm (in the Auditorium).
  3. Town Board Meeting, Monday, July 11, 2016, Work Session at 5:30pm  
Regular Town Board Meeting at 7:00pm (both held in the Auditorium).
  4. Planning Board Meeting, Thursday, August 11, 2016 at 7:00 pm (in the Auditorium).
  5. Town Clerk's Office new extended hours, (open until 6:00 pm on Monday evenings  
when Board Meetings are scheduled).
  6. Park and Recreation Department Activities:
    - **Lysander Day Camp**, all weeks still have openings and accepting registrations
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**EXECUTIVE SESSION**

**RES #93/2016**

**Motion made by Councilor Diamond seconded by Councilor Ellis** to adjourn the regular Town Board meeting at 8:20 pm and enter into Executive Session to discuss matters related to separate personnel/labor relation issues.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**All Ayes, motion carried and adopted**

*Discussion:*

*Supervisor Saraceni stated that all are welcome to attend the executive session. The board is considering an additional public work session to discuss any number of issues that the Town has. The Board will post a date in the newspaper and on the Town's website when this occurs.*

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**ADJOURNMENT**

**A motion was made by Councilor Ellis and seconded by Councilor Moore** to adjourn the Executive Session at 9: 05 pm.

This is a true and complete recording  
of the action taken at this meeting.

Dina Falcone, Town Clerk