

**LYSANDER TOWN BOARD MEETING  
8220 LOOP ROAD  
BALDWINSVILLE, NEW YORK  
Thursday, May 20, 2021  
Work Session 6:00 PM - Auditorium  
Regular Meeting 7:00 PM - Auditorium  
DRAFT AGENDA**

**\*\*\*Subject to Change\*\*\***

**Work Session:**

Organizational Chart  
Parkland swap appraisal

**Regular Meeting:**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ADOPTION OF MINUTES – May 6, 2021**
4. **CITIZENS COMMENTS (5-minute maximum) REGARDING AGENDA ITEMS AND TOWN BUSINESS ONLY (NO PERSONNEL OR POLITICAL ISSUES)**
5. **SUPERVISOR’S COMMENTS**
6. **TOWN BOARD COMMENTS**
7. **DEPARTMENT HEAD REPORTS**
8. **REGULAR AGENDA ITEMS**
  - A. **Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_** to adopt the Organizational Chart for the Town of Lysander.
  - B. **Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_** to approve summer hours beginning Tuesday, June 1<sup>st</sup> and ending Tuesday, September 7<sup>th</sup>. (Memorial Day to Labor Day).
  - C. **Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_** to accept the resignation of David Rahrle from the position of Town Comptroller, effective May 27, 2021.
  - D. **Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_** to appoint Therese Pearce as Town Comptroller effective May 28<sup>th</sup>, 2021 at her current rate of pay, part-time three days per week.
  - E. **Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_** to appoint David J. Rahrle as Bookkeeper to the Supervisor part-time as needed effective May 28<sup>th</sup>, 2021 at a rate of pay of \$38.50 per hour.
  - F. **Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_** to waive the permit fee of \$300 for a Fireworks Display (pyro permit fee) on behalf of the Village of Phoenix for their June 25, 2021 fireworks with an expected duration of ten (10) minutes (at dusk), for property located at 9354 River Road, Phoenix, New York. (*Same as last year*)

**G. Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_** to authorize the Town Supervisor to sign the appraisal quote from CNY Pomeroy Appraisers in the amount of \$3,600 for the parkland swap.

**9. NEW BUSINESS (BOARD MEMBERS)**

**10. EXECUTIVE SESSION (if needed)**

**11. ADJOURNMENT**

## CITIZENS COMMENTS

### Rules of Procedure

Although Open Meetings Law gives the public the right to attend board meetings and to listen to town board deliberations, the public does not have the right to speak at town board meetings except as provided by rules created and adopted by the town board (Town Law Manual, page 39, 2016).

A town board has the right to promulgate rules of procedure for the orderly conduct of its meetings and for the proper management of the business and affairs of the town (Town Law § 63).

- Citizens will state their name and address
- Citizens may make comments up to a maximum of five (5) minutes
- Comments shall be restricted to the business of the town
- Citizens are expected to act in a professional manner at all times
- No profanity or violent behavior is allowed at any time
- No political, personal, or social issues will be allowed or addressed by the board
- In order to speak, citizens must be recognized by the Supervisor and address the comments to the Supervisor
- No comments/questions may be addressed to individual board members or to department heads
- No citizens should yell comments from the audience; and
- The Supervisor will make the final determination whether or not an issue will be allowed.

These rules are put in place for the benefit of citizens attending the meeting. The rules are not intended to stifle citizen participation, only to provide a safe and comfortable environment for the free flow of information to the public regarding town business.