

**LYSANDER TOWN BOARD MEETING
8220 LOOP ROAD
BALDWINSVILLE, NEW YORK
Thursday, April 1, 2021
Work Session 6:00 PM - Auditorium
Regular Meeting 7:00 PM - Auditorium
DRAFT AGENDA**

*****Subject to Change*****

Work Session:

Life Worth Living 5K (August 15, 2021)
Paige's Butterfly Run 5K (August 7, 2021)
Chase Cemetery Mowing
SPCA Contract coverage
Parks and Recreation position
HW – Replacement of 10 wheel dump truck and plow package

Regular Meeting:

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ADOPTION OF MINUTES – March 18, 2021**
- 4. PUBLIC HEARING TO ESTABLISH RESIDENCY REQUIREMENTS FOR APPOINTED OFFICE OF COMPTROLLER**
- 5. CITIZENS COMMENTS (5-minute maximum) REGARDING AGENDA ITEMS AND TOWN BUSINESS ONLY (NO PERSONNEL OR POLITICAL ISSUES)**
- 6. SUPERVISOR'S COMMENTS**
- 7. TOWN BOARD COMMENTS**
- 8. DEPARTMENT HEAD REPORTS**
- 9. REGULAR AGENDA ITEMS**
 - A. Motion made by _____ seconded by _____ to adopt the amendment to the Town of Lysander Health Reimbursement Account plan effective January 1, 2021.**
 - B. Motion made by _____ seconded by _____ to authorize the Town Supervisor to sign the 2021 Community Video Program between CGI Communications, Inc. and the Town of Lysander.**
 - C. Motion made by _____ seconded by _____ to declare the computers and equipment surplus, and to be disposed of through the electronic recycling program. *(The items have no value).***
 - D. Motion made by _____ seconded by _____ to appoint Amanda Riley to the position of Clerk to Town Justice Mantione, part-time, at a maximum of 25 hours per week, effective April 5, 2021 at an hourly rate of \$16.75.**

- E. Motion made by _____ seconded by _____** to award the Chase Cemetery Mowing and Trimming RFP to Bright View Landscapes, d/b/a ProScapes in the amount of \$505.00 per mow and trim.
- F. Motion made by _____ seconded by _____** to appoint Therese Pearce on a part time basis as Bookkeeper to the Supervisor, effective March 30, 2021 at a rate of pay in the amount of \$40,000 per year, prorated to December 31, 2021.
- G. Motion made by _____ seconded by _____** to set the punch list security requirement for the Timber Banks Section 3 Phase 4 subdivision at \$31,000 per the Town Engineers letter dated March 31, 2021.
- H. Motion made by _____ seconded by _____** to set the required maintenance security guarantee at \$70,856, 25% of the project value, per the Town Engineer's Value of improvements estimate included in his letter dated March 31, 2021.

10. NEW BUSINESS (BOARD MEMBERS)

11. EXECUTIVE SESSION (if needed)

12. ADJOURNMENT

CITIZENS COMMENTS

Rules of Procedure

Although Open Meetings Law gives the public the right to attend board meetings and to listen to town board deliberations, the public does not have the right to speak at town board meetings except as provided by rules created and adopted by the town board (Town Law Manual, page 39, 2016).

A town board has the right to promulgate rules of procedure for the orderly conduct of its meetings and for the proper management of the business and affairs of the town (Town Law § 63).

- Citizens will state their name and address
- Citizens may make comments up to a maximum of five (5) minutes
- Comments shall be restricted to the business of the town
- Citizens are expected to act in a professional manner at all times
- No profanity or violent behavior is allowed at any time
- No political, personal, or social issues will be allowed or addressed by the board
- In order to speak, citizens must be recognized by the Supervisor and address the comments to the Supervisor
- No comments/questions may be addressed to individual board members or to department heads
- No citizens should yell comments from the audience; and
- The Supervisor will make the final determination whether or not an issue will be allowed.

These rules are put in place for the benefit of citizens attending the meeting. The rules are not intended to stifle citizen participation, only to provide a safe and comfortable environment for the free flow of information to the public regarding town business.