

An organizational Lysander Town Board meeting of the year 2015 was held at 7:00 p.m. on January 5, 2015, at the Lysander Town Building, 8220 Loop Road, Baldwinsville, New York.

MEMBERS PRESENT: John A. Salisbury, Supervisor
Andrew O. Reeves, Councilor
Melinda J. Shimer, Councilor
Robert Geraci, Councilor
Roman Diamond, Councilor

MEMBERS ABSENT: None

OTHERS ATTENDING: Anthony Rivizzigno, Town Attorney; Lisa Dell, Town Clerk; David Rahrle, Comptroller, Al Yager, Town Engineer; PAC-B and several residents

APPOINTMENTS

SUPERVISOR'S COMMITTEES

Finance & Personnel: Responsible for matters involving budget & appropriations, tax collection, insurance, employee actions & relations, and others matters deemed appropriate by the Supervisor.

Committee Members: Chair-David Rahrle, Melinda Shimer, John Salisbury and Daniel Boccardo.

Special Districts: Responsible for matters involving special districts, lighting, water, sewer, and drainage. These matters include fees, maintenance, and other matters deemed appropriate by the Town Supervisor.

Committee Members: Chair-John Salisbury, David Rahrle, Al Yager, and Robert Geraci

Government Affairs: Responsible for matters involving internal governmental affairs, town fees, and others matters deemed appropriate by the Supervisor.

Committee Members: Chair-Tim Wolsey, John Salisbury, Lisa Dell, Karen Rice, and Roman Diamond

Highway: Responsible for matters involving Highway, Town Engineer, and other matters deemed appropriate by the Supervisor.

Committee Members: Chair-Andy Reeves, Melinda Shimer, Gene Dinsmore and David Rahrle

Building & Grounds: Responsible for matters involving physical building, services and systems, codes, security systems, and other matters deemed appropriate by the Supervisor.

Committee Members: Chair-Al Yager, Karen Rice, Andy Reeves, and Tim Wolsey

Workplace Safety: Responsible for matters involving the safety of town employees, the workplace environment, and others matters deemed appropriate by the Supervisor.

Committee Members: Chair-David Rahrle, Gene Dinsmore, Robert Geraci, Robert Lathrop, Bruce Cook, and Karen Rice

Consumer Affairs: Responsible for matters involving the Senior Citizen Center, information and technology/web site, and other matters deemed appropriate by the Supervisor.

Committee Members: Chair-Tony Burkinshaw, John Salisbury, Robert Geraci, and Dan Boccardo

Cable Television Franchise: Responsible for matters involving the cable franchise agreements.

Committee Members: Chair-Roman Diamond, Melinda Shimer, and Daniel Boccardo.

Fire & Public Safety: Matters dealing with fire control, public safety, and dog control.

Committee Members: Chair-Dan Boccardo, Roman Diamond, Tim Wolsey, and Ron Patchett
Representatives to Public Safety Committee: Fred Allen, Tim Wolsey, and Roman Diamond

Parks and Recreation: Responsible for overseeing operation of town parks, recreation facilities, and future expansion of park lands.

Committee Members: Chair-Tony Burkinshaw, Robert Geraci, and John Salisbury

Municipal Agreements, Consolidation, Real Property Transactions

Committee Members: Chair-John Salisbury, Andy Reeves, Robert Geraci, and Town Attorney

Collective Bargaining:

Committee Members: Chair-John Salisbury, Andy Reeves, Robert Geraci, and Town Attorney

1. OTHER APPOINTMENTS FOR ONE-YEAR TERM EXPIRING DECEMBER 31, 2015:

A. BY SUPERVISOR, John A. Salisbury

- Melinda Shimer, Deputy Supervisor
- Bonnie Kisselstein, Historian
- David J. Rahrle, Budget Officer
- Robin McIntyre, Secretary to the Supervisor
- Robert Geraci, Representative to Canton Woods Board of Directors
- Dan Boccardo, Bookkeeper to Supervisor, also responsible for Security System, Computer Network, Website, HVAC System, FOIL Compliance, and Telephone System.

B. BY TOWN CLERK, Lisa Dell:

- Elaine McMahon, Deputy Town Clerk, full time, full benefits
- Terrie L. Massaro, Deputy Town Clerk, part time, part time benefits

C. BY HIGHWAY SUPERINTENDENT, Eugene Dinsmore:

- Full time, full benefits
- Jonathan Butler, MEO
- Bruce R. Cook, MEO
- John Gilbert, MEO
- Albert J. Markham, MEO
- David Power, MEO
- Steven J. Power, MEO
- John A. Lathrop, MEO
- Dan Parrish, MEO
- Richard W. Schader, MEO

- Full time, Full benefits (November 15 – April 15)
- Robert Lathrop, Laborer

- Part time/Supplemental
- Charles E. Claver, Laborer
- Jason Hahn, Laborer
- James Lee, Laborer
- Eugene Akins, Laborer
- Harvey R. Weller, Laborer
- Bill Brotherton, Laborer
- Tony Albanese, Laborer
- Edward Calkins, Laborer
- Kristopher Pierce, Laborer
- George Timmons, Laborer

TOWN BOARD APPOINTMENTS

RES. #1/2015 Motion by Reeves, Second by Shimer

RESOLVED that the following appointments be made for 2015:

1. Parks & Recreation Dept., one-year appt., term exp. 12/31/15
 - A. Full Time: Robert Lathrop, Labor Crew Leader, full benefits (April 16- November 14)
 - B. Seasonal f/t: Mary Lathrop, Laborer
 - Seasonal p/t: James Lee, Part Time Laborer

2. Full time, with full benefits, one-year appt. except as otherwise noted

Karen A. Rice: Clerk to Planning Board (These three positions constitute one full time
Clerk to Zoning Board of Appeals position with full
Clerk I to Codes Enforcement Officer) benefits for Karen Rice.)

Cindy Halstead, Assessment Clerk, Assessor’s Office
Anthony Burkinshaw, Recreation Program Director
Julie Nicolini, Administrative Aid, Assessor’s Office
Allen J. Yager, Town Engineer, 1 year term (to expire 12/31/15)
David J. Rahrle, Comptroller, 1 year term (to expire 12-31-15)
Daniel Boccardo, Dog Control Officer/Bookkeeper to Supervisor

3. Other Annual Appointments

Lisa Dell, Records Management Officer

4. Part time, maximum 20 hours per week

Nancy Mott, Account Clerk
Gregory Payne, Data Collector, Assessor’s Office
Brandy Litterbrant, Maintenance

5. Part time, maximum 25 hours per week

Dan Boccardo, Dog Control Officer
Cindy Rahrle, Secretary to Highway Superintendent
Patricia Maguire, Clerk to Town Justice
Shannon Priest, Clerk to Town Justice
Edward Barlow, Bingo Inspector
Charles McAuliffe, Water Meter Reader

6. Part Time as needed

Nancy Mott, Deputy Receiver of Taxes
Richard Billings, Dog Control Officer
Elizabeth Nardelli, Clerk to Deputy Receiver of Taxes
Ronald E. Patchett, Codes/Zoning Clerk
Michael Stock, Sexton, Cemeteries
Patti Maguire, Assessor’s Office
Shannon Priest, Assessor’s Office
Ann Smiley, Clerk to Parks Department

7. Chairpersons of Boards/Commissions:

a. Zoning Board of Appeals: Lawrence M. Ordway
b. Parks & Recreation Commission: Robert Ellis
c. Planning Board: Frederick Allen

8. Appointments to positions with NO additional compensation:

Assessor for Dog Damage to Domestic Animals: Dan Boccardo
Cemetery Administrator: Lisa Dell
Handicapped Parking Permits Administrator: Lisa Dell
Records Access Officer (F.O.I.L): Dan Boccardo
F.O.I.L. Appeals Officer: John A. Salisbury

VOTE:

Supervisor Salisbury Aye Councilor Shimer Aye Councilor Geraci Aye
Councilor Reeves Aye Councilor Diamond Aye

All Ayes, motion carried and adopted.

Planning Board and Zoning Board of Appeals appointments were made during the regular meeting of January 5, 2015.

SALARIES AND HOURLY RATES FOR 2015

RES. #2/2015 Motion by Diamond, second by Reeves

RESOLVED that the rates of pay for 2015 be set as follows:

A. <u>HOURLY RATES:</u>	<u>PER HOUR</u>	+	<u>STIPEND</u>
Nancy Mott, Deputy Receiver of Taxes	\$16.08		
Gregory Payne, Data Collector	\$14.55		
Robin McIntyre, Secretary to Supervisor	\$14.55		
Elizabeth Nardelli, Clerk to Deputy Rec.-Taxes	\$16.08		
Shannon Priest, Clerk to Town Justice	\$15.55		
Patricia Maguire, Clerk to Town Justice	\$15.55		
Dan Boccardo, Dog Control Officer/Bookkeeper	\$16.25		
Richard Billings, Dog Control Officer	\$15.00		
Ronald Patchett, Codes/Zoning Clerk	\$14.60		
Mary Lathrop, Laborer/Park	\$12.60		
Michael Stock, Sexton	\$13.58		
David Power, MEO	\$20.50		\$ 300.00
Albert J. Markham, MEO	\$20.50		\$1,400.00
Bruce R. Cook, MEO	\$20.50		\$1,400.00
Steven J. Power, MEO	\$20.50		\$1,400.00
Richard W. Schader, MEO	\$20.50		\$1,050.00
John Gilbert, MEO	\$20.50		\$ 300.00
Charles E. Claver, Laborer	\$14.54		
Jonathan Butler, MEO	\$20.50		\$ 500.00
John Lathrop, MEO	\$20.50		\$ 300.00
Robert Lathrop, Labor Crew Leader, Laborer	\$17.09		
Tony Albanese, Laborer	\$14.54		
Eugene Akins, Laborer	\$13.54		
Bill Brotherton, Laborer	\$14.54		
Danny D. Parrish, MEO	\$20.50		\$300.00
Jason Hahn, Laborer	\$14.54		
Harvey R. Weller, Laborer	\$14.54		
James Lee, Laborer	\$14.54		
Edward Calkins, Laborer	\$14.54		
Kristopher Pierce, Laborer	\$14.54		
George Timmons, Laborer	\$14.54		
Assessment Board of Review Members	\$16.00		
Assessment Board of Review Chairperson	\$19.00		
Nancy Mott, Account Clerk	\$15.55		
Cindy Rahrle, Secy. to Hwy. Supt.	\$15.55		
Brandy Litterbrant, Janitor	\$12.60		
Terrie L. Massaro, Deputy Town Clerk	\$15.55		

B. <u>PER MEETING (OR EVENT) RATES:</u>	<u>PER MEETING</u>
Edward Barlow, Bingo Inspector	\$30.00 per inspection
Michael Stock, Sexton	\$525.00 per burial
" " "	\$725.00 burial off-season (Nov.15-April 1)
" " "	\$725.00 burial - weekends
" " "	\$100.00 burial of ashes
Planning Board members	\$ 50.00 per meeting
Zoning Board of Appeals members	\$ 50.00 per meeting
Charles McAuliffe, Water Meter Reader	\$ 2.00 per meter per qtr. for reading
" " "	\$ 12.85 per hr. for extra services requested
Karen Rice, Clerk to ZBA, Planning, Ad Hoc	\$100.00 per meeting
Catherine Thompson, Clerk to Public Safety Comm.	\$50.00 per meeting
Richard Billings, Dog Control Officer	\$125.00 per dog

C. <u>SALARIES:</u>	<u>PER YEAR</u>	<u>STIPEND</u>
Allen Yager, Town Engineer (40 hrs. p/wk.)	\$ 90,000.00 (term to expire 12/31/15)	
Bonnie Kesselstein, Historian	\$ 850.00	
Chairman of Planning Board	\$ 4,600.00	
Chairman of the Zoning Board	\$ 2,000.00	
John A. Salisbury, Supervisor	\$52,955.00	
Robert Geraci, Councilor	\$10,005.00	
Andrew O. Reeves, Councilor	\$10,005.00	
Melinda J. Shimer, Councilor	\$10,005.00	
Roman Diamond, Councilor	\$10,005.00	
David J. Rahrle, Comptroller (40 hrs. p/wk.)	\$72,858.00 (term to expire 12/31/15)	\$ 1050.00
Charles J. Mantione, Jr., Justice	\$26,567.00	
Michael M. Bryant, Justice	\$26,567.00	

Lisa Dell, Town Clerk	\$43,232.00	
Elaine McMahon, Deputy Town Clerk	\$35,326.00	\$500.00
Eugene Dinsmore, Highway Superintendent	\$55,000.00	
Karen A. Rice, Clerk to Planning Board	\$14,444.00	
Clerk to Zoning Board of Appeals	\$ 3,610.00	
Clerk I, Codes Enforcement	\$18,054.00	\$1,050.00
Anthony Burkinshaw, Rec. Program Director	\$45,000.00	\$ 300.00
Julie Nicolini, Administrative Aide, Assessor	\$36,127.00	\$ 500.00
Cindy Halstead, Assessment Clerk	\$35,290.00	

D. PARKS AND RECREATION DEPARTMENT RATES:

POSITION	STARTING RATE
Basketball Supervisor	\$ 9.00
Park Attendant	\$ 9.00
Day Camp Specialty	\$ 8.75
Day Camp Group Counselors	\$ 8.75
Day Camp Lifeguard	\$ 8.75
Assistant Day Camp Director/Senior Staff	\$ 9.00
Extended Day Camp Supervisor	\$ 9.00
Kindergarten Supervisor	\$11.00
Day Camp Director	\$13.00

VOTE:

Supervisor Salisbury	Aye	Councilor Shimer	Aye	Councilor Geraci	Aye
Councilor Reeves	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted.

BANKING, OFFICIAL BANKS

RES. #3/2015 Motion by Shimer, second by Diamond

RESOLVED that the following Department Heads be authorized to deposit in their names as head of the respective department, all moneys collected which are due to the Supervisor for the year 2015 beginning January 1, 2015, and are instructed to pay all such moneys to the Supervisor not later than the 15th day of each month following receipt thereof; and be it further

RESOLVED that the following banks be designated as the OFFICIAL BANKS for said department heads:

1. Nancy Mott, Deputy Receiver of Taxes: NBT Bank, Baldwinsville branch
2. Lisa Dell, Town Clerk: NBT Bank, Baldwinsville branch
3. Anthony Burkinshaw, Rec. Program Director: NBT Bank, Baldwinsville branch
M & T Bank (Concert Series Partnership)
4. John A. Salisbury, Supervisor/David Rahrle, Comptroller, M & T Bank, Baldwinsville branch, and NBT Bank, Baldwinsville branch and NYCLASS MBIA

The Comptroller is authorized to deposit the moneys of the various accounts with the bank that is paying the best rate of interest at the time of deposit.

5. Michael M. Bryant, Justice and Charles J. Mantione Jr., Justice, NBT Bank, Baldwinsville branch

SIGNATORS

RES. #4/2015 Motion by Reeves, second by Diamond

RESOLVED that John A. Salisbury, Supervisor, Melinda Shimer, Deputy Supervisor, be designated as authorized signers on the Town's checking and savings account.

VOTE:

Supervisor Salisbury	Aye	Councilor Shimer	Aye	Councilor Geraci	Aye
Councilor Reeves	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted.

FEES

RES. #5/2015 Motion by Reeves, second by Geraci

GENERAL CHARGES:

Resolved that Road Millings are to be sold at \$5.00 per ton, or wholesale market value, whichever is higher, cash and carry, and require that there be a certificate of insurance for liability indemnifying the Town of Lysander in the amount of one million dollars.

VOTE:

Supervisor Salisbury Aye Councilor Shimer Aye Councilor Geraci Aye
Councilor Reeves Aye Councilor Diamond Aye

All Ayes, motion carried and adopted.

PETTY CASH FUNDS

RES. #6/2015 Motion by Reeves, second by Shimer

RESOLVED that the PETTY CASH FUNDS established for the following persons be approved and that the totals remaining in the funds from 2014 become the petty cash funds for 2015 as follows:

Nancy Mott, Deputy Receiver of Taxes	\$400.00
Lisa Dell, Town Clerk	\$200.00
Shannon Priest, Clerk to Justice	\$100.00
Patricia Maguire, Clerk to Justice	\$100.00
Anthony Burkinshaw, Recreation Pgrm. Director	\$400.00

VOTE:

Supervisor Salisbury Aye Councilor Shimer Aye Councilor Geraci Aye
Councilor Reeves Aye Councilor Diamond Aye

All Ayes, motion carried and adopted.

TOWN ATTORNEY

RES. #7/2015 Motion by Salisbury, second by Shimer

RESOLVED that **Anthony P. Rivizzigno, Esq.** of **Gilberti Stinziano Heintz & Smith, Law Firm**, be appointed as LEGAL COUNSEL for the year 2015.

RESOLVED that the fees for legal services are \$5,000.00 per month.

VOTE:

Supervisor Salisbury Aye Councilor Shimer Aye Councilor Geraci Aye
Councilor Reeves Aye Councilor Diamond No

Four Ayes, motion carried and adopted.

BOARD DISCUSSION BEFORE VOTE:

Councilor Diamond stated he wanted to make a motion to table this resolution so the Town can send out a request for proposal for services. He said he thinks that they are spending a lot on attorney fees. He stated he is not saying anything negative and he feels they have a great attorney for the allotted money. He said that this is just his opinion and (unclear) he believes the organizational meeting is where he should express his thoughts on the matter.

Supervisor Salisbury asked for a second to Councilor Diamond's motion to table and stated hearing no second he said the motion is dead.

Supervisor Salisbury explained that in 2011 we went out for a request for proposal for an attorney and reviewed all the proposals and appointed the firm of Gilberti Stinziano Heintz & Smith. He said in January of 2014 we went out for bids again and only received one bid. He said they accepted it and that was the law firm of Gilberti Stinziano Heintz & Smith. He stated we have gone out for bids twice in three years and he firmly believes that they meet the requirements of the State and their recommendations. He said it is not a requirement because before the attorney for the town was here for decades. He stated that they have met their recommendations.

Councilor Geraci said he wanted to clarify something and asked the Supervisor if he would have done this in 2012 and not 2011.

Councilor Reeves and Supervisor Salisbury explained it was for the year 2012.

PROCUREMENT POLICY

RES. #8/2015 Motion by Salisbury, second by Reeves

WHEREAS, Section 104-b of the General Municipal Law requires that the governing body of every municipality adopt a procurement policy for all goods and services which are not required by law to be publicly bid, and

WHEREAS, comments have been solicited from all officers and department heads in the Town of Lysander who are involved in the procurement process,

NOW, THEREFORE, BE IT

RESOLVED, that the Town of Lysander does hereby adopt the following guidelines which are intended to apply to all goods and services which are not required by law to be competitively bid.

Guideline 1. Each purchase to be made by the Town of Lysander, or any department thereof, must be initially reviewed to determine whether it is a purchase contract or a public works contract, and a good faith effort made to determine whether or not the proposed purchase is subject to competitive bidding pursuant to Section 103 of the General Municipal Law. A determination that a purchase is not subject to competitive bidding shall be documented in writing by the individual or board responsible for making the purchase. Such documentation may include written quotes, written notes relating to verbal quotes solicited, a memo from the purchaser indicating how the decision was arrive at, a copy of the contract indicating the source which makes the item or service exempt, a memo from the purchaser detailing the circumstances which led to an emergency purchase, or other appropriate written documentation.

Guideline 2. All goods and services not subject to competitive bidding will be secured by use of written requests for proposals, written quotations, verbal quotations, or any other method which assures that quality goods will be purchased at the lowest responsible price and that favoritism will be avoided, except purchases or contracts pursuant to Subdivision 6 of this policy.

Guideline 3. The following methods will be used when required by this policy:

(A) Purchase contracts:

<u>Estimated Amount of Purchase Contract</u>	<u>Method</u>
\$1,000 - \$ 2,999	Two (2) verbal quotations or written / FAX quotations
\$3,000 – \$19,999	Three (3) written / FAX quotations or responses to written requests for proposals

(B) Public works contracts:

<u>Estimated Amount of Public Works Contract</u>	<u>Method</u>
\$1,000 - \$ 6,999	Two (2) verbal quotations or written / FAX quotations
\$7,000 - \$34,999	Three (3) written / FAX quotations or responses to written requests for proposals

(C) Professional Services:

The Town Board has the discretion to determine if it is economically reasonable to request quotes or bids. The Town Board should approve any written agreements with each professional service provider that clearly stipulates the contract period, the services to be provided, and the basis for compensation.

(D) A good faith effort shall be made to obtain more than one quotation or proposal. If the purchaser is unable to obtain more than one proposal or quotation, the purchaser will document the attempt made at obtaining proposals or quotations. In no event shall the failure to obtain quotations or proposals be a bar to the procurement.

Guideline 4. Written documentation is required of each action taken in connection with each procurement.

Guideline 5. Written documentation and a written explanation are required whenever a contract is awarded to other than the offeror with the lowest price. This documentation will include an explanation of how the purchase will achieve savings or how the offeror was not responsible. A determination that the offeror is not responsible shall be made by the purchaser and may not be challenged under and circumstances.

Guideline 6. Except when directed by the Town Board, no solicitation of written proposals or quotations shall be required under the following circumstances:

- (a) Emergencies;
- (b) Sole Source situations;
- (c) Goods purchased from agencies for the blind or severely handicapped;
- (d) Goods purchased from correctional facilities;
- (e) Goods purchased from another governmental agency;
- (f) Goods purchased at auction;
- (g) Goods purchased for less than \$500;
- (h) Public works contracts for less than \$500;
- (i) Goods purchased at or below published State or County bid prices

Guideline 7. This policy shall go into effect immediately and will be reviewed annually.

Guideline 8. This policy is intended to be a guideline for Town of Lysander personnel involved in purchase of goods and services, and no unintentional violations of this policy shall be deemed to create a claim or cause of action, or form the basis of any claim or cause of action against the Town of Lysander.

Guideline 9. The persons and titles of Town of Lysander personnel responsible for purchases under this policy are Gene Dinsmore, Highway Superintendent, (for Highway purchases under this policy) and John Salisbury, Supervisor, (for non-Highway purchases under this policy – purchases may be proposed, proposals made and responses or quotations obtained by or under the supervision of Town Department Heads, but all such purchases shall be approved by the Town Supervisor).

VOTE:

Supervisor Salisbury	Aye	Councilor Shimer	Aye	Councilor Geraci	Aye
Councilor Reeves	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted.

TOWN BOARD MEETING SCHEDULE FOR 2015

RES. #9/2015 Motion by Diamond, second by Reeves

RESOLVED to adopt the following Town Board Meeting Schedule for 2015:

TOWN BOARD MEETING SCHEDULE FOR 2015
 (Any necessary changes will be posted on the web-site)

2nd and 4th Mondays – 7:00 p.m. (Normally)
Work Session 6:00 pm – 7:00 pm (Normally)

JAN	January 05, 2015 (Organizational/Regular) (Monday) January 26, 2015	JUL	July 13, 2015 July 27, 2015
FEB	February 09, 2015	AUG	August 10, 2015 August 24, 2015
MAR	March 09, 2015 March 23, 2015	SEP	September 14, 2015 September 28, 2015

APRIL

April 13, 2015
April 27, 2015

MAY

May 11, 2015
May 28, 2015 (Thurs.)

JUNE

June 08, 2015
June 22, 2015

OCT

October 1, 2015 Budget- Board
October 15, 2015 (Thurs.)
October 26, 2015

NOV

November 05, 2015 (Thurs)
November 16, 2015 Adopt Budget
November 30, 2015

DEC

December 14, 2015
December 28, 2015 (If needed)

VOTE:

Supervisor Salisbury Aye Councilor Shimer Aye Councilor Geraci Aye
Councilor Reeves Aye Councilor Diamond Aye

All Ayes, motion carried and adopted.

BOARD DISCUSSION BEFORE VOTE:

Supervisor Salisbury stated that he has worked with the Zoning and Planning Boards regarding conflicts but that they cannot help but not to have a conflict at some point. He said the board with the most resolutions on days that conflict will use the auditorium and the other board will use the large group room. He advised that the boards only have Monday and Thursday nights for their meetings as Tuesday and Wednesday is not available due to court sessions. He also announced that work sessions before board meetings start at 6:00 p.m. and that if more are added during the year they will be announced on the town's website.

TOWN BOARD HOLIDAY SCHEDULE FOR 2015

RES. #10/2015 Motion by Reeves, second by Geraci

RESOLVED to adopt the following Town of Lysander Holiday Schedule for Non-Bargaining Employees for 2015:

TOWN OF LYSANDER
Official Holidays --2015
For NON-Bargaining Unit Employees Only

January	1	New Year's Day Thursday
	19	Martin Luther King Day Monday
February	16	President's Day Monday
May	25	Memorial Day Monday
July	3	Independence Day Friday
September	7	Labor Day Monday
October	12	Columbus Day Monday
November	11	Veteran's Day Observed Wednesday
	26	Thanksgiving Day Thursday
	27	Day after Thanksgiving Friday
December	24	Christmas Eve (1/2+1/2 Floater) Thursday
	25	Christmas Day Friday
	31	New Year's Eve (1/2+1/2 Floater) Thursday

VOTE:

Supervisor Salisbury Aye Councilor Shimer Aye Councilor Geraci Aye
Councilor Reeves Aye Councilor Diamond Aye

All Ayes, motion carried and adopted.

BOARD DISCUSSION BEFORE VOTE:

Councilor Diamond asked if the highway employees get to individually choose what holidays they want off or if they choose as a bargaining unit.

Supervisor Salisbury explained that certain days are set and they have one floating holiday that is decided on by the bargaining unit, not the individual.

OFFICIAL NEWSPAPER

RES. #11/2015 Motion by Shimer, second by Diamond

RESOLVED that the BALDWINSVILLE MESSENGER and/or THE POST STANDARD be designated as the primary OFFICIAL NEWSPAPER of the Town of Lysander

VOTE:

Supervisor Salisbury	Aye	Councilor Shimer	Aye	Councilor Geraci	Aye
Councilor Reeves	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted.

OFFICIAL UNDERTAKING

RES. #12/2015 Motion by Reeves, second by Diamond

RESOLVED that an official blanket undertaking be procured instead of individual undertakings covering the Town Supervisor, Deputy Supervisor, Town Clerk, Collector and Receiver of Taxes, Town Justices, Town Superintendent of Highways, Comptroller, Budget Officer, Town Zoning and Code Enforcement Officer, Director of Parks and Recreation, and that such undertaking contain provisions indemnifying against losses,

Through the failure of the officers, clerk and employees covered there under to faithfully perform their duties or to account properly for all monies or property received by virtue of their positions or employment, and

Through fraudulent or dishonest acts committed by the officers, clerks and employees and covered there under.

VOTE:

Supervisor Salisbury	Aye	Councilor Shimer	Aye	Councilor Geraci	Aye
Councilor Reeves	Aye	Councilor Diamond	Aye		

All Ayes, motion carried and adopted.

ADJOURNMENT:

At 7:23 p.m. Supervisor Salisbury adjourned the organizational meeting.

This is a true and complete recording of the action taken at this meeting.

Lisa Dell, Town Clerk