

**LYSANDER TOWN BOARD MEETING
8220 LOOP ROAD
BALDWINSVILLE, NEW YORK
Thursday, December 17, 2020
Work Session 6:00 PM - Auditorium
Regular Meeting 7:00 PM - Auditorium
DRAFT AGENDA**

*****Subject to Change*****

Work Session:

New phone system for TOL
Sewer repair Willett Parkway
Organizational Meeting format

Regular Meeting:

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ADOPTION OF MINUTES – December 3, 2020**
- 4. PUBLIC HEARING: REDUCTION OF PLANNING BOARD MEMBERS**
- 5. CITIZENS COMMENTS (5-minute maximum) REGARDING AGENDA ITEMS AND TOWN BUSINESS ONLY (NO PERSONNEL OR POLITICAL ISSUES)**
- 6. SUPERVISOR’S COMMENTS**
- 7. TOWN BOARD COMMENTS**
- 8. DEPARTMENT HEAD REPORTS**
- 9. REGULAR AGENDA ITEMS**
 - A. Motion made by _____ seconded by _____ to adopt Local Law No. 7 of 2020 reducing the number of Planning Board Members from (7) seven to (5) five.**
 - B. Motion made by _____ seconded by _____ to adopt the Photo ID written policy for Town of Lysander employees.**
 - C. Motion made by _____ seconded by _____ to authorize the Town Supervisor to sign the contract with Verizon to bring FIOS into the Town of Lysander Town Hall.**
 - D. Motion made by _____ seconded by _____ to allow Town of Lysander Employees to carry-over or convert into sick time up to (5) five vacation days from the 2020 calendar year into the 2021 calendar year. This is a onetime only opportunity that is being made available to Town of Lysander Employees due to the ongoing COVID-19 pandemic. The carry-over sick time conversion request from the employees must be submitted in writing to David Rahrle no later than December 22, 2020.**

- 10. NEW BUSINESS (BOARD MEMBERS)**
- 11. EXECUTIVE SESSION (if needed)**
- 12. ADJOURNMENT**

CITIZENS COMMENTS

Rules of Procedure

Although Open Meetings Law gives the public the right to attend board meetings and to listen to town board deliberations, the public does not have the right to speak at town board meetings except as provided by rules created and adopted by the town board (Town Law Manual, page 39, 2016).

A town board has the right to promulgate rules of procedure for the orderly conduct of its meetings and for the proper management of the business and affairs of the town (Town Law § 63).

- Citizens will state their name and address
- Citizens may make comments up to a maximum of five (5) minutes
- Comments shall be restricted to the business of the town
- Citizens are expected to act in a professional manner at all times
- No profanity or violent behavior is allowed at any time
- No political, personal, or social issues will be allowed or addressed by the board
- In order to speak, citizens must be recognized by the Supervisor and address the comments to the Supervisor
- No comments/questions may be addressed to individual board members or to department heads
- No citizens should yell comments from the audience; and
- The Supervisor will make the final determination whether or not an issue will be allowed.

These rules are put in place for the benefit of citizens attending the meeting. The rules are not intended to stifle citizen participation, only to provide a safe and comfortable environment for the free flow of information to the public regarding town business.