

LYSANDER TOWN BOARD MEETING
8220 LOOP ROAD
BALDWINSVILLE, NEW YORK
March 10, 2014
Work Session 6:30 PM – Conference Room
Regular Meeting 7:00 PM – Auditorium

AGENDA

Work Session:

Regular Meeting:

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. APPROVAL OF MINUTES** –January 2, 2014, January 27, 2014 and February 10, 2014
- IV. SUPERVISOR COMMENTS**
- V. TOWN BOARD COMMENTS**
- VI. DEPARTMENT HEAD REPORT** – Theresa Golden, Assessor and Engineers Report – Presentation of West Genesee Sewer District Extension No. 2 Map Plan and Report
- VII. ANNOUNCEMENTS**
- VIII. CITIZENS’ COMMENTS ON AGENDA ITEMS**
- IX. NEW BUSINESS**
 - A. NYS Retirement System**

Motion made by _____ seconded by _____ that effective January 1, 2012 the Town of Lysander hereby establishes the standard work day for the title of Town Councilor at 7 hours per day. Effective January 1, 2014 the title of Town Justice will have a standard workday set at 7 hours per day. The Town will report days worked to the New York State and Local Employees Retirement System based on the record of activities maintained and submitted by these officials to the Clerk of this Body.
 - B. Lysander Employee Handbook Section 805 Insurance Buy-Out**

Motion made by _____ seconded by _____ to change Section 805 Disclosure of Insurance Benefits of the Town of Lysander Employee Handbook “Buy-Out” of coverage from 50% to 25% of the current annual premium effective January 1, 2014
 - C. Amendment of the NYCLASS Municipal Cooperation Agreement**

Motion made by _____ seconded by _____ to adopt the amended Cooperative Investment Agreement with NYCLASS for the Town Of Lysander. (See attached)

WHEREAS, New York General Municipal Law, Article 5-G, Section 119-o (“Section 119-o” empowers municipal corporations [defined in Article 5-G, Section 119-n to include school districts boards of cooperative educational services, counties, cities, towns and villages] and districts to enter into, amend, cancel and terminate agreements for the performance among themselves (or one for the other) of their respective functions, powers and duties on a cooperative or contract basis;

WHEREAS, the Town of Lysander wishes to invest certain of its available investment funds in cooperation with other corporations and/or districts pursuant to a municipal cooperation agreement;

WHEREAS, the Town of Lysander wishes to assure the safety and liquidity of its funds;

Now, therefore it is hereby resolved as follows:

The New York Cooperative Liquid Assets Security System is hereby authorized to execute and deliver the Cooperative Investment Agreement in the name of and on behalf of the Town Of Lysander.

D. Speed Zone Study

Motion made by _____ seconded by _____ to authorize the Town Clerk to request a speed zone study on West Entry Road to the NYS Department of Transportation.

E. Summer Engineering Intern Position

Motion made by _____ seconded by _____ to authorize the Town Supervisor to advertise for a summer engineering intern position that was included in the 2014 highway budget to assist the Town Engineer in the annual update of the Comprehensive Pavement Management Plan for the town roads and, continue the drainage district infrastructure mapping and condition assessment project and, start a condition assessment of the roadway closed drainage systems.

F. Engineering Aid Position

Motion made by _____ seconded by _____ to authorize the Town Supervisor to advertise for an Engineering Aid position included in the 2014 Engineering budget to assist the Town Engineer in the inspection of developer funded construction projects and, inspection of town infrastructure improvement projects.

G. Advertise for a Public Hearing

Motion made by _____ seconded by _____

AN ORDER PROVIDING FOR A PUBLIC HEARING ON THE ESTABLISHMENT OF THE WEST GENESEE SEWER DISTRICT, EXTENSION NO. 2 IN THE TOWN OF LYSANDER, ONONDAGA COUNTY, NEW YORK PURSUANT TO ARTICLE 12-A OF THE TOWN LAW.

WHEREAS, a map, plan and report dated March, 2014 prepared by Allen J. Yager, P.E. Town of Lysander Engineer, has been presented to the Town Board and filed in the Office of the Clerk of the Town of Lysander detailing the establishment of a new sewer district in the Town of Lysander, Onondaga County, New York, to be known as the West Genesee Sewer District, Extension No. 2 of the Town of Lysander, pursuant to Article 12-A of the Town Law; and

WHEREAS, the boundaries of the proposed sewer district are set forth in metes and bounds on Schedule A attached hereto and made a part of this order and are shown on the map prepared by Allen J. Yager, P.E. Town of Lysander Engineer, on file in the Town Clerk's

Office, and

WHEREAS, the sewer improvements proposed consist of furnishing and installation of approximately 2170 lineal feet of new 2-inch HDPE force main pipe and appurtenances for sewer laterals within the public right of way, furnishing of approximately 2100 linear feet of HDPE sewer lateral pipe and furnishing of 21 sewage grinder pumps and electric controls tracer wire for grinder pump connection, together with appurtenances thereto within the proposed sewer district as described in the report of Allen J. Yager, P.E. Town of Lysander Engineer to provide sanitary sewer service and the availability of sanitary sewer service to properties within the proposed sewer district, at a maximum estimated project cost of \$379,062.50, and

WHEREAS, it is proposed that the above-described maximum project cost, which includes district formation, legal and engineering expense, will be financed in part by a Water Quality Improvement Project grant from the New York State Department of Environmental Conservation and in part by serial bonds and bond anticipation notes of the Town of Lysander on behalf of the proposed sewer district, to be amortized over 30 years, and

WHEREAS, it is proposed that the project and financing costs, along with contributions to the capital cost of construction of the force main by the Whispering Oaks Sewer District, excess capacity charges for the increased force main size, operation and maintenance expenses (estimated at \$50 per user connected to the force main), and other appropriate future district expenses, will be paid by assessments upon the several lots and parcels within the proposed district which the Town Board shall determine are benefited by the improvements, in proportion as nearly as may be, to the benefit which each lot or parcel shall derive therefrom, and

WHEREAS, the first year annual cost of the proposed sewer district to a typical property in the proposed district connected to the sewer, which typical property is a one-family house and lot connected with a grinder pump connected to the force main, is estimated at \$461.47, plus the annual transportation and treatment charge of the Onondaga County Department of Water Environment Protection (currently \$388.00), plus the one-time cost of connection to the grinder pump, installation of water service actuators, and decommissioning of the existing onsite wastewater treatment system, which can vary significantly, but is estimated at approximately \$3,000, plus the annual cost of electricity to power the grinder pump, estimated at \$30, and

WHEREAS, the map, plan and report aforesaid are on file in the Town Clerk's Office for public inspection during regular business hours;

NOW, THEREFORE, BE IT

ORDERED, by the Town Board of the Town of Lysander, Onondaga County, New York, as follows:

Section 1. That the Town Board of the Town of Lysander shall meet at the Lysander Town Hall, 8220 Loop Road, Baldwinsville, New York, on April 14, 2014 at 7:01 p.m., prevailing time, to conduct a public hearing to hear all persons interested in the proposed sewer district concerning the same.

Section 2. That the Town Clerk of the Town of Lysander is hereby authorized and directed to publish a copy of this order in the official Town newspaper and cause an additional copy thereof to be posted on the signboard of the Town of Lysander, in the time and manner required by law. The Town Clerk shall also file a copy of this order with the New York State Comptroller's Office.

Section 3. This order shall take effect immediately.

X. RECOGNITION OF CITIZENS - (3 minute time limit per speaker)

XI. OTHER BUSINESS - None

XII. ANNOUNCEMENTS

A. Town Board Work Session

Thursday March 13, 2014
6:00 p.m. Conference Room

B. Town Planning Board

Monday March 17, 2014
7:00 p.m. Auditorium

C. Town Board Work Session

Thursday March 20, 2014
6:00 p.m. Conference Room

D. Town Board Meeting

Monday March 24, 2014
6:30 p.m. Work Session - Conference Room
7:00 p.m. Regular Meeting - Auditorium

E. Town Board Meeting

Monday April 14, 2014
6:30 p.m. Work Session-Conference Room
7:00 p.m. Regular Meeting-Auditorium

XIII. EXECUTIVE SESSION:

XIV. ADJOURNMENT