

**LYSANDER TOWN BOARD MEETING
8220 LOOP ROAD
BALDWINSVILLE, NEW YORK
Thursday, January 5, 2017
Work Session 5:30 pm - Auditorium
Regular Meeting 7:00 pm - Auditorium**

**DRAFT AGENDA
Subject to Change**

Work Session:

1. Lighting and Guide Rail installation in the Longview at Radisson subdivision
2. 2017 Proposed Fees for Parks and Recreation Department

3. **Regular Meeting and Organizational Meeting:**

- I. **CALL TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **SWEARING IN OF TOWN CLERK**
- IV. **PUBLIC HEARING REMAINS OPEN: A LOCAL LAW AMENDING CHAPTER SECTION 139, THE "ZONING LAW OF THE TOWN OF LYSANDER" REGARDING ON-SITE USE SOLAR ENERGY SYSTEMS**
- V. **CITIZENS' COMMENTS**
- VI. **TOWN BOARD COMMENTS**
- VII. **SUPERVISOR COMMENTS**
- VIII. **ADOPTION OF MINUTES - December 29, 2016**
- IX. **ORGANIZATIONAL MEETING ITEMS**
- X. **DEPARTMENT HEAD REPORTS**
- XI. **REGULAR AGENDA ITEMS**

- A. **Motion made by Councilor _____ seconded by Councilor _____** to authorize the Supervisor to sign the OCWA permit for the installation of one (1) hydrant in the Loop Road Storage Facility in the Radisson Water Supply District.

- B. **Motion made by _____ seconded by _____** to approve the OCWA permit to install 525' of 6" DICL water main at the Loop Road Storage Facility project location with no pavement to be cut and all costs to be paid by the developer.

- C. **Motion made by _____ seconded by _____** to set the non-bargaining unit employees contribution to the Town's Medical & Dental insurance plans at 6% of the monthly premium effective January 1, 2017.

IX. ANNOUNCEMENTS

- 1. **Town Board Meeting:** Thursday, January 19, 2017, 7:00 pm, Work Session begins at 5:30 pm in the Auditorium.

- 2. **Public Hearing:** Collington Pointe Incentive Zone Application - Thursday, January 19, 2017, 7:00 pm in the Auditorium.

- 3. **Planning Board Meeting:** Thursday, January 12, 2017, 7:00 pm in the Auditorium.

- 4. **Lysander Park Pavilion and Community Room Registrations** continue in the Parks Department.

- 5. **Boater Safety Course:** January 7, 2017, 8:00 am to 4:00 pm at Lysander Town Hall - still accepting registrations, and will be held at Lysander Town Hall.

- 6. **Father/Daughter Dance:** Tickets still available for February 18, 2016 at Mohegan Manor.

- 7. **Drone Training:** Saturday, January 7, and Saturday, January 14, (must attend both classes) 9:00 am to 2:00 pm in the Lysander Town Hall Auditorium (ages 13-15 free with paying adult) (16+ \$50 per person).

X. EXECUTIVE SESSION (if needed)

XI. ADJOURNMENT

DRAFT ORGANIZATIONAL MEETING AGENDA

APPOINTMENTS

SUPERVISOR'S COMMITTEES

Government Affairs: Responsible for matters involving internal governmental affairs, town fees, municipal agreements, consolidation, real property transactions, and others matters deemed appropriate by the Supervisor.

Committee Members: Chair-Joseph Saraceni, Al Yager, Peter Moore, Robert Geraci, and Tony Rivizzigno

Highway: Responsible for matters involving Highway, Town Engineer, and other matters deemed appropriate by the Supervisor.

Committee Members: Chair-Robert Ellis, Al Yager, Gene Dinsmore, Peter Moore, and Dan Boccardo

Building & Grounds: Responsible for matters involving physical building, services and systems, codes, security systems, and other matters deemed appropriate by the Supervisor.

Committee Members: Chair-Al Yager, Karen Rice, Roman Diamond, and Tim Wolsey and Tony Burkinshaw

Workplace Safety: Responsible for matters involving the safety of town employees, the workplace environment, and others matters deemed appropriate by the Supervisor.

Committee Members: Chair-David Rahrle, Gene Dinsmore, Robert Geraci, Tony Burkinshaw, Bruce Cook, and Karen Rice

Fire & Public Safety: Matters dealing with fire control, public safety, and dog control.

Committee Members: Chair-Dan Boccardo, Tim Wolsey, and Kitt Thompson and Kevin Rode
Representatives to Public Safety Committee: Kevin Rode

Parks and Recreation: Responsible for overseeing operation of town parks, recreation facilities, and future expansion of park lands.

Committee Members: Chair-Tony Burkinshaw, Joe Saraceni, Bruce Stebbins, and James Orlando

Employee Relations:

Committee Members: Chair-Joe Saraceni, Robert Geraci, and Town Attorney

Cemetery Committee:

Committee Members: Chair-Joe Saraceni, Robert Geraci, Robert Ellis and Dina Falcone

January 5, 2017

Lysander Town Board Organizational Meeting

Economic Development Committee:

Committee Members: Chair-Joe Saraceni, Steve Darcangelo, David Mackowitz, and Al Yager

OTHER APPOINTMENTS FOR ONE-YEAR TERM EXPIRING DECEMBER 31, 2017:

A. BY SUPERVISOR, Joseph Saraceni

Robert Geraci, Deputy Supervisor
Nancy Mott, Secretary to Supervisor
Bonnie Kisselstein, Historian
David J. Rahrle, Budget Officer
Robert Geraci, Representative to Canton Woods Board of Directors
Dan Boccardo, Bookkeeper to Supervisor, also responsible for
Security System, Computer Network, Website, HVAC System, Bank
Reconciliations and Telephone System.

B. BY TOWN CLERK, Dina Falcone:

Janet Falconer Deputy Town Clerk, full time, full benefits

C. BY HIGHWAY SUPERINTENDENT, Eugene Dinsmore:

Full time, Full Benefits

Jonathan Butler, MEO
Bruce R. Cook, MEO
John Gilbert, MEO
Albert J. Markham, MEO
David Power, MEO
Steven J. Power, MEO
John A. Lathrop, MEO
Dan Parrish, MEO
Richard W. Schader, MEO

Full time Seasonal Laborer

Joseph Briere

Part time/Supplemental

Charles E. Claver, Laborer
Jason Hahn, Laborer
James Lee, Laborer
Eugene Akins, Laborer
Harvey R. Weller, Laborer
Tony Albanese, Laborer
Edward Calkins, Laborer
George Timmons, Laborer
Douglas Weller, Laborer
Paul Flaherty, Laborer

TOWN BOARD APPOINTMENTS

1. Parks & Recreation Dept., one-year appt., term exp. 12/31/17

A. Seasonal f/t: Mary Lathrop, Laborer

Seasonal f/t: Paul Johnson, Laborer
Seasonal p/t James Lee, Part Time Laborer

2. Full time, with full benefits, one-year appt. except as otherwise noted

Karen A. Rice: Clerk to Planning Board
Clerk to Zoning Board of Appeals
Clerk I to Codes Enforcement Officer

(These three positions constitute one full time position with full benefits for Karen Rice.)

Nancy Mott, Account Clerk and Tax Receiver
Anthony Burkinshaw, Recreation Supervisor
Daniel Boccardo, Dog Control Officer
Gregory Payne, Data Collector, Assessor's Office
Katherine Kisselstein, Assessment Clerk
Timothy Wolsey, Code Enforcement Officer

Sandy Grants-Nieva, Clerk to Town Justice	\$16.34	
Patricia Maguire, Clerk to Town Justice	\$16.34	
Dan Boccoardo, Dog Control Officer/Bookkeeper	\$17.08	
Richard Billings, Dog Control Officer	\$15.76	
Ronald Patchett, Codes/Zoning Clerk	\$15.34	
Ann Smiley, Parks Clerk	\$16.40	
Mary Lathrop, Laborer/Park	\$14.03	
James Lee, Laborer/Park	\$11.91	
Michael Stock, Sexton	\$14.27	
David Power, MEO	\$22.84	\$ 500.00
Albert J. Markham, MEO	\$22.84	\$1,400.00
Bruce R. Cook, MEO	\$22.84	\$1,400.00
Steven J. Power, MEO	\$22.84	\$1,400.00
Richard W. Schader, MEO	\$22.84	\$1,400.00
John Gilbert, MEO	\$22.84	\$ 500.00
Charles E. Claver, Laborer	\$16.20	
Jonathan Butler, MEO	\$22.84	\$ 500.00
John Lathrop, MEO	\$22.84	\$ 500.00
Paul Flaherty, Laborer	\$15.20	
Tony Albanese, Laborer	\$16.20	
Eugene Akins, Laborer	\$16.20	
Danny D. Parrish, MEO	\$22.84	\$ 300.00
Jason Hahn, Laborer	\$16.20	
Harvey R. Weller, Laborer	\$16.20	
James Lee, Laborer	\$16.20	
Edward Calkins, Laborer	\$16.20	
George Timmons, Laborer	\$16.20	
Joe Briere, Laborer	\$15.70	
Cindy Rahrle, Secy. to Hwy. Supt.	\$16.34	
Brandy Litterbrant, Janitor	\$13.24	
Cindy Halstead, Clerk	\$16.34	

B. PER MEETING (OR EVENT) RATES:

PER MEETING

Edward Barlow, Bingo Inspector	\$ 30.00 per inspection
Michael Stock, Sexton	\$525.00 per burial
" " "	\$725.00 burial off-season (Nov.15-April 1)
" " "	\$725.00 burial - weekends
" " "	\$100.00 burial of ashes
Planning Board members	\$ 70.00 per meeting
Zoning Board of Appeals members	\$ 50.00 per meeting
Assessment Board of Review Members	\$400.00/year each member
Assessment Board of Review Chairperson	\$500.00/year
Karen Rice, Clerk to ZBA, Planning, Ad Hoc	\$100.00 per meeting
Catherine Thompson, Clerk to Public Safety Comm.	\$ 50.00 per meeting
Richard Billings, Dog Control Officer	\$125.00 per dog

C. SALARIES:

PER YEAR

STIPEND

Allen Yager, Town Engineer (40 hrs. p/wk.)	\$94,554.00 (term to expire 12/31/17)	
Bonnie Kisselstein, Historian	\$ 892.00	
Chairman of Planning Board	\$ 4,600.00	
Chairman of the Zoning Board	\$ 2,000.00	
Joseph Saraceni, Supervisor	\$52,955.00	

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Lysander Town Board Organizational Meeting

Robert Geraci, Councilor	\$10,005.00	
Peter Moore, Councilor	\$10,005.00	
Robert Ellis, Councilor	\$10,005.00	
Roman Diamond, Councilor	\$10,005.00	
David Rahrle, Comptroller	\$30,000.00	
Charles J. Mantione, Jr., Justice	\$26,567.00	
Michael M. Bryant, Justice	\$26,567.00	
Dina Falcone, Town Clerk	\$43,232.00	
Janet Falconer, Deputy Town Clerk	\$35,996.00	
Eugene Dinsmore, Highway Superintendent	\$55,000.00	
Karen A. Rice, Clerk to Planning Board	\$15,174.00	
Clerk to Zoning Board of Appeals	\$ 3,793.00	
Clerk I, Codes Enforcement	\$18,968.00	\$1,400.00
Anthony Burkinshaw, Recreation Supervisor	\$47,277.00	\$ 500.00
Gregory Payne, Data Collector	\$37,077.00	
Nancy Mott, Tax Receiver and Secretary to Supervisor, Account Clerk	\$37,500.00	
Timothy Wolsey, Code Enforcement Officer	\$47,802.00	
Katherine Kisselstein, Assessment Clerk	\$37,077.00	

D. PARKS AND RECREATION DEPARTMENT RATES:

POSITION	STARTING RATE
Basketball Supervisor	\$10.00
Park Attendant	\$ 9.70
Day Camp Specialty	\$ 9.70
Day Camp Group Counselors	\$ 9.70
Day Camp Lifeguard	\$ 9.70
Assistant Day Camp Director/Senior Staff	\$ 9.70
Extended Day Camp Supervisor	\$10.00
Day Camp Director	\$14.00

BANKING, OFFICIAL BANKS

The following banks be designated as the OFFICIAL BANKS for said department heads:

1. Nancy Mott, Receiver of Taxes: NBT Bank, Baldwinsville branch.
2. Dina Falcone, Town Clerk: NBT Bank, Baldwinsville branch.
3. Anthony Burkinshaw, Recreation Supervisor: NBT Bank, Baldwinsville branch,
NBT Bank (Concert Series Partnership)
4. Joseph Saraceni, Supervisor/David Rahrle, Comptroller, M & T Bank, Baldwinsville branch, and NBT Bank, Baldwinsville branch and Solvay Bank.

The Comptroller is authorized to deposit the moneys of the various accounts with the bank that is paying the best rate of interest at the time of deposit.

5. Michael M. Bryant, Justice and Charles J. Mantione Jr., Justice, NBT Bank, Baldwinsville branch.

SIGNATORS

Joseph Saraceni, Supervisor, and Robert Geraci, Deputy Supervisor, shall be designated as authorized signers on the Town's checking and savings account.

Dina Falcone, Town Clerk, be designated as an authorized signer on the Town Clerk's checking account.

GENERAL CHARGES: FEES

When the Town Engineer works on a Special Districts or plan reviews chargeable to developer escrow accounts the rate for such work shall be set at \$100.00 per hour.

Road Millings are to be sold at \$2.00 per ton, or wholesale market value, whichever is higher, cash and carry, and require that there be a certificate of insurance for liability indemnifying the Town of Lysander in the amount of one million dollars.

PETTY CASH FUNDS

PETTY CASH FUNDS established for the following persons be approved and that the totals remaining in the funds from 2016 become the petty cash funds for 2017 as follows:

Nancy Mott, Receiver of Taxes	\$400.00
Dina Falcone, Town Clerk	\$100.00
Sandy Grants-Nieva, Clerk to Justice	\$100.00
Patricia Maguire, Clerk to Justice	\$100.00
Anthony Burkinshaw, Recreation Supervisor	\$400.00

TOWN ATTORNEY

Anthony P. Rivizzigno, Esq. of Gilberti Stinziano Heintz & Smith, Law Firm, be appointed as LEGAL COUNSEL for the year 2017.

Fees for legal services are \$5,250.00 per month.

PROCUREMENT POLICY

WHEREAS, Section 104-b of the General Municipal Law requires that the governing body of every municipality adopt a procurement policy for all goods and services which are not required by law to be publicly bid, and

WHEREAS, comments have been solicited from all officers and department heads in the Town of Lysander who are involved in the procurement process,

NOW, THEREFORE, BE IT

RESOLVED, that the Town of Lysander does hereby adopt the following guidelines which are intended to apply to all goods and services which are not required by law to be competitively bid.

Guideline 1. Each purchase to be made by the Town of Lysander, or any department thereof, must be initially reviewed to determine whether it is a purchase contract or a public works contract, and a good faith effort made to determine whether or not the proposed purchase is subject to competitive bidding pursuant to Section 103 of the General Municipal Law. A determination that a purchase is not subject to competitive bidding shall be documented in writing by the individual or board responsible for making the purchase. Such documentation may include written quotes, written notes relating to verbal quotes solicited, a memo from the purchaser indicating how the decision was arrived at, a copy of the contract indicating the source which makes the item or service exempt, a memo from the purchaser detailing the circumstances which led to an emergency purchase, or other appropriate written documentation.

Guideline 2. All goods and services not subject to competitive bidding will be secured by use of written requests for proposals, written quotations, verbal quotations, or any other method which assures that quality goods will be purchased at the lowest responsible price and that favoritism will be avoided, except purchases or contracts pursuant to Subdivision 6 of this policy.

Guideline 3. The following methods will be used when required by this policy:

(A) Purchase contracts:

<u>Estimated Amount of Purchase Contract</u>	<u>Method</u>
\$1,000 - \$ 2,999	Two (2) verbal quotations or written / FAX quotations
\$3,000 - \$19,999	Three (3) written / FAX quotations or responses to written requests for proposals

(B) Public works contracts:

<u>Estimated Amount of Public Works Contract</u>	<u>Method</u>
\$1,000 - \$ 6,999	Two (2) verbal quotations or written / FAX quotations
\$7,000 - \$34,999	Three (3) written / FAX quotations or responses to written requests for proposals

(C) Professional Services:

The Town Board has the discretion to determine if it is economically reasonable to request quotes or bids. The Town Board should approve any written agreements with each professional service provider that clearly stipulates the contract period, the services to be provided, and the basis for compensation.

(D) A good faith effort shall be made to obtain more than one quotation or proposal. If the purchaser is unable to obtain more than one proposal or quotation, the purchaser will document the attempt made at obtaining proposals or quotations. In no event shall the failure to obtain quotations or proposals be a bar to the procurement.

Guideline 4. Written documentation is required of each action taken in connection with each procurement.

Guideline 5. Written documentation and a written explanation are required whenever a contract is awarded to other than the offeror with the lowest price. This documentation will include an explanation of how the purchase will achieve savings or how the offeror was not responsible. A determination that the offeror is not responsible shall be made by the purchaser and may not be challenged under and circumstances.

Guideline 6. Except when directed by the Town Board, no solicitation of written proposals or quotations shall be required under the following circumstances:

- (a) Emergencies;
- (b) Sole Source situations;
- (c) Goods purchased from agencies for the blind or severely handicapped;
- (d) Goods purchased from correctional facilities;
- (e) Goods purchased from another governmental agency;
- (f) Goods purchased at auction;
- (g) Goods purchased for less than \$500;
- (h) Public works contracts for less than \$500;
- (i) Goods purchased at or below published State or County bid prices

Guideline 7. This policy shall go into effect immediately and will be reviewed annually.

Guideline 8. This policy is intended to be a guideline for Town of Lysander personnel involved in purchase of goods and services, and no unintentional violations of this policy shall be deemed to create a claim or cause of action, or form the basis of any claim or cause of action against the Town of Lysander.

Guideline 9. The persons and titles of Town of Lysander personnel responsible for purchases under this policy are Gene Dinsmore, Highway Superintendent, (for Highway purchases under this policy) and Joe Saraceni, Supervisor, (for non-Highway purchases under this policy – purchases may be proposed, proposals made and responses or quotations obtained by or under the supervision of Town Department Heads, but all such purchases shall be approved by the Town Supervisor).

TOWN BOARD MEETING SCHEDULE FOR 2017

Meetings 1st and 3rd Thursday at 7:00 pm
Work Session prior to Board meetings at 5:30 pm

JANUARY

January 5, 2017 (Organizational / Regular)
January 19, 2017

FEBRUARY

February 2, 2017
February 16, 2017

MARCH

March 2, 2017
March 16, 2017

APRIL

April 6, 2017
April 20, 2017

MAY

May 4, 2017
May 18, 2017

JUNE

June 1, 2017
June 15, 2017

JULY

July 6, 2017
July 20, 2017

AUGUST

August 3, 2017
August 17, 2017

SEPTEMBER

September 7, 2017
September 21, 2017

OCTOBER

October 5, 2017 (Budget to Board)
October 19, 2017

NOVEMBER

November 2, 2017
November 16, 2017 (Adopt Budget)

DECEMBER

December 7, 2017
December 21, 2017

TOWN BOARD HOLIDAY SCHEDULE FOR 2016

- Jan 2 New Years
- Jan 16 MLK Day
- Feb 20 Presidents Day
- May 29 Memorial Day
- July 4 Independence Day
- Sept 4 Labor Day
- Oct 9 Columbus Day
- Nov 10 Veterans Day
- Nov 23 Thanksgiving Day
- Nov 24 Day After Thanksgiving
- Dec 25 Christmas
- Floater: July 3, 2017

OFFICIAL NEWSPAPER

The BALDWINVILLE MESSENGER and/or THE POST STANDARD be designated as the primary OFFICIAL NEWSPAPER of the Town of Lysander

OFFICIAL UNDERTAKING

An official blanket undertaking be procured instead of individual undertakings covering the Town Supervisor, Deputy Supervisor, Town Clerk, Collector and Receiver of Taxes, Town Justices, Town Superintendent of Highways, Comptroller, Budget Officer, Town Zoning and Code Enforcement Officer, Director of Parks and Recreation, and that such undertaking contain provisions indemnifying against losses,

Through the failure of the officers, clerk and employees covered there under to faithfully perform their duties or to account properly for all monies or property received by virtue of their positions or employment, and Through fraudulent or dishonest acts committed by the officers, clerks and employees and covered there under.

TOWN FEES FOR SERVICES SCHEDULE FOR 2017

BUILDING PERMITS:

1. Permit for solid fuel, gas burning device, generators, solar arrays: \$100.00
2. Permit for fireworks displays: \$300.00
3. Property Records Search: \$ 50.00
4. Swimming Pools, in ground/above ground: Same as type of construction
5. Permit fee for all other work including new construction, additions, alterations, repairs, and demolition:
 - A. Zero to \$1,000.00:* \$30.00
 - B. \$1,000.00 and over:* \$30.00 for the first thousand AND \$ 5.00 for each additional thousand or any portion thereof

* THE FOLLOWING CHART IS TO BE USED BY CONTRACTORS TO ESTIMATE THE COST OF A PROJECT:

Commercial	\$80/sq.ft.
New Construction (excluding garages)	\$60/sq.ft.
Additions (to houses)	\$50/sq.ft.
Garages--attached	\$25/sq.ft.
Garages--detached	\$17/sq.ft.
Porches	\$12/sq.ft.
Decks	\$12/sq.ft.
Sheds	\$12/sq.ft.

Certificates of Occupancy:

Residential – Building Permit in effect \$ 0
Commercial First Inspection \$ 0
Second Inspection, re-inspection (each additional) \$75.00

Fee to rescind stop work order:

Residential \$ 75.00
Commercial \$150.00

Fire Inspections Residential Multi-Occupancy, Each Building:

Common Areas, Utility Rooms, Storage Room \$35.00
(Each additional dwelling unit / Common area inspected or re-inspection \$35.00)

Fire Inspection Commercial

Includes one re-inspection for violation

\$50.00 Up to 1500 sq. ft.	\$100.00 3001-7500 sq. ft.
\$75.00 1501-3000 sq. ft.	\$150.00 7501 sq. ft. and over

2017 PROPOSED FEES

ROTARY PAVILION

- \$60.00 non-refundable "use fee" plus a \$25.00 refundable security deposit.
AM Rental 9:00 am to 2:00 pm OR PM Rental 3:00 to 8:00 pm
- \$90.00 non-refundable "use fee" plus a \$25.00 refundable security deposit.
All Day Rental 9:00 am to 8:00 pm
- \$40.00 fee for Baldwinsville scout troops, nursery schools, day care, etc. to cover administrative costs and trash removal.
(Monday – Friday ONLY)
- \$10 for use of power by all parties if used.

SMALL PAVILION

- \$40.00 non-refundable "use fee" plus a \$25.00 refundable security deposit.
AM Rental 9:00 am to 2:00 pm OR PM Rental 3:00 to 8:00 pm
- \$60.00 non-refundable "use fee" plus a \$25.00 refundable security deposit.
All Day Rental 9:00 am to 8:00 pm
- \$30.00 fee for Baldwinsville scout troops, nursery schools, day care, etc. to cover administrative costs and trash removal.
(Monday – Friday ONLY)

COMMUNITY ROOM

- Weekend Fee – \$95 (maximum 10 hours) plus security deposit
 - o 4 hour block minimum weekends - \$10 per/hour for additional hours plus security deposit
- Weekday Fee – (Mon – Fri) - \$10 per/hour for additional hours plus security deposit
- Security Deposit - \$100 refundable (if left in order), for all parties except Baldwinsville not for profit.
- Pop Warner use \$10 per/hour (pending availability)

MISCELLANEOUS

- ADULT BASKETBALL \$ 2.00 per person per day
- BOUNCED CHECK FEE \$ 20.00
- CANCELLATION FEE \$ 15.00 (Check, charge or cash)

ADMINISTRATIVE FEES

- * One Day Program \$ 7.00
- * Multi Day Program Up to \$10.00

FIELD USE / TENNIS COURT'S / OPEN GREEN SPACE FEE

- Green Space Seasonal Practice Space \$ 50.00 for season (Spring/Summer/Fall)
- Non Contract Softball/Baseball (not lined) \$ 20.00 for 2 hours
- Seasonal Softball (lined) \$ 150.00 per field per season
- Non Contract Rugby/Soccer/Football (not lined) \$ 20.00 for 2 hours
- Seasonal Rugby/Soccer/Football (not lined) \$ 150.00 per field per season (Spring/Summer/Fall)
- Tennis Courts Tennis/Pickleball \$ 10.00 for 1 hour
- Or \$ 150.00 for season (Spring/Summer/Fall)

Summer Playground Program

- Regular Day Camp Registration \$110.00 9 to 3 p includes field trip
- AM Extended Hours Day Camp \$135.00 8 to 3 p includes field trip
- PM Extended Hours Day Camp \$175.00 9 to 6 p includes field trip
- Both AM & PM Extended Hours Day Camp \$200.00 8 to 6 p includes field trip
- Counselor In Training (CIT) \$ 50.00 9 to 3 p includes field trip
- Refund Policy: Full refund minus \$20.00 up until the Wednesday before the session registered for. No refunds after that.