

**A Regular Town Board meeting was held on May 26, 2016 at the Lysander Town Building, 8220 Loop Road, Baldwinsville, New York.**

**MEMBERS PRESENT:** Joseph Saraceni, Supervisor  
Roman Diamond, Councilor  
Robert Ellis, Councilor  
Peter Moore, Councilor  
Robert Geraci, Councilor

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Anthony Rivizzigno, Town Attorney; Al Yager, Town Engineer; Gene Dinsmore, Highway Superintendent; Theresa Golden, Assessor; Janet Falconer, Deputy Town Clerk; PAC-B TV; and several residents.

**Supervisor Saraceni called the meeting to order at 7:04 p.m. with the Pledge to the Flag.**

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**CITIZENS' COMMENTS:**

Donald James, 8448 Emerick Rd, asked if the Town could install an ordinance, similar to the dog law, pertaining to chickens. He has a neighbor that has chickens, including a rooster, and the chickens are coming onto his property, eating the birdseed and digging and tearing on his property, and the rooster crows at all hours. Supervisor Saraceni indicated that in the Village of Baldwinsville residents are not allowed to own chickens; he asked if the chickens are causing a traffic concern and if Mr. James has seen the chickens wander into other areas. Mr. James said "yes" he has seen the chickens in the road and wandering around, and that he has photos he offered to show the Board. Supervisor Saraceni asked Anthony Rivizzigno, the Town Attorney, if he knows of any chicken ordinances. Mr. Rivizzigno said he did not, but he is going to check the Agriculture & Markets laws. Mr. James indicated that he has consulted with the Town Zoning and Codes Officer, but there is nothing "on the books". Mr. James gave the Town Board samples of other town's chicken ownership laws for review. Town Councilor Geraci said he believes this is a legitimate concern with the increased popularity of chicken ownership, especially if it's free ranging livestock. Mr. Geraci said a loud rooster is no different than a loud barking dog. Mr. James asked the Board to please look into this situation as he needs help. Supervisor Saraceni said the Board will look into the matter.

Jim Stirushnik, of Dinglehole Road, addressed agenda item H, which references the Town Board's consideration of waiving the permit fee of \$300 for a Fireworks Display. Mr. Stirushnik wanted to know who collects the fee, the Town Clerk or the Codes Department. Supervisor Saraceni explained that the fee would go to the Codes Department. Mr. Stirushnik felt that if the Town instituted the fee, it should be collected. Supervisor Saraceni then stated that the fee was instituted at an organizational meeting due to the fact that there was a certain amount of time that was needed by the Codes Department to address safety concerns. This is a yearly municipal fireworks show, put on by the Village of Phoenix, which is a not-for-profit organization. As such, the Board felt it appropriate to agree to waive the fee. Mr. Stirushnik felt that if the Town instituted the fee it should be collected. Supervisor Saraceni stated that there can be exceptions.

Hugh Kimball, of 8223 Dexter Parkway, wanted to know if the site they are going to hold the fireworks display is actually in the Town of Lysander. Mr. Kimball suggested the Town might want to get a certificate of insurance from the Village of Phoenix if they are the responsible party. Supervisor Saraceni agreed, and stated that the Town will be listed as an additional insured.

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**TOWN BOARD COMMENTS:** -

**Councilor Geraci** wanted to wish everyone a safe and happy Memorial Day.

**Councilor Diamond** stated that he had the opportunity to travel the roads of Lysander with Highway Superintendent Gene Dinsmore. They discussed the conditions of various roads in the community, and Councilor Diamond said it was a very educational event. He also thanked everyone for attending this evening.

**SUPERVISOR COMMENTS:**

**Supervisor Saraceni** mentioned that the Memorial Day Parade is actually on Monday, May 30, 2016, the actual historical holiday itself. He indicated that the Board will be walking in the parade, and that it’s a great parade and the memorial service afterwards is wonderful. He recommended anyone watching on PAC TV or in the audience, to be sure to come out and enjoy the event as it is a wonderful tradition.

Supervisor Saraceni stated that on June 11, 2016, in connection with Seneca River Days, there is a bus trip scheduled to the Jacksonville, Lysander and Plainville cemeteries. This event is a fundraiser to help these struggling cemeteries with maintenance costs. The Town has allocated some funds to assist with the maintenance of the cemeteries, but the hope is that someday this event will raise the necessary funds for cemetery maintenance. This is the first year of the event. The cost will be \$5.00 and the event will run from 10:30 am to 11:30 am. It will include a bus ride to the cemeteries where several veterans will be recognized, there will be a history lesson along the way, and upon return to Mercer Park, participants will be given a food voucher for lunch. Sponsors of this event are Gates and Falardeau funeral homes. Supervisor Saraceni hopes that this event will continue to grow and further help with the maintenance costs of the cemeteries. If there are any questions, or to reserve a ticket for the bus trip, please contact Bonnie Kisselstein, the Town Historian.

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**ADOPTION OF MINUTES**

**RES #72/2016**

**Motion by Councilor Diamond seconded by Councilor Ellis** to adopt the May 9, 2016 Town Board Meeting minutes.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**All Ayes, motion carried and adopted**

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**DEPARTMENT HEAD REPORTS:**

**Theresa Golden, Assessor,** gave the January – April 2016 Assessor’s Report as outlined below:

STAR changes:

The 2016 State budget has eliminated all new Star exemptions (Basic and Enhanced) starting with the 2016 assessment roll. Star exemptions are “grandfathered” for existing property owners with exemptions in place prior to 2016. New owners will register with Department of Taxation and Finance (hereinafter “DTF”) online or by phone for the Star Income Tax credit / check. Property owners will be required to pay their school bill in full and will receive the Star savings by check from DTF. The Assessor’s office can no longer accept new Star applications. New property owners will be notified by mail, after the State has completed setup and testing of the online and phone systems.

Preliminary change of assessment notices were sent to 1600 property owners in mid-March. The assessor met with 107 property owners informally during March and April.

The Tentative Assessment roll for 2016 was filed on May 1<sup>st</sup> and an additional 300 change of assessment notices were sent to property owners.

The assessor will complete “sitting” with the Assessment roll on May 19<sup>th</sup> as required by Real Property Tax Law.

Grievance Day is scheduled for June 7<sup>th</sup>. Paperwork has been submitted by 6 property owners and 6 appointments are scheduled to date.

The assessor’s office has identified and removed all new Star exemptions appearing on the 2016 Tentative Assessment roll as required by the new legislation regarding STAR.

The assessor will be at Canton Woods on Wednesday June 29<sup>th</sup> at 3:00pm to provide information and answer questions regarding the 2016 Star changes.

**Janet Falconer, Deputy Clerk,** reported that she has been selling an extensive amount of marriage licenses, passports and fishing licenses due to the spring season arriving, and traffic to the Town Clerk's Office has increased.

**Supervisor Saraceni** thanked Deputy Clerk Janet Falconer and Part-Time Deputy Clerk Terrie Massaro for all of their hard work and dedication to the Town Clerk's Office while the Town Clerk's Office was understaffed.

**Highway Superintendent Gene Dinsmore** stated that the Highway Department has completed extensive concrete repairs to gutters and catch basins in Clinton Heights, Abbots Landing, Holly Hill, Amelia Park, and the Landings developments. Superintendent Dinsmore said that this is a precursor to pavement maintenance that will begin in the next few weeks on the streets involved in those same subdivisions. There will be a public notice provided to residents stating that the Highway Department will be chip sealing Doyle Road, Homestead Road, Merritt Road, Poplar Field, Hayledge and Gloria. Superintendent Dinsmore said that it is routine maintenance, and advised residents to park off of the street and be aware of the placement of basketball nets. He said it will be completed within in a days' time, but it will take a few days to a week for the stone to mature, and ultimately be back to normal. Superintendent Dinsmore wanted to let the residents know that he would be out of town the following Sunday and Monday, but was able to be reached via cell phone if residents had concerns.

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## **REGULAR AGENDA ITEMS**

### **APPOINTMENT OF TOWN CLERK**

#### **RES #73 /2016**

**Motion by Councilor Roman Diamond seconded by Councilor Robert Geraci** to appoint Dina Falcone to the position of Town Clerk, effective Friday, May 27, 2016, with an annual salary of \$43,332.00, with a term to expire on December 31, 2016.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**All Ayes, motion carried and adopted**

#### **Discussion:**

*Supervisor Saraceni stated that Dina Falcone comes to the Town of Lysander with a very impressive resume, as she has experience as a Chief Court Clerk in the Town of Salina, and she was the assistant to the Supervisor in the Town of Salina. She came with references from Senator DeFrancisco, as she worked in his office. She also has worked for law firms, went to graduate school at Le Moyne College, and graduated from Syracuse University. Supervisor Saraceni and Dina Falcone have discussed what she intends to do in the position, and he stated that he sees in her a teammate we will have to work with and a compliment to Deputy Clerk Janet Falconer and Part-Time Deputy Clerk Terrie Massaro.*

**STANDARD WORKDAY FOR SPECIFIC TOWN EMPLOYEES**

**RES #xx/2016**

**Motion by \_\_\_\_\_ seconded by \_\_\_\_\_** to establish a Standard Workday for specific Town Employees and the Town will report to the NYS Retirement System based on time-keeping records or their record of activities.

TABLED

Discussion:

*Supervisor Saraceni stated that the employees under this Standard Workday are himself, Peter Moore, and Roman Diamond. Councilor Diamond said that he could not vote on this until he has more information regarding this matter.*

*Supervisor Saraceni further stated that his only concern is if there is a deadline where information needs to be submitted. Pursuant to Deputy Clerk Janet Falconer, she stated that there is plenty of time to submit the information needed.*

**3042 COLD SPRINGS ROAD CLINTON HEIGHTS SEWER DISTRICT EXTENSION MAP, PLAN AND REPORT**

**RES #74/2016**

**Motion by Councilor Ellis seconded by Peter Moore,** to accept the 3042 Cold Springs Road Clinton Heights Sewer District Extension map, plan and report prepared by the Town Engineer dated May 12, 2016.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**All Ayes, motion carried and adopted**

**PUBLIC HEARING TO ADVERTISE FOR 3042 COLD SPRINGS ROAD CLINTON HEIGHTS SEWER DISTRICT EXTENSION MAP, PLAN AND REPORT**

**RES #75/2016**

**Motion by Councilor Geraci, seconded by Roman Diamond** to authorize the Town Clerk to advertise for a public hearing to hear all people for or against the Proposed 3042 Cold Springs Road Clinton Heights Sewer District Extension to be held at 7:00 P.M. June 13, 2016.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**All Ayes, motion carried and adopted**

Discussion:

*Councilor Geraci asked how many homes is a part of this district extension and the Town Engineer answered "one home" and "two single family houses." Councilor Geraci asked if the residents wanted to be a part of this sewer extension and the Town engineer said "yes."*

**RES #76/2016**

**Motion by Councilor Moore seconded by Councilor Ellis** to accept the 2883 Cold Springs Road Springwoods Sewer District Extension map, plan and report prepared by the Town Engineer dated May 16, 2016.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**All Ayes, motion carried and adopted**

**RES #77/2016**

**Motion by Councilor Ellis seconded by Councilor Moore** to authorize the Town Clerk to advertise for a public hearing to hear all people for or against the Proposed 2883 Cold Springs Road Springwoods Sewer District Extension to be held at 7:00 P.M. June 13, 2016.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**All Ayes, motion carried and adopted**

**RES #xx/2016**

**Motion by \_\_\_\_\_ seconded by \_\_\_\_\_** to accept the 2016 Town of Lysander Pavement Maintenance Work Plan as prepared by the Town Engineer with a final revision date of May 25, 2016, subject to change once the asphalt milling portions of the projects are completed.

TABLED

Discussion:

*Supervisor Saraceni stated that there was a lengthy discussion during the work session regarding this line item. The Highway Superintendent requested an extension to prepare a position on this line item.*

**RES #78/2016**

**Motion by Councilor Ellis seconded by Roman Diamond** to request the Town Board consider waiving the permit fee of \$300 for a Fireworks Display on behalf of the Village of Phoenix for their June 24, 2016 Food & Music at Bridge House – Nite Life Event with Fireworks at Dusk with an expected duration of ten (10) minutes, for property located at 9354 River Road, Phoenix, New York.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**All Ayes, motion carried and adopted**

Discussion:

*Councilor Diamond stated that he agrees with the resolution as it is a not-for-profit event, and there is no organization benefitting from it. He believes that waiving the fee is a professional courtesy for the residents.*

## **ANNOUNCEMENTS**

1. Planning Board Meeting, Thursday, June 9, 2016 at 7:00pm Auditorium (**subsequently CANCELLED as of June 2, 2016**)
  2. Town Board Meeting, Monday, June 13, 2016, Work Session at 5:30pm  
Regular Town Board Meeting at 7:00pm (both held in the Auditorium)
  3. Planning Board Meeting, Thursday, July 14, 2016 at 7:00 Auditorium
  4. Town Board Meeting, Monday, June 27, 2016, Work Session at 5:30pm  
Regular Town Board Meeting at 7:00pm (both held in the Auditorium)
  5. Park and Recreation Department Activities:
    - **Little Kids Big Trucks Event**, Saturday, June 4, 2016, 10:00am – 4:00pm at Lysander Town Park, Free Family Event, Sponsored by: Gypsum Express
    - **Lysander Day Camp**, all weeks still have openings and accepting registrations
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## **EXECUTIVE SESSION**

### **RES #79/2016**

**Motion made by Councilor Diamond seconded by Councilor Ellis** to adjourn the regular Town Board meeting at 7:40pm and enter into Executive Session to discuss matters related to personnel.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

**All Ayes, motion carried and adopted**

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## **ADJOURNMENT**

**A motion was made by Councilor Moore and seconded by Councilor Diamond** to adjourn the Executive Session at 8:10pm

This is a true and complete recording  
of the action taken at this meeting.

Dina Falcone, Town Clerk