

**A Regular Town Board meeting was held on September 12, 2016 at the Lysander Town Building, 8220 Loop Road, Baldwinsville, New York.**

**MEMBERS PRESENT:** Joseph Saraceni, Supervisor  
Roman Diamond, Councilor  
Robert Ellis, Councilor  
Peter Moore, Councilor  
Robert Geraci, Councilor

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Anthony Rivizzigno, Town Attorney; Town Engineer Al Yager, Town Comptroller David Rahrle; Dina Falcone, Town Clerk; Gene Dinsmore, Highway Superintendent; PAC-B; Baldwinsville Messenger, and several residents.

**Supervisor Saraceni called the meeting to order at 7:02 pm with the Pledge to the Flag.**

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**CITIZENS' COMMENTS:**

**Ruth Troy, Director of Canton Woods Senior Center** stated that September is National Senior Center Month. This year's theme is "Find Balance at your Center". The following activities were mentioned:

- FREE Falls Prevention Class resumes: Tuesday September 13<sup>th</sup> (Lead by a licensed physical therapist).
- Summer Entertainment Series: Music by Eddie Fagan, Thursday, September 15<sup>th</sup> at 3:00 pm (The Summer Entertainment Series is paid for by sponsors).
- Canton Woods' version of "Antiques Road Show": Monday, September 19<sup>th</sup> 1:30 pm - 3:30 pm (Appraisals \$3.00 for 1 item and \$5.00 for 2 items).
- Coffee with the Mayor of Baldwinsville: Tuesday, September 20<sup>th</sup> at 9:30 am. Mayor Clarke will tell seniors the news of Baldwinsville and answer questions.
- Flu Shot Clinic at Canton Woods: Friday, September 30<sup>th</sup> 9:00 am - 11:00 am (by Rite Aid Pharmacy).
- Limburger Cheese Party: October 13, 2016, 11:30 am. (Paid reservations are required for this program which is supported by Barnes Memorial). (Sign up by Friday, September 30, 2016, the cost is \$6.00 per person).
- Office for Aging (Adult and Long Term Care Services): Thursday, October 13, 2016 from 5:30 pm-7:00 pm.
- Medicare, an overview and changes for 2017: Wednesday, October 26<sup>th</sup> (This is a Public Hearing from 1:00 pm-2:30 pm).
- Walk for the Woods, Saturday, September 17<sup>th</sup> 9:00 am, two mile walk to Syracuse Home. There is a \$10 registration fee.

**Supervisor Saraceni** told Ms. Troy earlier that in the spring he had a request from a constituent that he would like to see the flagpole that was provided to Canton Woods by the Town used more frequently. Ms. Troy stated that their practice prior to her conversation with the Veterans was to have the flag put up Memorial Day, and it has been up consistently. She said it has gotten a lot of attention and is flying year round, but she has sought assistance from DPW to manage it in the bad weather. **Supervisor Saraceni** asked her to let him know that if the flag starts to deteriorate the Town will find the means to get a new one.

**Resident Jim Stirushnik** stated that since there has been dry weather and higher than normal temperatures, he has noted damage to trees, and that some are dying. He wanted to let the Town know that it should take this into consideration when the Town is working on its budget, and for the Highway Department to anticipate additional funding for tree damage control and removal.

**Resident Fred Burtch** said that over the last couple of months he was made aware of Town Highway employees and Town equipment being used in various areas doing work. He visited the development in Whispering Oaks where they finished building the new home. He said that the Town used a bulldozer and scraped dirt off of the hill where there were eight drainage tiles. He said he saw them put dirt on top, and he saw the gravel and geo textile mesh, which is still there. Mr. Burtch said the homeowners think someone came and put dirt in there, but that never happened. He said there were Town workers working with pay-loaders and taking dirt off of private property and putting it in Town trucks and bringing it to Clinton Heights, and dirt was dumped in the hole. He said this process took four or five days, and the pay-loader was driven two or three times. Mr. Burtch asked that since that activity was on private property would

anyone have authorized it. He stated that he FOILED from the Town Clerk all the times the Highway Supervisor has billed special districts for drainage, and he received the results a week and a half ago. He noted that since January 2012, a special district has been billed for work from the Highway Superintendent; once in Radisson, once in Giddings Crest, and once in the Lysander Landfill for brush-hogging. He said he knows they have brush-hogged five or six times in the last year and inquired as to why it isn't billed each time, and that if it is billed once, if mowing of that property falls under special drainage billing. He inquired as to where all of the other billing for the work the Town has done in Radisson [the risers on the drains on Willett and replacing the manhole cover]. Mr. Burtch said that he became concerned that maybe the cost of this work is being spread throughout the whole town and not the district that it pertains to. He continued to say that if Town workers are working with that soil, he believes that some of the soil was put back on Town property for future usage and put on an area. He asked if the soil had been tested and if there are results available, as it was a leech field for 40 homes for over 20 years. Mr. Burtch asked if there is a permit in order to use a Town pay-loader. He also said that he has dirt, and that maybe he could donate some to the town. He mentioned that there was an instance two years ago where seven or eight workers made trips from Pendergast Road from private property to the Town for future usage, and says the dirt is still there. He suggested the Town call Tessy, as it can get all the free dirt it needs. He also stated that he owns equipment [like that], and if the Town is paying people to operate it, he questioned who is being billed. He addressed the soil issue again, and mentioned that he has concerns regarding soil quality.

Lastly, Mr. Burtch was concerned with the placement of the new home's driveway, as it is a front load to the garage which means that it comes out on a dead end road, (Penfold Way). He noted that not once has that extension been plowed and there is not another driveway on it. He said that it is a horrible design, and he can't believe it was approved as it has an Ashington address. He believes it should have been designed with a side load [garage].

**Supervisor Saraceni** stated that most of the questions Mr. Burtch addressed, the Board isn't in a position to reply to this evening. He suggested that some of those concerns be addressed to the Highway Superintendent. **Supervisor Saraceni** stated that he is familiar with the Ashington stub of the road, which is one of the reasons why the Town didn't insist on the developer of Cabbage Patch putting in a future development to the north.

**Resident Tom Quinn of Collington Pointe** had questions regarding the resolution by the Board on Collington Pointe East, as he did not understand the process completely, and he noted that a lot of good questions were asked at the meeting. The Planning Board voted for it, and he said he thinks that is because they say the Town deals with it, and the Zoning Board of Appeals voted at the end which was 2:2 no recommendation? He said he sees the resolution going back to the Planning Board. **Supervisor Saraceni** said part of the process in reviewing projects in the incentive zone is that the Town refers the project to the ZBA. ZBA looks at the project and looks at what is being proposed and if it fits into the area. **Supervisor Saraceni** said that he heard feedback they [ZBA] didn't have information they thought they needed. That is as much information as the Town has at this point. He stated that typically a developer doesn't go into fine details on site plan until the process proceeds, so the scope in which the ZBA was charged with was to determine whether or not the code that was written in a comprehensive land use plan in incentive zones, and what the Town had negotiated in Letter of Intent that was presented to them, [and if it worked]. It's their prerogative to determine whether or not they have the information; two determined they had enough and two didn't. There will be a public hearing on it. They are required to submit a written summary of any issues in their vote. **Supervisor Saraceni** said he had not seen it yet but it will be provided. The Town is getting into the public portion of the project. That developer will be at the meeting and the Town will be able to provide answers for the public.

**Resident Jim Stirushnik** asked if the Board decided it was not necessary to construct stub streets in major subdivisions. **Supervisor Saraceni** stated that he mentioned it in regard to the most recent addition to Whispering Oaks/Cabbage Patch. He stated that there is still a paper street/right-of-way. Mr. Stirushnik asked how the board anticipates getting the construction completed in the future and brought up past issues regarding sewer [costs to developers and citizens]. **Supervisor Saraceni** stated that the developer would be responsible for the costs and not the residents.

## **TOWN BOARD COMMENTS:**

**Councilor Diamond** mentioned that he is hosting a Town Hall Meeting on Thursday, September 22, 2016 at 6:30 pm. He asked residents to come ask questions and have a casual conversation with him. He stated that this is something he has wanted to do. He says the meetings are well attended, and he will keep hosting them. He invited elected officials, the Board, and stated that the more people who attend the better.

**Councilor Geraci** thanked Mr. Rode for being a representative on the Public Safety Committee, and appreciated the minutes that he prepared. He said that in the spirit of conversation, and being comfortable with one another, he [Mr. Rode] referred to the Town Board having questions being directed to the Town Supervisor [as Mr. Rode pointed out in the letter to the Messenger].

**Councilor Geraci** stated that this has been the protocol “forever” in this Town. He said that he is going to respond if he feels like he can provide an answer. **Councilor Geraci** stated that he doesn’t want anyone to feel like the Supervisor is going to answer for the Board because he’s not. The Board is not giving the Town Supervisor any more latitude than anyone else.

**Councilor Geraci** clarified that regarding Collington Pointe in terms of incentive zoning, he had as much to say as anybody, and he is going to continue to do that, as he was a member of that committee. He clarified that he wants it to be known for the record, that Supervisor Saraceni is a good Town Supervisor but is not given more latitude than the Board would give any other.

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## **SUPERVISOR COMMENTS:**

**Supervisor Saraceni** thanked Kevin for taking the time to attend meetings and thanked him for communicating his concerns through the Messenger, and not utilizing anonymous Facebook pages that tend to be so negative. He appreciates it because it allows the Board to have a dialogue. One of the things Mr. Rode mentioned was Councilor Diamond’s request of this Board having work session recordings privy to the public.

**Councilor Diamond** said that the Town brought up this issue with the previous Board four times and nothing came of it. At that time, there was a Town Board meeting, and he had it on the agenda to vote. Two [Board Members] were in favor, and three voted no; and they didn’t explain their vote as to why they voted no. This [present] Board moved very quickly to have the work sessions recorded, and it is a huge asset to the Town. **Councilor Diamond** has heard nothing but positive things regarding work sessions being available to those who cannot attend meetings.

**Supervisor Saraceni** brought up Mr. Rode’s suggestion that the Town have other departments provide reports [at Board meetings], specifically Dog Control and Codes Enforcement.

**Supervisor Saraceni** stated that at one point the dog control topic in the Town of Lysander was very heated, and there was a lot of focus on it. Other than Mr. Rode’s request in the Messenger, the Town has not received a single request regarding dog control. He stated that the Town can make reports available through the Town Clerk’s Office, which processes the fees for dogs who are picked up. **Supervisor Saraceni** stated that to bring in more staff members to the meetings will cost more money, and the level of dog control in the Town of Lysander does not warrant an employee coming in and generating comp time or overtime. As far as Codes Enforcement, **Supervisor Saraceni** looked at comp time generated last year and what it costs. He said that with all of the employees available for meetings [those before them that evening], reports can be reported by department heads. **Supervisor Saraceni** clarified that he is trying to streamline costs and referred to the budget that was inherited from the previous Board. He said that all Mr. Rode has to do is ask for information and it will be provided to him. **Supervisor Saraceni** stated once again that he appreciated Mr. Rode utilizing the Messenger and anonymous Facebook pages, as he is not inclined to respond to those types of discussions.

**Resident Fred Burtch** stated that he has attended 99 percent of all Town Board meetings specifically in the Bullis administration, and he said there were quarterly reports from Planning, Zoning, Dog Control and the Assessor. He said it gives people who attend meetings or watch them see where the Town’s growth is. He referred to the former Dog Control Officer attending meetings.

**Supervisor Saraceni** stated that the Town is trying to be as open and transparent as possible, and if we need to provide information on a quarterly basis, that can certainly be done, and he will take it into consideration. He clarified that his response was not meant as an attack on Mr. Rode; however, it was a community dialogue he was thanking him for. He stated that he will never criticize anyone for coming up with ideas.

**Supervisor Saraceni** stated that it does not happen often; however, some situations require Board action. In that regard, the Board took a phone poll Tuesday, September 6, 2016, and a motion was floated to extend David Alessio's \$95,000 Letter of Credit with regard to work to be completed in Whitetail Woods Section A Punch List to September 30, 2016. This is an approved resolution. *(Please refer to Regular Agenda Items for a resolution number and formal resolution language).*

**Supervisor Saraceni** stated that the Town has a grant opportunity with regard to issues raised by residents in the Coachman's Whip/Country Lane area off of Route 48. The residents are interested in a sidewalk connecting to the Chaucer Circle Sidewalk that runs along Route 48. The sidewalk was put in by the Village of Baldwinsville to keep children from walking on the street. He stated that this is a request that warrants a grant opportunity, and the Town is going to pursue it. It is a half-mile sidewalk. He said there is a fair amount of people living in that area, and this will help keep people off of the highway. The Town Engineer is working on this, and there will be further discussion in this matter.

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### **ADOPTION OF MINUTES**

#### **RES #124/2016**

**Motion by Councilor Diamond seconded by Councilor Geraci** to adopt the August 22, 2016 Town Board Meeting minutes.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**All Ayes, motion carried and adopted**

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#### **DEPARTMENT HEAD REPORTS:**

**Highway Supervisor Gene Dinsmore** stated that the Highway Department is winding down its summer activities with catch basin repair and under-drainage on the curb to keep the curb in place. The Highway Department is beginning to work on equipment for snow season. **Mr. Dinsmore** stated that the Highway Department does not have any secrets, and does not participate in any nefarious soil movements. He said everything the Highway Department does have perfectly normal explanations. He asked that anyone who has a questions please submit them in writing to him. If you see the HW Department on the road please ask questions; there are no secrets, as everything is on the "up and up". He said the Highway Department runs a clean operation, including the Town Board and the entire Town of Lysander. **Mr. Dinsmore** said that he is impressed in the quality of the Town employees and its different departments. He clarified that there is nothing sneaky or nefarious going on, as this is "about an open of a town as one can get." He is proud of everyone in Town Hall, as we are part of a community that he is proud to call home.

**Town Engineer Al Yager** stated that his department submitted to Bridge New York two grant applications, one for slip-lining the 84 inch Willett Pond/Drakes Landing and another for slip-lining two 48 inch culverts at the power authority right-of-way crossing. He said the grants should get approval in January or February next year. There is \$20 million in funding available.

**Town Comptroller David Rahrle** stated that an outside agency will be in the office for training on sexual harassment in the workplace and workplace violence. He said that all employees should attend, and there are two sessions, one in the morning and one in the afternoon. He also stated that the Town is working on the budget.

**Town Clerk Dina Falcone** stated that the Town Clerk's Pet Supplies Drive will continue through September 30th and items may be dropped off at the Town Clerk's Office.

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**REGULAR AGENDA ITEMS**

**MOTION TO ACCEPT THE RESIGNATION OF ROBIN McINTYRE**

**RES #125/2016**

**Motion made by Councilor Diamond seconded by Councilor Moore** to accept the resignation of Robin McIntyre, Secretary to the Supervisor, effective Friday, August 26, 2016.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**Motion carried and adopted**

*Discussion:*

*Supervisor Saraceni said that Robin was a great employee with the Town. She was always willing to help in any way needed. She will be missed as an employee. He said he does not anticipate filling that position for the remainder of the year. As he mentioned before, in an effort to save money and reevaluate the operations as far as staff goes, the Town will determine if it needs to be filled, and if so, he will advertise publicly.*

**MOTION TO DECLARE THE TOWN BOARD TO BE THE LEAD AGENCY FOR PURPOSES OF SEQR REGARDING COLLINGTON POINTE**

**RES#126/2016**

**Motion made by Councilor Diamond seconded by Councilor Ellis** hereby declaring the Town Board to be the lead agency for purposes of SEQR with regards to the Collington Pointe Incentive Zoning Application and to transmit the application to the Planning Board for its review and recommendations and its analysis of environmental issues affecting the project.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**Motion carried and adopted**

**MOTION TO EXTEND THE APPOINTMENT OF ENGINEERING INTERN COLIN CUSKIK THROUGH DECEMBER 31, 2016**

**RES#127/2016**

**Motion made by Councilor Geraci seconded by Councilor Moore** to extend Engineering Intern Mr. Colin Cusick through December 31, 2016 at a rate of \$14.00 per hour as a part-time assistant to the Town Engineer with various projects.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**Motion carried and adopted**

*Discussion:*

*Discussion amongst Board Members, Comptroller and Town Engineer: A dollar amount was added to the motion and Mr. Yager said there is money in the budget. Mr. Cusick is paid \$14 per hour now. This will extend to December 31, 2016. Mr. Yager said any work he did on special district projects was paid from there, most of it was special district, and there is money left in the budget.*

*Supervisor Saraceni asked Mr. Yager if he sent the Board the report on the Radisson Drainage District, and Mr. Yager said he has to convert it to CD format. Supervisor Saraceni stated that once the public is able to view the analysis, they will see the extent of it, and it is in large part due to Colin and his efforts. It is a tool the Town will use for decades regarding infrastructure in Radisson.*

**MOTION TO PASS THE RESOLUTION SUPPORTING PARTICIPATION IN THE  
CNY STORMWATER COALITION STAFF SERVICES AND EDUCATION  
COMPLIANCE ASSISTANCE PROGRAM**

**RES#128/2016**

**Motion made by Councilor Ellis seconded by Councilor Geraci** to pass the attached resolution supporting participation in the CNY Stormwater Coalition Staff Services and Education Compliance Assistance Program.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**Motion carried and adopted**

*Discussion:*

*Mr. Yager stated that the Town is part of this MS4, and it is public outreach and education, which CNY Stormwater completes for us. The cost is \$3,600 annually for the Town. We have participated in this program since its inception, and they have given the Town funding for several projects. Supervisor Saraceni said that when he was Mayor, it was introduced as a program for the Village of Baldwinsville. The Village passed it up one particular year, and they quickly regretted it because of the extensive public education to stay on task with MS4 regulations. This is money well spent on the Town's behalf. This is communities working together. Mr. Yager also stated that it is an EPA mandate that the state enforces.*

**MOTION TO APPROVE PUNCH LIST SECURITY FOR THE ROADWAY, SANITARY  
SEWERS AND DRAINAGE UTILITIES INCLUDED IN WHITETAIL WOODS  
SECTION B-2 SUBDIVISION BE SET AT \$20,000 FOR LONG BOW WAY**

**RES#129/2016**

**Motion made by Councilor Diamond seconded by Councilor Geraci** that the punch list security for the roadway, sanitary sewers and drainage utilities included in Whitetail Woods Section B-2 subdivision be set at \$20,000 for the following roadway:

<u>Street</u>	<u>Length</u>
Longbow Way	0.081 miles

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**Motion carried and adopted**

*Discussion:*

*Councilor Diamond asked how the name [of streets] arrives where it does? Town Engineer Al Yager said the developer picks them as part of the subdivision and makes sure County Emergency Management approves of it. The development is Whitetail Woods which consists of Buck's Trail, Longbow Way, Spike Horn Path; they are all deer hunting themes.*

**MOTION THAT THE MAINTENANCE GUARANTEE SECURITY FOR THE  
ROADWAY, SANITARY SEWERS AND DRAINAGE UTILITIES WITHIN THE  
WHITETAIL WOODS SECTION B-2 PROJECT BE SET AT \$42,500**

**RES#130/2016**

**Motion made by Councilor Moore seconded by Councilor Diamond** that the maintenance guarantee security for the roadway, sanitary sewers and drainage utilities within the Whitetail Woods Section B-2 project be set at \$42,500 for a period of three (3) years.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**Motion carried and adopted**

Discussion:

Bob Geraci asked for clarification regarding if it is the same developer's section, and Mr. Yager said it is a new section.

**MOTION TO AUTHORIZE THE TOWN CLERK TO PUBLISH NOTICE OF A PUBLIC HEARING FOR LOCAL LAW FOR FLOOD PLAN PREVENTION ON SEPTEMBER 26, 2016 AT 7:00 PM**

**RES#131/2016**

**Motion made by Councilor Geraci seconded by Councilor Diamond** to authorize the Town Clerk to publish Notice of a Public Hearing to hear people for or against the local law for flood plan prevention on September 26, 2016 at 7:00 P.M.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**Motion carried and adopted**

**MOTION TO AUTHORIZE D.E. TAROLLI, INC. TO PERFORM THE REQUIRED WORK TO REPLACE THE 2" GALVANIZED WATER MAIN SERVING WILLOW BEND DRIVE**

**RES#132/2016**

**Motion made by Councilor Ellis seconded by Councilor Geraci** to authorize D.E. Tarolli, Inc. to perform the required work to replace the 2" galvanized water main serving Willow Bend Drive under the county bid for trench and culvert repair per the plan prepared by the Town Engineer in an amount not to exceed \$29,000.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**Motion carried and adopted**

Discussion:

Mr. Yager stated the Town detected a loss in Clinton Heights and found a leak on Hiltonwood and Widemark and Rt. 370. The Town excavated and found that the Town's mapping was not accurate and the main is on the East side of the road, and the leak is approximately in the eastbound travel lane of Rt. 370. Mr. Yager said that the Town is on "borrowed time" and it has tried to fix the galvanized pipe and found it had more leaks. The Town is going to replace it.

**MOTION TO SHOW THE BOARD'S SUPPORT OF A PET SUPPLIES DRIVE TO BENEFIT THE CNY SPCA BY DINA FALCONE AND THE TOWN CLERK'S OFFICE**

**RES#133/2016**

**Motion made by Councilor Geraci seconded by Councilor Ellis** to show the Board's support of a Pet Supplies Drive to benefit the CNY SPCA, by Dina Falcone and the Town Clerk's Office.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**Motion carried and adopted**

*Discussion:*

*Councilor Geraci thanked Dina Falcone for being innovative with this project. He said the SPCA is under a lot of pressure, and that they need all the help they can get.*

**RES#134/2016**

**Motion made by Councilor Geraci seconded by Councilor Ellis** to extend David Alessio's \$95,000 Letter of Credit with work to be completed in reference to Whitetail Woods Section A Punch List to September 30, 2016.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**Motion carried and adopted**

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**ANNOUNCEMENTS MADE BY SUPERVISOR SARACENI**

1. Town Board Meeting, Monday, September 12, 2016, and Monday, September 26, 2016, Work Session at 5:30pm, Regular Town Board Meeting at 7:00 pm (both held in the Auditorium).
2. Planning Board Meeting, Thursday, September 8, 2016 at 7:00 pm (held in the Auditorium).
3. Joint special meeting of the Lysander Planning Board and ZBA, Thursday, August 25<sup>th</sup> at 7:00 p.m. regarding the Collington Pointe East Incentive Zoning Application.
4. Lysander Free Pickleball Clinic, Wednesday, August 24, 2016, 6:00 pm at Lysander Park on courts 1 and 2.
5. Lysander Pickleball Tournament at Lysander Park courts, Saturday, September 17 (check in at 8:00 am Tournament starts at 9:00 am).
6. Boater's Safety Course, Saturday, September 24, 2016, 8:00 am to 4:00 pm (Ages 10 and up). Cost is \$35 (register through Parks and Recreation until the Friday before course).
7. Pet Supplies drive sponsored by the Town Clerk's Office through September 30<sup>th</sup>. Items may be dropped off in the Town Clerk's Office.

**ADJOURNMENT**

**A motion was made by Councilor Diamond and seconded by Councilor Ellis to adjourn the Board Meeting at 8:05 pm.**

This is a true and complete recording  
of the action taken at this meeting.

Dina Falcone, Town Clerk