

**LYSANDER TOWN BOARD MEETING**  
**8220 LOOP ROAD**  
**BALDWINVILLE, NEW YORK**  
**July 14, 2014**  
**Work Session 5:30 PM – Conference Room**  
**Regular Meeting 7:00 PM – Auditorium**

**AGENDA**

**Work Session:**

1. 5:30 – Executive Session Update on Negotiations (Colin Leonard)
2. 6:30 – Al Yager – Small drainage project Spring Brook Drainage District
3. Review Agenda Items

**Regular Meeting:**

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. APPROVAL OF MINUTES – June 23, 2014**

**IV. SUPERVISOR COMMENTS**

**V. TOWN BOARD COMMENTS**

**VI. DEPARTMENT HEAD REPORT –Theresa Golden, Town Assessor (See attached)**

**VII. ANNOUNCEMENTS**

**VIII. CITIZENS' COMMENTS ON AGENDA ITEMS**

**IX. NEW BUSINESS**

**A. CSX Request**

**Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_** authorizing the Supervisor to send a letter to CSX supporting their request to make the Route 48 CSX crossing exempt which allows HAZMAT vehicles and school busses to pass without stopping. (See attached)

**B. Replacement of Soffit on Town Hall**

**Motion made by \_\_\_\_\_ Seconded by \_\_\_\_\_** to authorize the Supervisor to sign a contract with \_\_\_\_\_ for the replacement of the soffit on the Town Office Building located at 8220 Loop Road in the amount of \_\_\_\_\_. (See attached)

**C. Approve and Adopt Rules for Speaking At Town Board Meetings**

**Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_** to formally approve “Requirements for speaking at Town Board Public Meetings”, which have been in effect for many years. (See attached)

**D. OCWA agreement to Install Fire Hydrants**

**Motion made by \_\_\_\_\_ Seconded by \_\_\_\_\_** to authorize the Town Supervisor to sign an agreement with OCWA to install two fire hydrants in Timber Banks area. (See attached)

**E. Water Main installation for Timber Banks**

**Motion made by \_\_\_\_\_ Seconded by \_\_\_\_\_** to authorize the Town Supervisor to sign a permit application to OCWA for the installation of a water main in Timber Banks. (See attached)

**F. Hiring of Summer Staff - Parks Department**

**Motion made by \_\_\_\_\_ Seconded by \_\_\_\_\_** to hire the following people as Summer Program Instructors:

Matt McGivney	Youth Wrestling Assistant Coach	\$10.00 p/hr. (Town Resident)
Teresa Piedmonte	Camp Crayola Assistant	\$ 9.00 p/hr. (Town Resident)

**G. Application for Parks Funding from NYS Office of Children and Family Services**

**Motion made by \_\_\_\_\_ Seconded by \_\_\_\_\_** to authorize the Director of Parks and Recreation to apply for 2014 funding from the Onondaga County Dept. of Aging and Youth.

**H. Award Web-Site Re-design RFP**

**Motion made by \_\_\_\_\_ Seconded by \_\_\_\_\_** to authorize the Supervisor to enter an agreement with Cowley Associates to re-design WWW.Townoflysander.org per town requirements outlined in a June 2014 RFP at a cost not to exceed \$14,000.00

**I. Resignation of Parks Director Ann Smiley**

**Motion made by \_\_\_\_\_ Seconded by \_\_\_\_\_** to accept the resignation, due to retirement, of Ann M. Smiley effective August 21, 2014, with regret. (See attached)

**J. Grant Permission to E-Race Cancer Run**

**Motion made by \_\_\_\_\_ Seconded by \_\_\_\_\_** to permit the race director Michael Samoraj to establish the Town of Lysander Office Building at 8220 Loop Road as the Official Start and Finish Line for this race on Saturday September 13, 2014. (See attached)

**K. Surplus Truck 10 and Swenson Sander/ Sale of Sander**

**Motion made by \_\_\_\_\_ Seconded by \_\_\_\_\_** to declare Truck 10 and the Swenson sander surplus property and to authorize the Superintendent of Highways to offer for sale through Auctions International and to accept the bid of \$2,850.00 for the Swenson sander only. Truck 10 will remain for sale at the Auctions International.

**L. RESOLUTION AUTHORIZING THE SALE OF TOWN PROPERTY**

**RES. # \_\_\_\_\_** Motion by \_\_\_\_\_, Second by \_\_\_\_\_

**WHEREAS**, the Town of Lysander is the owner of two parcels of vacant property located at 8247 and 8251 Ashington Drive in the Town of Lysander, New York, being Tax Map Parcel Nos. 049.1-02-18.0 and 049.1-04-16.0 (collectively the "Property"). The lots are also commonly referred to as Lot Nos. 21 and 49 of the Whispering Oaks Subdivision; and

**WHEREAS**, the Property is not presently needed for Town purposes and the Town has no further need or use of the property; and

**WHEREAS**, Staring Enterprises, LLC has offered to purchase the Property from the Town for One Hundred Thousand Dollars and No Cents (\$100,000.00); and

**WHEREAS**, the Town deems the offer to be fair, reasonable and adequate.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Board hereby authorizes the Supervisor to accept and execute the purchase offer of Staring Enterprises, LLC and further authorizes the Supervisor to execute any and all documents necessary to effectuate the conveyance of the property; and

**BE IT FURTHER RESOLVED**, that this Resolution is subject to a permissive referendum.

Vote: \_\_\_\_\_ yes; \_\_\_\_\_ no

ADOPTED

**M. Supervisor to sign Wastewater Treatment Contract Drawings**

**Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_** to authorize the Town Supervisor to sign the cover sheet of the Contract Drawings, prepared by TDK Engineering Associates and the NYSDEC Application for Approval of Plans for a Wastewater Disposal System (Formally BSP-5) for The Whitetail Woods Subdivision Section B.

**N. Solicit Bids for Drainage Improvement Projects**

**Motion made by \_\_\_\_\_ Seconded by \_\_\_\_\_** that the Town Clerk be authorized to advertise for bids for the 2014 Radisson, Melia Park, & Spring Brook Drainage Improvement Projects. Bids will be opened on August 7, 2013 at 11:00 A.M. at the Lysander Town Office Conference Room.

**X. RECOGNITION OF CITIZENS - (3 minute time limit per speaker)**

**XI. OTHER BUSINESS - None**

**XII. ANNOUNCEMENTS**

**A. Town Board Work Session**

Monday July 21, 2014

6:00 p.m. - Conference Room

Discussion- Parks and Recreation

**B. Town Planning Board**

Monday July 21, 2014

7:00 p.m. - Auditorium

**C. Town Board Meeting**

Monday July 28, 2014

6:00 p.m. Work Session - Conference Room

Agenda items to be discussed:

7:00 p.m. Regular Meeting - Auditorium

**D. Town Board Meeting**

Monday August 11, 2014

6:00 p.m. Work Session – Conference Room

Agenda items to be discussed

7:00 p.m. Regular Meeting-Auditorium

**E. Town Planning Board**

Thursday August 14, 2014

7:00 p.m. - Auditorium

**F. Town Board Meeting**

Monday August 25, 2014

6:00 p.m. Work Session – Conference Room

Agenda items to be discussed

7:00 p.m. Regular Meeting-Auditorium

**XIII. EXECUTIVE SESSION: (If Required)**

**XIV. ADJOURNMENT**