

**LYSANDER TOWN BOARD MEETING
8220 LOOP ROAD
BALDWINSVILLE, NEW YORK**

**Thursday, May 6, 2021
Work Session 6:00 PM - Auditorium
Regular Meeting 7:00 PM - Auditorium
DRAFT AGENDA**

*****Subject to Change*****

Work Session:

Sale of HW Department's 2012 Int'l 10-wheel dump truck with plow
Form a committee on incentive zoning negotiation of the Melvin Farms project
Discussion on marijuana legislation

Regular Meeting:

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ADOPTION OF MINUTES – April 15, 2021**
- 4. CITIZENS COMMENTS (5-minute maximum) REGARDING AGENDA ITEMS AND TOWN BUSINESS ONLY (NO PERSONNEL OR POLITICAL ISSUES)**
- 5. SUPERVISOR'S COMMENTS**
- 6. TOWN BOARD COMMENTS**
- 7. DEPARTMENT HEAD REPORTS**
Town Engineer – MS4 Annual Report
- 8. REGULAR AGENDA ITEMS**
 - A. Motion made by _____ seconded by _____** to declare the gray fabric chair from the Parks and Recreation Department as surplus. (tag no. 1120)
 - B. Motion made by _____ seconded by _____** to hold a public hearing on May 20, 2021 at 7:00 PM at the Town Hall to consider the adoption of a Local Law amending the Town Code by adding Chapter 131 thereto, entitled "Littering." A copy of the Proposed Local Law is on file with the Town Clerk. This resolution shall allow the town clerk to advertise for same.
 - C. Motion made by _____ seconded by _____** to accept the Audit Report of the Town Court records for fiscal years ending December 31, 2019 and December 31, 2020 as presented by the Town Comptroller.
 - D. Motion made by _____ seconded by _____** to authorize Kevin Merrill, Director of Parks and Recreation as a signer on the Park's checking account at Solvay Bank.
 - E. Motion made by _____ seconded by _____** to authorize Kevin Merrill, Director of Parks and Recreation as a user and signer on the Town issued Visa Card with a limit of \$2,000.00.

- F. Motion made by _____ seconded by _____** to approve the budget transfer from account AO-01330-103 Clerk 1 to account AO-01330-102 Deputy Tax Receiver in the amount of \$4,840.00.
- G. Motion made by _____ seconded by _____** to appoint the following individuals to the position of Park Attendant effective April 1, 2021: Walt Virginia, Bill Brotherton and George Fields at an hourly rate of \$12.50.
- H. Motion made by _____ seconded by _____** to appoint the following individuals to the position of Laborer-Parks effective April 1,2021: Mary Lathrop, Jim Lee and Dave Sitar at an hourly rate as determined by union contract.
- I. Motion made by _____ seconded by _____** to appoint Mr. Sean Hlywa as the 2021 Summer Engineering Intern at a rate of \$15.00/hr effective May 17,2021 through August 27, 2021.
- J. Motion made by _____ seconded by _____** to accept dedication of the roads and drainage system included in the Timber Banks Phase III Section 4 subdivision. Roads included in this resolution that the Town will maintain from this date forward include the following:

<u>Street</u>	<u>Length</u>	<u>From</u>	<u>To</u>
Tall Tree Lane	0.158 miles	Existing End Point (0.355 miles south of River Rd)	Northern Intersection with Timber Ridge Lane

- K. Motion made by _____ seconded by _____** to set the punch list security requirements for the Timber Banks Timber Ridge Lane subdivision at \$71,000 per the Town Engineer’s letter dated May 4, 2021.
- L. Motion made by _____ seconded by _____** to set the required maintenance Security guarantee for the Timber Banks Timber Ridge Lane subdivision at \$100,040, 25% of the project value, per the Town Engineer’s Value of Improvements estimate included in his letter dated May 4, 2021.

9. NEW BUSINESS (BOARD MEMBERS)

10. EXECUTIVE SESSION (if needed)

11. ADJOURNMENT

CITIZENS COMMENTS

Rules of Procedure

Although Open Meetings Law gives the public the right to attend board meetings and to listen to town board deliberations, the public does not have the right to speak at town board meetings except as provided by rules created and adopted by the town board (Town Law Manual, page 39, 2016).

A town board has the right to promulgate rules of procedure for the orderly conduct of its meetings and for the proper management of the business and affairs of the town (Town Law § 63).

- Citizens will state their name and address
- Citizens may make comments up to a maximum of five (5) minutes
- Comments shall be restricted to the business of the town
- Citizens are expected to act in a professional manner at all times
- No profanity or violent behavior is allowed at any time
- No political, personal, or social issues will be allowed or addressed by the board
- In order to speak, citizens must be recognized by the Supervisor and address the comments to the Supervisor
- No comments/questions may be addressed to individual board members or to department heads
- No citizens should yell comments from the audience; and
- The Supervisor will make the final determination whether or not an issue will be allowed.

These rules are put in place for the benefit of citizens attending the meeting. The rules are not intended to stifle citizen participation, only to provide a safe and comfortable environment for the free flow of information to the public regarding town business.