

A Regular Town Board meeting was held on May 9, 2016 at the Lysander Town Building, 8220 Loop Road, Baldwinsville, New York.

MEMBERS PRESENT: Joseph Saraceni, Supervisor
Roman Diamond, Councilor
Robert Ellis, Councilor
Peter Moore, Councilor
Robert Geraci, Councilor

MEMBERS ABSENT: None

OTHERS PRESENT: Anthony Rivizzigno, Town Attorney; Al Yager, Town Engineer; Gene Dinsmore, Highway Superintendent; David Rahrle, Comptroller; Anthony Burkinshaw, Recreation Supervisor; Janet Falconer, Deputy Town Clerk; PAC-B TV; and several residents.

Supervisor Saraceni called the meeting to order at 7:02 p.m. with the Pledge to the Flag.

CITIZENS' COMMENTS:

Bob Braun, Quaker Lady Circle, addressed the Board and asked if residents can opt out of STAR? Supervisor Saraceni said that should be referred to Assessor Golden who was not present, but that he will bring the question to her attention and get back to Mr. Braun. Mr. Braun stated that he had already figured it out and said it may be preferable to opt out of STAR for tax purposes.

TOWN BOARD COMMENTS: - None

SUPERVISOR COMMENTS:

Supervisor Saraceni stated that he will start giving brief recaps of the preceding work sessions for those residents that cannot make the work sessions. He stated that the agenda items are available online...and pertaining to the agenda he stated that we like to have a rough draft of the agenda completed the Thursday prior to a board meeting, and as close to a final draft completed the Friday prior to the board meeting.

Supervisor Saraceni stated that one item discussed at the work session was the formation of a Committee to Review Insurance Brokers for the Town. The committee will consist of Councilors Diamond and Geraci, both who volunteered, and be chaired by Comptroller Rahrle. Supervisor Saraceni stated that since the board members are not insurance professionals, it is in the best interest of the town to reach out to the professionals. Hence the committee will review the two sealed proposals submitted by two different insurance agencies and make a recommendation to the board by this July.

Supervisor Saraceni stated that a Codes Enforcement IMA with the Village of Baldwinsville was discussed. He explained that an IMA is an inter-municipal cooperative agreement. The IMA would have the Town Codes Enforcement office work closely with the Village, and vice versa, so they would be able to call on each other for assistance. Smaller municipalities benefit from IMAs since they can reach out to each other and share services and resources. The IMA was presented to the board at the work session, they will look it over for the next few weeks, and it will be kept on future agendas as a work session item. The Village of Baldwinsville will be doing the same.

Supervisor Saraceni stated that water district leak detection was also discussed. After going over some numbers from the last quarter's readings it was noticed that some of the districts are losing water. The supervisor stated that the leaks will be found quickly and fixed.

Supervisor Saraceni stated that the final item discussed at the work session was the issuance of driveway permits. This will be put on the work session agenda for the next board meeting.

Supervisor Saraceni spoke about how he stopped at the Parks & Recreation Department's "Junk in the Truck" rummage sale, held this past weekend. He asked Recreation Supervisor Anthony Burkinshaw to give an overview of the event. Mr. Burkinshaw stated that the Town

opened up the parking lot at the town building for vendors, who paid the required fee, to set-up and sell their items. Since the sale is held the same weekend as the Radisson Garage Sale many people attended. About \$180.00 profit was made and will be put towards the Parks & Recreation Summer Camp. Supervisor Saraceni stated it was a great event once again.

Supervisor Saraceni suggested that people should go see the Waterfront Development Project at Mercer Park in the Village of Baldwinsville. The Village has used a Community Development Block Grant and greatly improved the park. The parking situation has been improved, a sidewalk has been installed along the river, a canoe and kayak launch will be installed which will be handicapped accessible, and infrastructure to accommodate boat docks will be put in place. A question was asked from the audience if the boat launch will return and the supervisor said he highly doubts it since it was shut down because it was very dangerous. The supervisor reiterated what a wonderful job was done, and is being done, to improve this park and he highly recommends a visit.

Supervisor Saraceni reminded everyone there will be a CONSENSUS meeting Wednesday, May 11, 2016, at Durgee Junior High School, 7:00pm to 9:00pm. Supervisor Nicotra from the Town of Salina and Mayor Olson from the Village of Fayetteville, both who sat on the CONSENSUS Committee, will be making the presentation and fielding questions. There will be seating for up to 200 people.

ADOPTION OF MINUTES

RES #67/2016

Motion by Councilor Diamond seconded by Councilor Ellis to adopt the April 25, 2016 Town Board Meeting minutes.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted

DEPARTMENT HEAD REPORTS:

Gene Dinsmore, Highway Superintendent, reported that the department has begun pouring concrete to repair curbing and catch basins in the neighborhoods of Clinton Heights, Abbotts Landing, Holly Hill, and The Landings. When these repairs are completed the Highway Department will move into the summer paving program.

Supervisor Saraceni asked how the residents are notified when a catch basin in front of their residence will be ripped out for repair. Superintendent Dinsmore responded that when it directly affects a resident they try to put a mailbox stuffer in their mailbox. They try to make every effort to notify the residents on that street about the repair. If the department is notified that a resident has a need to get in and out of their residence, they will assist them to assure they can get in and out of their driveway.

Councilor Geraci stated that he was contacted recently by a resident that neighbors a retention pond and the resident stated that the retention pond had not been mowed. Councilor Geraci asked, for the record, what the town policy for mowing the retention ponds is, and who pays for the mowing since he understands that the retention ponds are in drainage districts. Superintendent Dinsmore said they will mow retention ponds when they get dry enough to mow, but seldom do they get completely dry in order to mow the entire area, and the cost is billed back to the drainage district. Superintendent Dinsmore questioned if a drainage district is short on funds should his department still mow the retention pond? Councilor Geraci and Al Yager, Town Engineer, suggested that this topic be discussed at a future work session.

Councilor Geraci asked a question regarding putting yellow marks along recessed drainage covers on Willet Parkway. He is concerned it could be a safety issue since the drainage covers are laid out lengthwise and it's possible that a bicycle tire could get caught in the one. Some of the covers were repaired by the highway department last year. Councilor Geraci stated he would like this topic discussed as a future work session item.

Al Yager, Town Engineer, reported that the 2015 MS4 Annual Report has been posted on the town website and is required to be there for 30 days. A copy of the report will also be placed in the Town Clerk's office for public review. This report is mandated by the Federal government and passed to the Town of Lysander through the DEC. It is required that the six minimum control measures associated with the town's storm sewer systems be discussed at a board meeting before it can be submitted to the DEC. These six control measures are:

- 1) Public Outreach and Education: Ongoing effort provided through membership in the CNY Storm Water Coalition.
- 2) Public Involvement and Participation: Goal for 2016 is to set-up a storm water webpage on the town website, with a counter to count the number of visits to the page, and publish the public education and outreach materials from the CNY Storm Water Coalition to the webpage.
- 3) Elicit Discharge Detection and Elimination: The town did not have any elicit discharge detected in 2015. For 2016 we will continue dry weather inspections and updating of the outfall inventory.
- 4) Construction Site Storm Water Runoff Control: In 2015 there were eight notices of violation and two stop work orders issued for construction sites within the town. For 2016 we will continue monitoring and enforcement efforts.
- 5) Post Construction Storm Water Management: Performed annual inspections of the town's permanent storm water controls, and maintained the four bays and one pond in Radisson. In 2016, we will continue to update our inventory and continue the dry weather inspections.
- 6) Storm Water Management for Municipal Operations: Al Yager requested that the Town Board pass a resolution in 2016 requiring the completion of street sweeping and catch basin cleaning logs. The town was dinged in the last DEC audit for not having adequate record keeping of municipal storm sewer maintenance operations.

Al Yager stated that the public should feel free to address any questions or comments regarding the 2015 MS4 to the Town Engineer, or the Town Clerk's office, before submission of the report to the DEC on June 5, 2016.

Tony Burkinshaw, Recreation Supervisor, reported that the "Junk in the Trunk" rummage sale, held last weekend in the Town Hall parking lot, had a great turn out and at least a 1,000 people came through. It was also stated that this Saturday, May 14, 2016, 7:00pm - 9:00pm, there will be a Mom's Night out at Mohegan Manor. This event will be for Mom's and their young boys, and will feature board games, video games, and an ice cream social. Registration is on-going for this event. Registration also on-going for the Summer Day Camp at Lysander Park.

Supervisor Saraceni asked what the count is for Summer Day Camp registration so far, and Tony Burkinshaw responded that about 25 children have been registered to-date. Tony said numbers are a little low right now but he is confident registration will pick-up as we get closer to summer.

David Rahrle, Comptroller, stated he has started internal audits on the departments within the town building that handle cash. He is currently auditing the Parks & Recreation Department, and then will move on to the Justice Court Department and the Town Clerk's Office. He will have a report available when the audits are complete.

REGULAR AGENDA ITEMS

APPOINTMENT OF PARK ATTENDANTS

RES #68/2016

Motion made by Councilor Ellis seconded by Roman Diamond that Walt Virginia and Bill Brotherton be appointed as Park Attendants effective April 15, 2016 at a rate of pay at \$9.75 per hour, and that John Dunham be appointed as Park Attendant effective April 15, 2016 at a rate of pay of \$9.50 per hour to be increased to \$9.75 per hour effective May 8, 2016.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted

Discussion:

Councilor Geraci asked why John Dunham's pay rate was going to increase from \$9.50 per hour to \$9.75 per hour.

Tony Burkinshaw stated that at the beginning of the year he thought the new rate of \$9.75 per hour was already in place, but since it was not, Mr. Dunham came on staff on April 15, 2016 at \$9.50 per hour. Tony would like the pay rate increased to \$9.75 per hour, effective with the May 8, 2016 pay period, to bring Mr. Dunham's pay rate in-line with the other park attendants.

TOWN CLERK APPOINTMENT

RES #xx /2016

Motion by _____ seconded by _____ to appoint _____ to the position of Town Clerk, effective _____ with a term to expire on December 31, 2016.

TABLED

Supervisor Saraceni stated that he has performed interviews, and was prepared to present a candidate to the board, but it was decided that this item would be tabled in order to give board members the opportunity to interview the candidate. Supervisor Saraceni requested that the board perform interviews by Wednesday, May 11, 2016, and that a recommendation be returned to him to approve the candidate, or present another choice, by Friday, May 13, 2016.

**SPRINGWOODS SEWER DISTRICT EXTENTION
MAP PLAN AND REPORT**

RES #69/2016

Motion by Councilor Moore seconded by Councilor Diamond to authorize the Town Engineer to prepare a Map Plan and Report for the proposed Springwoods Sewer District Extension to serve the property located at 2883 Cold Springs Road. All expense associated with the preparation of the Map Plan and Report and district extension will be paid for by the property owner.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted

**HIGHWAY LAW SECTION 284
AGREEMENT**

RES #70/2016

Motion by Councilor Geraci seconded by Councilor Diamond to authorize the Supervisor and Town Councilors to sign the Highway Law Section 284 Agreement to spend the budgeted highway construction and maintenance funds for 2016.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted

Discussion:

Supervisor Saraceni stated that this is a routine authorization.

PARKS AND RECREATION
DEPARTMENT HIRE

RES #71/2016

Motion by Councilor Diamond seconded by Councilor Moore to hire Spring Intern Kayla Doody after her internship, at a rate of \$9.00 per hour max of 35 hours per week, for the Parks & Recreation Department, until the end of the summer.

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted

Discussion:

Councilor Diamond asked if the position was budgeted for in the last budget. David Rahrle, Comptroller, responded that it was.

ANNOUNCEMENTS

Supervisor Saraceni would like to let the public to know that the **Town Board Meeting Work Sessions will start a half hour early now, at **5:30pm**. The list of work session items has been growing so an early start will allow more time for discussion. To accommodate those who cannot attend the beginning of the work sessions, due to the earlier start, new items will be discussed at the end of the session.*

- Planning Board Meeting, Thursday May 12, 2016 at 7:00pm Large Group Room
- Town Board Meeting, Thursday May 26, 2016, Work Session at 5:30pm*
Regular Town Board Meeting at 7:00pm (both held in the Auditorium)
- Planning Board Meeting, Thursday June 9, 2016 at 7:00pm Auditorium
- Town Board Meeting, Monday, June 13, 2016, Work Session at 5:30pm*
Regular Town Board Meeting at 7:00pm (both held in the Auditorium)

Please note that the May 12, 2016 Planning Board meeting will held in the large group room and the May 26, 2016 Town Board Meeting will be held on a Thursday.

ADJOURNMENT

A motion was made by Councilor Diamond and seconded by Councilor Geraci to adjourn the Town Board Meeting at 7:40pm

Supervisor Saraceni	Aye	Councilor Ellis	Aye	Councilor Geraci	Aye
Councilor Moore	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted

This is a true and complete recording
of the action taken at this meeting.

Janet Falconer, Deputy Town Clerk