

**LYSANDER TOWN BOARD MEETING**  
**8220 LOOP ROAD**  
**BALDWINVILLE, NEW YORK**  
**April 14, 2014**  
**Work Session 6:30 PM – Conference Room**  
**Regular Meeting 7:00 PM – Auditorium**

**AGENDA**

**Work Session:**

1. Report on problem with sprinkler system at ice rink.

**Regular Meeting:**

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. PUBLIC HEARING**-Public Hearing for the purpose of hearing all persons for or against the establishment of the West Genesee Sewer District, Extension No. 2 in the Town of Lysander.

**IV. APPROVAL OF MINUTES** – March 24<sup>th</sup>, 2014

**V. SUPERVISOR COMMENTS:**

1. Senator DeFrancisco Letter, CHIPS (see attached)
2. \$250.00 Grant from Erie Canal Way National Heritage Corridor

**VI. TOWN BOARD COMMENTS**

**VII. DEPARTMENT HEAD REPORT**-Tim Wolsey, Codes and Dan Boccardo, Dog Control (See attached)

**VIII. ANNOUNCEMENTS**

**IX. CITIZENS' COMMENTS ON AGENDA ITEMS**

**X. NEW BUSINESS**

**A. Lease on mailing equipment**

**Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_** to authorize the Town Supervisor to sign a lease agreement with Pitney Bowes for 48 months at \$129.83 per month for the lease of a DM400C Digital Meter System. (See attached)

**B. Workplace Violence Policy**

**Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_** to adopt a Workplace Violence Policy for all town employees as proposed by the Town Supervisor. (Policy attached)

**C. Allow wine to be sold at Spring FEST-ravaganza**

**Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_** to allow wine vendors who participate in the May 18<sup>th</sup> Spring Fest-ravaganza to be held on the Lysander Town Office Building property to offer samples of their wines and to sell sealed bottles of their products. The sealed bottles which are

sold are not to be opened and consumed on town property in accordance with Section 43-5 "Exceptions "of the "Code of the Town of Lysander, NY".

**D. Hiring of parks employees**

**Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_** to hire the following list of summer employees at the stated hourly rates of pay:

Bill Brotherton – Park Attendant: \$9.50  
 Walt Virginia – Park Attendant: \$9.50  
 John Dunham – Park Attendant: \$9.25  
 Jennifer Smiley – Rec. Attendant: \$9.00  
 Allyssa McMahon – Rec. Attendant – Day Camp/Misc: \$8.00  
 Chad McArdell – Rec. Attendant – Day Camp/Misc: \$8.00  
 Rob Smiley – Rec. Attendant – Basketball/ Misc.: \$9.00

**E. Approve YMCA spending**

**Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_** to approve the YMCA child care facility be authorized to spend a total of \$8,270.73 from the maintenance account for the facility to cover the cost of the emergency sewer repair work that was completed in January, and the installation of a new emergency egress door. (See attached)

**F. Chase Cemetery 2014 mowing contract**

**Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_** to authorize the Supervisor to sign a contract with Pro Scapes, Inc. for mowing and trimming at Chase Cemetery during the 2014 growing season in the amount of \$471.00 per mowing and trimming service request.

**G. NYSDEC Application for Wastewater Disposal System**

**Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_** that the Supervisor be authorized to sign the cover sheet of the Contract Drawings, prepared by CHA associates and the NYSDEC Application for Approval of Plans for a Wastewater Disposal System (Formally BSP-5) for The Timber Banks Phase III Subdivision contingent on the developer addressing all of the comments in the Town Engineer review letter dated April 9, 2014. (See attached)

**H. Speed Zone study on River Road**

**Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_** to authorize the Town Clerk to request a speed zone study on River Road.

**I. Establishment of the West Genesee Sewer District**

**Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_** to pass a Resolution approving the establishment of the WEST GENESEE SEWER DISTRICT, EXTENSION NO.2 subject to the result of a permissive referendum. (See attached)

**XI. RECOGNITION OF CITIZENS - (3 minute time limit per speaker)**

**XII. OTHER BUSINESS - None**

**XIII. ANNOUNCEMENTS**

- A. Town Planning Board**  
Monday April 21, 2014  
7:00 p.m. Auditorium
- B. Informational Meeting**  
**Doyle Road Community Residence**  
Wednesday April 23, 2014  
7:00 p.m. Large Group Room
- C. Town Board Meeting**  
Monday April 28, 2014  
5:00 p.m. Work Session-Conference Room  
Possible Discussion Items:  
Highway 2014 Road Repair Work Schedule  
Town Hall Building Repair  
Upgrading Computer System-New File Server  
Town Web Site  
7:00 p.m. Regular Meeting-Auditorium
- D. Town Board Meeting**  
Monday May 5, 2014  
5:00 p.m. Work Session - Conference Room  
Possible Discussion Items:  
Review of Town Financial Statements  
Review of proposed changes in Highway Road Specifications  
7:00 p.m. Regular Meeting - Auditorium
- E. Town Planning Board**  
Monday May 19, 2014  
7:00 p.m. Auditorium

**XIV. EXECUTIVE SESSION – Property Transfer**

**XV. ADJOURNMENT**