

**LYSANDER TOWN BOARD MEETING  
8220 LOOP ROAD  
BALDWINSVILLE, NEW YORK  
Thursday, February 18, 2021  
\*\*\*Work Session 6:00 PM – Auditorium\*\*\*  
Regular Meeting 7:00 PM - Auditorium**

**DRAFT AGENDA**

**\*\*\*Subject to Change\*\*\***

**Work Session:**

Parks and Recreation position

**Regular Meeting:**

- 1. CALL TO ORDER**
  - 2. PLEDGE OF ALLEGIANCE**
  - 3. ADOPTION OF MINUTES – February 4, 2021**
  - 4. CITIZENS COMMENTS (5-minute maximum) REGARDING AGENDA ITEMS AND TOWN BUSINESS ONLY (NO PERSONNEL OR POLITICAL ISSUES)**
  - 5. SUPERVISOR’S COMMENTS**
  - 6. TOWN BOARD COMMENTS**
  - 7. DEPARTMENT HEAD REPORTS**
  - 8. REGULAR AGENDA ITEMS**
- A. Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_ to authorize the Town Supervisor to sign the Crimson Ridge Phase V sewer main extension contract drawings cover sheet and NYS DEC BSP-5 form for the proposed sewer main extension.**
- B. Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_ to authorize the Town Supervisor to sign the OCWA application for hydrant permit for the River Grove Phase 2 subdivision.**
- C. Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_ to authorize the Highway Superintendent to sign the permit for the installation of 280’ of 8” DICL water main for the River Grove Phase 2 subdivision with no pavement to be cut.**
- D. Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_ that Country Lane, from the southerly intersection of Country Lane and Rte. 48 proceeding to the northerly intersection of Country Lane and Rte. 48 a distance of 0.58 miles, be accepted as a Town of Lysander public road, and that the Town of Lysander maintain it. (explanation to be given at meeting)**
- E. Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_ to accept the recommendation from Justice Charles Mantione to end the employment of Stephanie Stevens, as Clerk to Town Justice, effective February 24, 2021, and to pay her for February 17, 2021 through February 24, 2021 as per direction from Civil Service.**

**F. Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_** to amend the 2020 Budget by authorizing the transfers as presented by the Town Comptroller per the attached worksheets.

**9. NEW BUSINESS (BOARD MEMBERS)**

**10. EXECUTIVE SESSION (if needed)**

**11. ADJOURNMENT**

## CITIZENS COMMENTS

### Rules of Procedure

Although Open Meetings Law gives the public the right to attend board meetings and to listen to town board deliberations, the public does not have the right to speak at town board meetings except as provided by rules created and adopted by the town board (Town Law Manual, page 39, 2016).

A town board has the right to promulgate rules of procedure for the orderly conduct of its meetings and for the proper management of the business and affairs of the town (Town Law § 63).

- Citizens will state their name and address
- Citizens may make comments up to a maximum of five (5) minutes
- Comments shall be restricted to the business of the town
- Citizens are expected to act in a professional manner at all times
- No profanity or violent behavior is allowed at any time
- No political, personal, or social issues will be allowed or addressed by the board
- In order to speak, citizens must be recognized by the Supervisor and address the comments to the Supervisor
- No comments/questions may be addressed to individual board members or to department heads
- No citizens should yell comments from the audience; and
- The Supervisor will make the final determination whether or not an issue will be allowed.

These rules are put in place for the benefit of citizens attending the meeting. The rules are not intended to stifle citizen participation, only to provide a safe and comfortable environment for the free flow of information to the public regarding town business.