

**A Regular Town Board meeting was held on May 3, 2018 at Lysander Town Hall, 8220 Loop Road, Baldwinsville, New York.**

**MEMBERS PRESENT:** Joseph Saraceni, Supervisor  
Robert Ellis, Councilor  
Peter Moore, Councilor  
Robert Geraci, Councilor  
Roman Diamond, Councilor

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Dina Falcone, Town Clerk; David Rahrle, Comptroller; Gerald Hole, Highway Superintendent, Tony Burkinshaw, Parks and Recreation Supervisor; Al Yager, Town Engineer, Theresa Golden, Assessor, and several residents.

**Supervisor Saraceni called the meeting to order at 7:00 PM with the Pledge to the Flag.**

**Supervisor Saraceni** noted there are three motions to be added to the agenda. One is motion to authorize the Supervisor to sign a data plan with Verizon, a motion authorizing Pyramid Brokerage to help lease the space on the East side of the building, and the other is to amend the Workplace Violence Program language.

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**CITIZENS COMMENTS:**

None

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**TOWN BOARD COMMENTS**

**Councilor Diamond** recognized Matthew King who was accepted into Yale University with a full scholarship. He credited Baldwinsville School District for his success. He also mentioned that the School Board elections are May 15<sup>th</sup>.

**Councilor Moore** wished a Happy Mother's Day to all of the mothers and grandmothers.

**Supervisor Saraceni** commented that he attended the North West Fire District public information meeting regarding their expansion plans, and the project concerning building Station 3, which will be located at Smokey Hollow Plaza, and the station on Crego Road. The overall cost would be over \$3M. **Supervisor Saraceni** said there was concern about some of the information getting out late on the plan, but the vote is May 8<sup>th</sup>. He asked that everyone reach out to the North West Fire District if they have any questions regarding the project. He has seen the Baldwinsville Fire Department, (now the Northwest Fire District) evolve over the years, and over the last 15 years have continued to look for ways to improve fire protection in this area, whether it was merging with Lysander, Baldwinsville merging with Lysander, and looking at different areas for fire departments. The current facility is inadequate.

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**ADOPTION OF MINUTES**

**RES#112/2018**

**Motion by Councilor Geraci seconded by Councilor Ellis** to adopt the April 19, 2018 Town Board Meeting minutes.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Abstain		

**All Ayes, motion carried and adopted**

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**DEPARTMENT HEAD REPORTS:**

**Tony Burkinshaw, Parks and Recreation Supervisor** stated that the ice cream social was a success, as over 300 people were in attendance. He mentioned the vote for the bond. He thanked viewers at home and the Spray Park Committee for the work they have done. He also thanked the other people he spoke with about the proposed spray park. **Mr. Burkinshaw** said recently there was a letter in the Messenger which raised concerns regarding fundraising. He said anyone who has been following the [spray park progress] knows Parks and Recreation has been reaching out to people and talking to people and looking at sponsorships, and basically doing all the legwork to get the project off the ground. He encouraged everyone to come and vote. He said Parks and Recreation is working on a 501(c) 3 for donations.

**Supervisor Saraceni** said they are exploring avenues for fundraising for spray park project. He also said the Arbor Day project was a success and thanked the Boy Scouts involved.

**Mr. Burkinshaw** mentioned the June 2nd Little Kids Big Trucks Event which will be held from 10:00 AM to 2:00 PM. The summer brochure is now available online and online registration will begin. He also mentioned that the gator has been sold at auction and \$3K was received.

**Theresa Golden, Assessor** said Preliminary Notices went out in March. She met with 240 people, and Conditional Change Notices were mailed May 1<sup>st</sup>. She said Grievance Day is scheduled for June 5, and there are 9 filings. She noted that Ms. Halstead is retiring in June. She mentioned that Robin Kubicki will no longer be on the Board of Assessment Review as she has moved out of the area. There will now be four people on that Board. **Ms. Golden** mentioned the budget that was passed in the beginning of April which included a change in the Enhanced Star Program for people over 65 years of age. In the budget they have mandated that people that have the Enhanced Star Exemption go through the state’s Income Verification Program. Residents can no longer apply or renew those exemptions in Town Hall. She said the Assessment Department still doesn’t know how it’s going to work; it will take effect in 2019 and she has no idea what the impact will be with the seniors who get two exemptions.

**Ms. Golden** advised that she was notified this week that the Town of Lysander has been selected by the State Comptroller’s Office an audit of the exemptions. She said the Comptroller’s Office is looking primarily at senior citizens exemptions and agricultural exemptions. She said they are asking for original paperwork and documentation. It is a full accounting of the Assessor’s records.

**Dina Falcone, Town Clerk** reminded everyone that the spray park bond referendum vote will be held Friday, May 4<sup>th</sup> 12:00 PM to 9:00 PM in the auditorium.

**HW Superintendent Gerald Hole** said HW is working on cross culverts around the town. He asked people to be aware of road closures.

**Town Engineer Al Yager** gave a presentation regarding the Pavement Management Plan which will be available on the Town of Lysander website, and can also be viewed on the PAC-B video link on the website.

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**REGULAR AGENDA ITEMS**

**MOTION FOR NEGATIVE DECLARATION  
REGARDING THE POLLOCK ZONE CHANGE PETITION**

**RES#113/2018**

**Motion made by Councilor Diamond seconded by Councilor Moore** that the Town Board has determined that the zone change petition received from Daniel R. Pollock for the property located at 8671 Oswego Road, Baldwinsville, NY 13027, lot 3, Tax Map Number 030.-03-06.9, to be rezoned from Residential to Commercial zoning district, is an unlisted action with a NEGATIVE DECLARATION having no significant effect on the environment.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**All Ayes, motion carried and adopted**

**MOTION FOR CODIFICATION OF LOCAL LAWS,  
ORDINANCES AND CERTAIN RESOLUTIONS OF THE TOWN OF  
LYSANDER BE DESIGNATION WITH A NEGATIVE DECLARATION**

**RES#114/2018**

**Motion made by Councilor Moore seconded by Councilor Diamond** that the Town Board has determined that the codification of the local laws, ordinances and certain resolutions of the Town of Lysander into a Municipal Code to be designated the “Code of the Town of Lysander” is an unlisted action with a NEGATIVE DECLARATION having no significant effect on the environment.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**All Ayes, motion carried and adopted**

**MOTION TO APPROVE PAYMENT IN THE  
AMOUNT OF \$6,446.50 TO GENERAL CODE**

**RES#115/2018**

**Motion made by Councilor Ellis seconded by Councilor Diamond** to approve payment in the amount of \$6,446.50 pursuant to the invoice from General Code for the balance of the Code contract, substantive Code revisions and additional legislation.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**All Ayes, motion carried and adopted**

**MOTION TO HOLD AND ADVERTISE FOR PUBLIC HEARING  
RELATING TO THE CODIFICATION OF THE LOCAL LAWS, ORDINANCES**

**RES#116/2018**

**Motion made by Councilor seconded by Councilor** to hold a public hearing to hear those for or against the adoption of Local Law Number 4 of the year 2018 as follows: To provide for the codification of the local laws, ordinances and certain resolutions of the Town of Lysander into a Municipal Code to be designated the “Code of the Town of Lysander”. The public hearing will be held on June 7, 2018 at 7:00 PM, 8220 Loop Road, Baldwinsville. This resolution shall allow the Town Clerk to advertise for same.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**All Ayes, motion carried and adopted**

**MOTION FOR TALL TREE LANE IN TIMBER BANKS:  
STREET, SANITARY SEWERS AND ASSOCIATED DRAINAGE  
IN SECTION 3 PHASE 2 BE ACCEPTED AS OFFICIAL TOWN ROADS**

**RES#117/2018**

**Motion made by Councilor Ellis seconded by Councilor Moore** the following street, sanitary sewers and associated drainage utilities included in the Timber Banks Section 3 Phase 2 subdivision be accepted as official town roads contingent on the original maintenance bond being received by the Town Clerk.

<u>Street</u>	<u>Length</u>
Tall Tree Lane	0.152 miles

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**All Ayes, motion carried and adopted**

**MOTION FOR PUNCH LIST SECURITY FOR THE ROADWAY, SANITARY  
SEWERS AND DRAINAGE UTILITIES INCLUDED IN LONGVIEW AT  
RADISSON PHASE I BE SET AT \$36,400**

**RES#118/2018**

**Motion made by Councilor Geraci seconded by Councilor Diamond** that the punch list security for the roadway, sanitary sewers and drainage utilities included in Longview at Radisson Phase I subdivision be set at \$36,400 for the following roadway:

<u>Street</u>	<u>Length</u>
Longview Terrace	0.176 miles

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**All Ayes, motion carried and adopted**

**MOTION THAT THE MAINTENANCE GUARANTEE SECURITY FOR THE ROADWAY,  
SANITARY SEWERS AND DRAINAGE UTILITIES INCLUDED IN LONGVIEW AT  
RADISSON PHASE I BE SET AT \$83,938**

**RES#119/2018**

**Motion made by Councilor Ellis seconded by Councilor Geraci** that the maintenance guarantee security for the roadway, sanitary sewers and drainage utilities within the Longview at Radisson Phase I subdivision be set at \$83,938 for a period of three (3) years.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**All Ayes, motion carried and adopted**

**MOTION THAT THE PUNCH LIST SECURITY REQUIREMENT  
FOR WHITETAIL WOODS PHASE B1 BE REDUCED TO \$26,250**

**RES#120/2018**

**Motion made by Councilor Ellis seconded by Councilor Moore** to reduce the punch list security requirement for the Whitetail Woods Phase B1 Subdivision to \$26,250 per the Town Engineer's recommendation.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**All Ayes, motion carried and adopted**

**MOTION THAT THE PUNCH LIST SECURITY REQUIREMENT  
FOR WHITETAIL WOODS PHASE B2 BE REDUCED TO \$16,750**

**RES#121/2018**

**Motion made by Councilor Geraci seconded by Councilor Ellis** to reduce the punch list security requirement for the Whitetail Woods Phase B2 Subdivision to \$16,750 per the Town Engineer's recommendation.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**All Ayes, motion carried and adopted**

**MOTION TO AUTHORIZE SUPERVISOR TO SIGN  
THE NATIONAL GRID STREET LIGHT AUDIT RELEASE**

**RES#122/2018**

**Motion made by Councilor Moore seconded by Councilor Diamond** to authorize the Town Supervisor to sign the National Grid Street Light Audit Release.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**All Ayes, motion carried and adopted**

**MOTION TO AUTHORIZE SUPERVISOR TO SIGN  
THE NATIONAL GRID SERVICE APPLICATION CONTRACT**

**RES#123/2018**

**Motion made by Councilor Moore seconded by Councilor Ellis** to authorize the Town Supervisor to sign the National Grid Service Application contract which is a requirement under the new PSC National Grid Tariff.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**All Ayes, motion carried and adopted**

**MOTION TO AUTHORIZE HW SUPERINTEDENT TO SIGN  
NORTHERN PAVING LLC AGREEMENT 2018 FOR HOT MIX PAVING**

**RES#124/2018**

**Motion made by Councilor Ellis seconded by Councilor Diamond** to authorize the Highway Superintendent to sign the contract with Northern Paving, LLC. for the 2018 Hot Mix Paving work in the Town of Lysander.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**All Ayes, motion carried and adopted**

**MOTION TO APPROVE THE RESIGNATION OF CINDY HALSTEAD**

**RES#125/2018**

**Motion made by Councilor Geraci seconded by Councilor Moore** to approve the resignation of Cindy Halstead, Assessment Clerk, effective Friday, June 15, 2018.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**All Ayes, motion carried and adopted**

*Discussion: Cindy is an exemplary employee. She helped out in any area, and she is the type of employee you love to have around. She will be missed.*

**MOTION TO APPOINT KENNETH WAITE AS ENGINEERING INTERN**

**RES#126/2018**

**Motion made by Councilor Ellis seconded by Councilor Diamond** to appoint Kenneth Waite as the Engineering Intern for the 2018 construction season at an hourly rate of \$13.

Supervisor Saraceni     Aye            Councilor Ellis            Aye            Councilor Geraci     Aye  
Councilor Moore           Aye            Councilor Diamond       Aye

**All Ayes, motion carried and adopted**

**MOTION TO APPROVE SURPLUS FROM TOWN CLERK’S OFFICE**

**RES#127/2018**

**Motion made by Councilor Moore seconded by Councilor Diamond** to declare the following item from the Town Clerk’s Office surplus: *Art Electroseal Embosser Model D-1, Inventory Number 0562.*

Supervisor Saraceni     Aye            Councilor Ellis            Aye            Councilor Geraci     Aye  
Councilor Moore           Aye            Councilor Diamond       Aye

**All Ayes, motion carried and adopted**

**MOTION TO APPROVE HW DEPARTMENT ITEMS SURPLUS**

**RES#128/2018**

**Motion made by Councilor seconded by Councilor** to declare the following items surplus from the Highway Department and sent to auction:

- (6) 7600 International Truck Bumpers (New/unused)
- 1 Crane – stationary, 4000 # capacity
- 1 Fuel Tank w/ electric pump, 1000 gallons capacity
- 1 Everest Plow Blade & Wing
- 1 Frink 14’ Wing
- 5 Light Poles (2) 4”x4” 25’ long, (1) 5”x5” 30’ long, (1) 7”x7” 30’ long

Supervisor Saraceni     Aye            Councilor Ellis            Aye            Councilor Geraci     Aye  
Councilor Moore           Aye            Councilor Diamond       Aye

**All Ayes, motion carried and adopted**

*Discussion:*

*Conversation ensued regarding light poles. They were removed from the parking lot when Loop Road was redone. The Parks Department may be able to use the poles in the park. They have been removed from the motion and the motion will be reworded as below. 5 Light Poles (2) 4”x4” 25’ long, (1) 5”x5” 30’ long, (1) 7”x7” 30” long will be removed from the resolution.*

**MOTION TO APPROVE AMENDMENT TO MOTION FOR HW SURPLUS ITEMS**

**RES#129/2018**

**Motion made by Councilor Moore seconded by Councilor Geraci** to adopt the amendment to the prior resolution regarding the list of surplus items the Highway Department and sent to auction:

Supervisor Saraceni     Aye            Councilor Ellis            Aye            Councilor Geraci     Aye  
Councilor Moore           Aye            Councilor Diamond       Aye

**All Ayes, motion carried and adopted**

**MOTION TO AUTHORIZE SUPERVISOR TO  
SIGN MOBILE DEVICE AND DATA PLAN WITH VERIZON**

**RES#130/2018**

**Motion made by Councilor Geraci seconded by Councilor Ellis** to authorize the Supervisor to sign a mobile device and data plan with Verizon not to exceed \$2,329.24 per year.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**All Ayes, motion carried and adopted**

**MOTION TO AUTHORIZE SUPERVISOR TO RETAIN  
PYRAMID BROKERAGE TO LEASE EAST WING SPACE**

**RES#131/2018**

**Motion made by Councilor Geraci seconded by Councilor Ellis** to authorize the Supervisor to retain Pyramid Brokerage to lease the east wing office space.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**All Ayes, motion carried and adopted**

**MOTION TO AMEND ITEM NUMBER 2 UNDER WORK  
PRACTICE FOR WORKPLACE VIOLENCE PROGRAM**

**RES#132/2018**

**Motion made by Councilor Geraci seconded by Councilor Diamond** to amend item number 2 under Work Practice on page 22 of Lysander’s Workplace Violence program to read: “In order to better serve the public, some business is conducted after normal daytime working hours, such as evening meetings, building maintenance, or on weekends which would require some employees to work during those times. If any concern for personal safety arises during those times, the Town will do what is reasonable to mitigate and allay those concerns because the Town views employee safety as of paramount importance.”

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**All Ayes, motion carried and adopted**

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**CITIZENS COMMENTS RELATED TO TOWN BUSINESS**

**Kevin Rode** of Greymoor Way asked about the cost of the flyers and how the cost was funded. **Mr. Burkinshaw** said the flyer came from the Parks Department. Mr. Rode asked if the Town initiated the flyers going to the school district. Mr. Burkinshaw said through *Peachjar*. He said all five elementary schools and the junior high school were notified at \$25 per school.

**Gene Dinsmore** of Highland Drive commented on the bond vote, and he doesn’t feel has been fully vetted as far as maintenance and operating costs. He would have liked to see it explained better. He asked that more funds be allocated to the Highway Department instead of to Parks for the amenity. **Supervisor Saraceni** clarified the \$2.10 and the use of the bond resolution.

**Fred Burtch** of Plainville Road thanked Mr. Yager for his presentation. He mentioned clarification on the numbers regarding taxes and the spray park. He asked what Ms. Golden might have regarding values of houses at \$100K or less; he says the houses he visited were \$300K and \$400K homes. Mr. Burtch mentioned the CGI video which referenced the spray park, which bothered him because his family has lived in Lysander for generations and he didn’t like the references for the spray park as a reason to choose to live in Lysander. He spoke about demographics and how many more people the Supervisor thinks would like to come to Lysander. He said he sees a lot of people who are talking about the roads and the traffic issues and those are his concerns. Mr. Burtch mentioned the *Peachjar* brochure and said he spoke with Mr. Rodems, and the Board of Education has it on their agenda to create a policy as to what can and cannot be placed on *Peachjar*. He said it wasn’t proper for the school district to use that avenue. He says it should be just for school district items.

**David Hayes** of Oswego Road has concerns about garbage dumpsters across the street from his property. White Glove Garbage has dumpsters across the street from him and he has concerns as to the placement of the dumpsters. **Supervisor Saraceni** and **Mr. Yager** said they will look into his concern.

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**ANNOUNCEMENTS**

*(Meeting locations are subject to change due to construction)*

**Zoning Board Meeting:** Monday, May 7, 2018, 7:30 PM in the Auditorium.

**Planning Board Meeting:** Thursday, May 10, 2018, 7:00 PM in the Auditorium.

**Town Board Meeting:** Thursday, May 17, 2018, 7:00 PM, Work Session begins at 5:30 PM in the Auditorium.

**Referendum Vote Regarding the BOND for the proposed Spray Park:** Friday, May 4, 2018, 12:00 PM to 9:00 PM, Auditorium.

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**ADJOURNMENT INTO EXECUTIVE SESSION**

**RES#133/2018**

**A motion was made by Councilor Geraci and seconded by Councilor Ellis** to adjourn the regular Town Board Meeting at 8:17 PM and enter into Executive Session.

**EXECUTIVE SESSION**

**A motion was made by Councilor Moore and seconded by Councilor Ellis** to adjourn Executive Session at 8:57 PM.

This is a true and complete recording  
of the action taken at this meeting.

Dina Falcone, Town Clerk