

A Regular Town Board meeting was held on November 7, 2019 at Lysander Town Hall, 8220 Loop Road, Baldwinsville, New York.

MEMBERS PRESENT: Joseph Saraceni, Supervisor
Peter Moore, Councilor
Robert Geraci, Councilor
Roman Diamond, Councilor
Robert Ellis, Councilor

MEMBERS ABSENT: None

OTHERS PRESENT: Anthony Rivizzigno, Town Attorney; Al Yager, Town Engineer; David Rahrle, Comptroller; Gerald Hole, Highway Superintendent; Theresa Golden, Assessor, and several residents.

Supervisor Saraceni called the meeting to order at 7:00 PM with the Pledge to the Flag.

ADDITIONS AND/OR DELETIONS TO AGENDA

Supervisor Saraceni stated that items E and F will be removed from the agenda, one of which to be added is to authorize the **Supervisor Saraceni** to sign contract with Danforth for the LED buyout. He said the Board wasn't sure if they need a permissive referendum, and there was a discrepancy in the numbers in the contract amount. The discrepancy lies within the \$80K number.

Public Hearing 2020 Preliminary Budget

Supervisor Saraceni read the proof of publication of the legal notice as follows: Notice is hereby given that the preliminary budget of the Town of Lysander for the fiscal year beginning January 1, 2020 has been completed and filed in the office of the Town Clerk at 8220 Loop Road, Baldwinsville, New York, where it is available for inspection by any interested person at all reasonable hours; further notice is hereby given that the Town Board of the Town of Lysander will meet and review said preliminary budget and hold a public hearing thereon at Lysander Town Hall at 7:00 p.m. on November 7, 2019, and at such hearing, any person may be heard relative to the preliminary budget as compiled for or against any item or items therein contained. Pursuant to Section 108 of the Town Law, the proposed salaries of the following Town Officers are hereby specified as follows: Supervisor, \$52,955; Highway Superintendent, \$55,000; Town Clerk, \$48,232; Town Justices (2) \$27,100; and Town Board Members, \$10,005, each of four. Dated: October 29, 2019, by Dina Falcone."

RES#207/2019

A motion to open the Public Hearing occurred at 7:04 PM. The motion was made by Councilor Geraci and seconded by Councilor Diamond.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted

Presentation of 2020 Budget
PowerPoint by Comptroller David Rahrle

David Rahrle provided the budget portion of the presentation via PowerPoint. A copy will be attached to the official minutes. The PowerPoint can also be reviewed on PAC-B TV and there is a copy on the TOL website: www.townoflysander.org.

Highlights of PowerPoint Presentation:

All transactions are recorded in the General Fund (unless the law provides otherwise)

Town Wide Fund (A-Fund) - costs that are applicable to all Town taxpayers

Part-Town Fund (B-Fund) - costs charged only to taxpayers living outside the Village of Baldwinsville

Highway Fund - Part town Costs for the maintaining of roads, including road repairs, snow removal, weeds and brush removal. Costs are charged to taxpayers living outside the Village of Baldwinsville

Functions charged to General Fund: Town Board, Town Buildings, Town Supervisor, Dog Control, Justice Court, Highway, Comptroller, Administration, Tax Receiver, Parks & Recreation, Assessor, Youth & Seniors, Town Clerk, Historian, Town Attorney, Home & Community, and Town Engineer Services.

Functions charged to General: Code Enforcement, Planning Board, and Zoning Board.

Total Budgeted Expenditures: 2020 - \$5,562,138, 2019 - \$5,160,063 – Increase: \$402,075 (7.792%).

Payroll, \$1,640,025	29.49%	0.29
Benefits, \$904,786	16.27%	0.16
Equipment, \$256,504	4.61%	0.05
Contractual, \$2,502,537	44.99%	0.45
Reserve Accounts, \$130,000	2.34%	0.02
Debt, \$128,286	2.31%	0.02

There are 3 sources of revenues that pay for the budgeted expenditures.

Other Income:

- Local Sources (Pilots, Interest & Penalties on Tax Payments, Franchise Fees)
- Department Incomes (Clerk Fees, Engineer Fees, Parks Fees)
- Rental Income (Dog Licenses, Fines, Mortgage Tax, State Aid i.e. CHIPS – highway, AIM – per capita)
- Appropriated Fund Balance
- Property Taxes

Key Components of 2020 Budget:

- Increase of \$10,000 for safety consultant administration expense.
- Addition of \$10,000 for court security personnel.
- Includes \$56,000 for computer upgrades.
- Includes \$35,000 for a pickup truck and mower for the Parks department.
- Increase of \$5,000 for fuel for a total of \$65,400.
- Increase of \$395,000 for road maintenance and construction for a total of \$1,175,000.
- Increase of \$20,000 for parts and repairs for a total of \$140,000.
- Increase of \$71,850 for road salt for total of \$266,850.
- Budget includes \$20,000 for the utilities for cold storage facility.
- Highway budget included \$215,000 for equipment purchase.
- Highway budget includes \$360,000 new revenue sources, which includes \$160,000 from winter severity funding, \$170,000 from incentive zoning funding and \$30,000 grant funds for Mott Road.
- Highway budget includes \$125,000 to transfer to the reserve fund for future equipment purchases.
- Non-bargaining employees will receive a 3% increase. Bargaining unit employees will receive a 2.5% increase, per the union contract. No increase is budgeted for all elected officials.

Special Districts:

- Lighting – Rate based on previous year power expenditures.
- Water Supply – Rate based on Annual hydrant fees and lease agreements with OCWA.
- Water Districts - Districts supplied by Village water are intended to be self-sustaining through water billing rates.
- Sewer – Rate set by previous year’s maintenance costs provided by OCWEP, operating costs, debt service payments and future capital improvement expenses.
- Drainage – Rate set by anticipated future maintenance needs and current fund balance.
- Fire Protection – Rate set by contract amount with Fire Company

Citizens Comments Regarding Public Hearing

Stan Dombroski: *I'm just curious, you know, if the budget, we have from 2019 to 2020, is that a reason why we don't have 2018 in here, because I'm just curious if there was a budget for the highway department for 2018 and was x amount of money and all the money wasn't used at that time, do you lower the budget for 2019 at that time? So, at that point, you lower the budget for 2019 because there may have been things that didn't need to be done in 2018, but now we have a big jump from 2019 to 2020, which makes it look like a lot of money for the HW Department is it really a lot of money, you know in other words there was a lot of things that may not have been done or ready to be done roadwise in 2018, then they didn't have the money in 2019 and that's why the big jump in 2020?*

Supervisor Saraceni: *So, the budget changes, the requests are different year by year, we always ask our department heads what are your needs to accomplish your mission, and obviously with highway its road maintenance, snowplowing, and you know, those types of activities. So while some of that doesn't change, some of it does change, sometimes it changes in leadership, it changes in decisions that are made at the leadership level. How often are we getting those trucks out there; how often are we going to plow - the weather can have an impact on how we budget, and so ideally what we do, is, we don't spend all the money that we allocate in that we have money left over and that money is left into a fund balance, and then we can apply fund balance if that gets too high to reduce the tax rate. So I guess that's a long answer to your question, but budgets are determined year by year. The needs of the departments change year by year.*

Stan Dombroski: *I understand that. I was just curious if they can't show that you know, three years we can see - 2018, how much did it jump to 2019, how much, you know to 2020 you know?*

Supervisor Saraceni: *That, you know, I will show that. Usually there's a second part in the last three...*

Stan Dombroski: *Not that I want to give Dave the work...*

Mr. Rahrle: *No the work is on my end on the second part of this...*

Supervisor Saraceni: *Typically after Dave speaks I give a long history of where we are on our budgets and that will come next week before we act on this. I love data. The more data the better. It shows trends, it shows the public, it allows the public to ask questions, well why did it dip here, and why are you allocating more here? Data paints a better picture.*

Stan Dombroski: *That's what I'm looking at...*

Supervisor Saraceni: *So you'll see...normally there's a second part of this I call the dog and pony show, but I just - that will be presented next week before I act on it. Two weeks - sorry.*

Mr. Rahrle: *Stan probably hasn't seen the document itself, he's only seeing the presentation part of this. If you look at the actual preliminary budget document, you would see there's actually four columns, there's - you can see what the actual was spent in 2017, 2018, what was budgeted in 2019, and what's proposed to be budgeted in 2020. If you want, I can get you a copy.*

Supervisor Saraceni: *Thanks Stan.*

Kevin Rode: *first thing I'd like to say is Norma Newman normally comes up for the cemetery funds and she appreciates you putting the \$10k in. She lives up north and so with the weather she didn't want to come in...*

Supervisor Saraceni: *That's an easy one for us.*

Councilor Moore: *And we did increase it... we bumped it up a couple of grand...*

Kevin Rode: *In the preliminary budget it still said \$10K. Hey, if you did, they'd be ecstatic if you gave twelve.*

Councilor Moore: *We did have discussion on it, so.*

Kevin Rode: *There's that, and she appreciates everything you did and everything you guys do that goes a long way for the cemeteries. As you know they are not very busy cemeteries, so they got a lot of old things to take care of, trees, amazingly, I drove through Jacksonville and I can't believe too many trees didn't fall down but they've taken a few down in the last few years.*

Kevin Rode: *On the budget on my end, the codes department, and I know you discussed the raises in executive session, I saw our codes enforcement officer's getting a raise, and my question is on the Deputy, is the raise for more hours of work, or is it a raise in the hourly rate?*

Supervisor Saraceni: *I think it was, he's going to be impacted by the raise in the hourly rate but we also applied more so that he can do more work. More hours.*

Mr. Rahrle: *We did not give him more hours. We did not because he can only work 20 hours a week.*

Supervisor Saraceni: *Okay but in my mind we originally budgeted to have two people in that position, we are going to allow him to work throughout the year, but he's capped at however many hours he can work. Sorry about that.*

Kevin Rode: *I know there was talk of Phase II of spray park for the bathrooms and...*

Supervisor Saraceni: *Pavilion.*

Kevin Rode: *Pavilion... now, where how does that even in this budget? Is that?*

Supervisor Saraceni: *No because that is going to be funded with a grant. There's \$100K grant that's going to cover those costs. So, I worked with Al in looking at the improvements we are looking to make there and those grant dollars should cover Phase II.*

Kevin Rode: *Okay, so that's, I don't have a problem with that at all. My other questions was on page 13 of the rollup, it said inter-fund revenue \$170K, is that for the Patchett Road improvements.*

Mr. Rahrle: *Yes. You're talking it out of trust fund.*

Supervisor Saraceni: *Yes, the trust fund. We are going to bring a piece of that in.*

Kevin Rode: *A piece of it, there's still \$100K some odd dollars left over in that that's going to go toward improvements and my question is if we do this with the \$170K we budgeted, if we can do the whole improvement, that \$110 can only be used in that area...*

Supervisor Saraceni: *So, I thought you might ask that question, so I went back...*

Kevin Rode: *I mean what I read in zoning, it's gotta stay in the area it was...*

Supervisor Saraceni: *So, under benefits and amenities section 139-76, under A3, it states "that the benefits and amenities to be used for utilities and I can't say that word, I never had a ruling on that, it's the only word that I have not been able to... I'll give it to the wordsmith.*

Councilor Geraci: *Appurtenant leases?*

Supervisor Saraceni: *I'll give you that one. Appurtenances. In excess of those required to mitigate, proposed development impacts, which this is doing, and other facilities or benefits of the residents of the community which are consistent with the intent of this article as determined by the Board. So, if the project costs less than what we thought it would cost, that money will remain in a trust to be used at the discretion of this Board.*

Kevin Rode: *In that area...*

Supervisor Saraceni: *Not necessarily in that area and nowhere in here does it state where that money needs to be spent so the future board will have to make a determination of where the public benefits. Most likely be used towards roads I would think.*

Kevin Rode: *It's just, the incentive was to me for that area, it should – I thought there was part of it, I don't have it sitting here readily available in the page of the CLUP.*

Councilor Geraci: *Kevin, before you sit down, you said the codes department salary that was going up, the only salaries that are going up is 3% and there was no...*

Kevin Rode: *It's a little more than 3%. It was like 3.8% when you figure out the raise...*

Supervisor Saraceni: *In the proposed budget?*

Councilor Geraci: *Maybe you're looking at the proposed budget because the rate here, is actually the budget I have - is the same rate as we are paying in 2019, 53,758 at which doesn't have the 3% added to it, correct Dave?*

Supervisor Saraceni: *Dave did you get the updated?*

Kevin Rode: *I think on the preliminary budget it's got a raise of \$55 and change.*

Councilor Geraci: *There were no individual salary increases...*

Mr. Rahrle: *Something is wrong there.*

Supervisor Saraceni: *Just to be clear to everybody the only raise is 3% across the board. I'm glad you brought that up. It's a 3% raise and it's a 2% additional contribution to the health insurance. We will check that calculation. Thanks Kevin. Great questions. Can I get a motion to close the public hearing? I'm going to close it. Because the numbers aren't going to change. The numbers are the numbers – I'm going to add a little more to the presentation before we act on it, but... Did we want to talk about that other thing as far as the allocation of the funds for the...*

Mr. Rahrle: *You say the numbers aren't gonna change but the bottom line isn't going to change.*

Supervisor Saraceni: *So, since we are, why don't we describe that for clarity?*

Mr. Rahrle: *So we talked about -- we added one of the new revenue sources as being the severity money of \$160 and change... the number we used in the budget was \$160K, after having some discussion today, that money actually is going to be received sometime this year. Or if not this year, it is for this year, so we will be either receiving the funds, or doing an approval to put it in the 2019 financial results. That being said, then we wouldn't be putting it in as a revenue source in the 2020 budget, so what we are going to do is redo the cover sheet and a couple of pages that it changes, and present it before it gets adopted at the next meeting, and all we are doing is switching \$160K taking it out of revenue and going to increase the amount appropriated because we are going to receive those funds by year end. We are moving \$160 from one place to another.*

Supervisor Saraceni: *So we think that's a more accurate presentation of the winter severity funding that we are going to get from the county. Its \$160K that we will probably get sometime in December. Roadwork is done. We are not laying blacktop this year, so we want to recognize the revenue this year, but we are going to appropriate it towards work to be done next year. So we just want that to accurately be reflected in the numbers so there's no confusion.*

Councilor Geraci: *And so on that note, today being November 7th and we are going to vote on this in two weeks minus a day on that Wednesday so are we all going to get this again?*

Supervisor Saraceni: *Yes, everything will be updated...*

Councilor Geraci: *So all of the rollup sheets and the cover sheet will have.*

Mr. Rahrle: *Yes we'll redo the whole thing.*

Councilor Geraci: *Can I have that before that? When will that be done? I mean, don't, I mean this week, next week?*

Mr. Rahrle: *Early part of next week.*

Councilor Geraci: *That would be great thank you very much. Good job! Thanks David.*

RES#208/2019

Hearing all comments, a motion to close the public hearing occurred at 7:40 PM. The motion was made by Councilor Moore and seconded by Councilor Geraci.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted

Citizens Comments/Regular Agenda

Jim Stirushnik of Dinglehole Road asked about item D, Extension Number 5, of the Cold Springs Park. He asked if there are any funds being received for that district or any funds being expended. **Mr. Rahrle** said no. **Supervisor Saraceni** said no. **Supervisor Saraceni** said that ended before his time, and that money still exists; it's never been touched. He reiterated again that the money has never been touched and it is money that has been put into a trust and agency fund for future use if there's ever a second town park to develop on the peninsula. **Councilor Geraci** said to refresh everyone's memory, he was the one who suggested TOL stop charging the residents that fee because the town really didn't have any plan to build a park, so whatever money was collected obviously still exists but no current or future monies are being collected. **Councilor Geraci** said the reason TOL did that is that the Board felt unanimously [the previous Town Board that this one echoes the same thing] if 'you' are going to build a park in a community you are building a park for the entire community and it wasn't really fair to Cold Springs to charge them for a specific park that everybody might be using.

Mr. Yager said the reason TOL is doing this district extension is because of Town Code, which includes the Cold Springs overlay district that specifies that new developments within the overlay district must be added to the Cold Springs Park District. Until the code changes, districts need to be included. There is interest on the \$52K which was not specified.

Town Board Comments

Councilor Diamond thanked everyone who voted on November 5. He said it's great to be involved in the community. He thanked everyone who ran for office and referenced a study that was done in 2014, in which the results were that only 2% of Americans run for office.

Councilor Moore referenced Veterans Day, and he is grateful and thankful for all veterans and all they have done for our country.

Councilor Geraci echoed with Councilor Moore said, as he too is grateful for the service members that put their lives on the line for Americans. He mentioned the Canton Woods Holiday Wreath Sale to benefit Canton Woods. Information is on the TOL website. People can call 315-638-8238 for more information.

Supervisor Saraceni said there are monetary needs for the Baldwinsville Marching Band. They are going to be representing us at the Rose Bowl parade, and are still in need of monetary donations. The cost of the trip is estimated at \$375K. They are still short of their goals and need assistance. There's still time to donate. "Be a Part of the Bees Flight Plan." **Supervisor Saraceni** thanked Mr. Rahrle for his work on the budget, as the budgets change year by year. Outside of the districts, the rate came in at 1.78; there's no reason why special districts should be included in the cap as they are self-funded.

Adoption of Minutes

RES#209/2019

Motion by Councilor Diamond seconded by Councilor Moore to adopt the October 17, 2019 Town Board Meeting minutes.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Abstain	Councilor Diamond	Aye		

All Ayes, motion carried and adopted

REGULAR AGENDA ITEMS

**AUTHORIZE TOWN CLERK TO ATTEND
NYS TOWN CLERK'S DECEMBER REGIONAL MEETING**

RES#210/2019

Motion made by Councilor Geraci seconded by Councilor Ellis to authorize the Town Clerk to attend the New York State Town Clerk's December Regional Meeting in Saratoga, New York, on December 9th 2019. The cost of the hotel is \$101.00 and the cost of the seminar is \$35.00. The Town Clerk shall be reimbursed for mileage accordingly.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted

MOTION TO APPOINT PAUL RUFA AS PART TIME CLERK IN ASSESSOR'S OFFICE

RES#211/2019

Motion made by Councilor Geraci seconded by Councilor Ellis to appoint Paul Rufa, as Part Time Clerk in the Assessor's Office effective October 28, 2019 for a maximum of 20 hours a week, at an hourly rate of \$14.00.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted

Discussion:

Ms. Golden noted she had ten applicants. 3 candidates were narrowed down and Paul is a good addition to the office.

**MOTION TO REDUCE PUNCH LIST SECURITY REQUIREMENT
FOR THE RIVER POINTE SUBDIVISION TO \$14,000
AND REFUND \$22,378.87 FOR PUNCH LIST WORK AS COMPLETED**

RES#212/2019

Motion made by Moore seconded by Diamond to reduce the punch list security requirement for the River Pointe Subdivision to \$14,000 as recommended in the Town Engineer's letter dated November 5, 2019 and authorize the Comptroller to refund the cash security to the developer in the amount of \$22,378.87 for the punch list work that has been completed.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted

**MOTION TO AUTHORIZE TOWN CLERK TO
ADVERTISE FOR A PUBLIC HEARING FOR SPECIAL
DISTRICTS ASSOCIATED WITH THE COPPER RIVER SUBDIVISION**

RES#213/2019

Motion made by Geraci seconded by Diamond to authorize the Town clerk to advertise for a public hearing for the following special district extensions associated with the Collington Pointe East Subdivision (a.k.a. Copper River Subdivision):

- Collington Pointe Lighting District Extension #1
- Collington Pointe Drainage District Extension #1
- Collington Pointe Sewer District Extension #2
- Cold Springs Park District Extension #5

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted

Discussion:

Supervisor Saraceni mentioned the Governor and how each District refers to municipalities and taxing entities – these districts are self-funded.

New Business (Town Board)

The next Town Board meeting is Wednesday, November 20, 2019 at 7:00 PM

Mr. Dombroski donated \$100 to the Baldwinsville Marching Band.

Adjournment

A motion was made by Councilor Diamond and seconded by Councilor Moore to adjourn the regular Town Board Meeting at 8:01 PM.

This is a true and complete recording
of the action taken at this meeting.

Dina Falcone, Town Clerk