



October 5, 2022

Supervisor Wicks and Lysander Town Councilors
8220 Loop Road
Baldwinsville, NY 13027

RE: *Swale and Stormwater Pond Maintenance Project*

SUBJ: *First and Final Payment*

Dear Supervisor Wicks & Lysander Town Councilors:

The attached invoices for payment for the Swale and Stormwater Pond Maintenance Project is for the work completed prior to September 23, 2022. This payment request includes all of the work included in the contract as well as the work included in Change Order #1 which is attached.

The total amount of the work completed through this payment request is \$39,808.75. This number represents the total contract cost. This letter shall serve as notice of substantial completion for the project.

I would recommend that the Town of Lysander Board approve the attached change order #1 and first and final payment for Swale and Stormwater Pond Maintenance Project at their October 6, 2022 meeting. I would also encourage the Board to issue prompt payment to this local small contractor that is a Town of Lysander resident and not delay the payment by 30 days as allowed in the contract standard conditions. Please feel free to contact me if you have any questions or require any additional information.

Regards


Allen J. Yager, P.E.

Attachment

Cc: Dina Falcone; Town of Lysander Clerk
Anthony Rivizzigno; Town of Lysander Attorney

**Town of Lysander
Swale & Stormwater Pond Maintenance Project**

Change Order Number: 1
Contractor: Rock N top Landscaping LLC
2194 Mercer St
Baldwinsville, NY 13027

AUTHORIZATION IS HEREBY GRANTED FOR THE FOLLOWING CHANGE:

Description of Change Order:

Addition of one and a quarter (1.25) additional days of bid item No. 1, Drainage Swale Clearing & Mowing, in the Radisson Drainage District. Deletion of one and an eighth day (1.125) of bid item No. 2 stormwater pond mowing in the Radisson Drainage District. In addition, two loads of brush were removed from the Whispering Oaks Drainage District in an area where chipping the brush was not possible. The cost for disposing of the brush from this area was \$40 which will need to be added to the total contract amount.

Reason for Change Order:

Wet weather conditions made mowing three (3) of the Radisson stormwater ponds that are typically maintained with a brush hog mower, included in bid item #2, unsafe due to the adjacent grades, this resulted in the stormwater pond bank vegetation being cleared using the 3 man crew included in bid item #1.



<u>Change Order Cost:</u>	Addition of 1.25 days of Bid Item 1 =	\$3,450.00
	Addition of two (2) loads of brush disposal =	\$40.00
	Removal of 1.125 days of bid item 2 =	<u>-\$2,531.25</u>
		\$958.75

Revised Contract Amount:

Original Contract:	\$38,850.00
Change Order No. 1 :	\$ 958.75
Revised Contract Amount:	\$39,808.75

This Change Order represents full and complete compensation for all cost relative to the change itself and all other impacts that this change may have on the project. The Contractor hereby acknowledges that this Change Order impacts all work included in the project beyond the scope of the project and waives all claims otherwise.

Approvals:

Engineer:		Date:	<u>10/5/22</u>
Contractor:		Date:	<u>10/5/22</u>
Owner:	_____	Date:	_____