

## ORGANIZATIONAL AGENDA ITEMS

1. **Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_** to approve the Town Board Appointments for 2019.
2. **Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_** to approve the salary and hourly rates for 2019.
3. **Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_** to approve the official banks for said department heads for 2019.
4. **Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_** to approve Supervisor Joseph Saraceni and Robert Geraci as the designated authorized signers on the Town's checking and savings account for 2019.
5. **Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_** to approve Dina Falcone, Town Clerk, as an authorized signer of the Town Clerk checking account for 2019.
6. **Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_** to approve Nancy Mott, Receiver of Taxes, as an authorized signer of the Receiver of Taxes checking and savings account for 2019.
7. **Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_** to approve the 2019 fees for the Town Engineer.
8. **Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_** to approve the 2019 fees for road millings.
9. **Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_** to approve the cemetery fees for 2019 as proposed by Town Clerk Dina Falcone.
10. **Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_** to approve petty cash funds for 2019.
11. **Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_** to appoint Anthony P. Rivizzigno, Esq. of Barclay Damon, LLC as Town of Lysander legal counsel for the year 2019.
12. **Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_** to adopt the 2019 procurement policy.
13. **Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_** to adopt the 2019 Town Holiday Schedule for non-bargaining unit employees.
14. **Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_** to designate the Post Standard and the Baldwinsville Messenger as the primary official newspaper(s) of the Town of Lysander.
15. **Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_** to allow the official blanket undertaking be procured instead of individual undertakings covering the Town Supervisor, Deputy Supervisor, Town Clerk, Receiver of Taxes, Town Justices, Town Superintendent of Highways, Comptroller/Budget Officer, Town Zoning and Code Enforcement Officer, Parks and Recreation Supervisor, and that such undertaking contain provisions indemnifying against losses for 2019.
16. **Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_** to adopt the Town fees for services schedule for 2019.

17. **Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_** to accept the 2019 trash hauler fees as proposed by Town Clerk Dina Falcone.

18. **Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_** to accept the 2019 Parks fees as proposed by Parks and Recreation Supervisor Anthony Burkinshaw.

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## **COMMITTEES**

### **Government Affairs Committee**

Responsible for matters involving internal governmental affairs, town fees, municipal agreements, consolidation, real property transactions, and others matters deemed appropriate by the Supervisor.

Committee Members: Chair-Joseph Saraceni, Dina Falcone, Peter Moore, and Tony Rivizzigno

### **Highway Committee**

Responsible for matters involving Highway, Town Engineer, and other matters deemed appropriate by the Supervisor.

Committee Members: Chair-Robert Ellis, Jerald Hole, Peter Moore, and Al Yager

### **Building & Grounds Committee**

Responsible for matters involving physical building, services and systems, codes, security systems, and other matters deemed appropriate by the Supervisor.

Committee Members: Chair-Joseph Saraceni, Karen Rice, Tim Wolsey, Al Yager and Tony Burkinshaw

### **Workplace Safety Committee**

Responsible for matters involving the safety of town employees, the workplace environment, and other matters deemed appropriate by the Supervisor.

Committee Members: Chair-David Rahrle, Jerald Hole, Robert Geraci, Tony Burkinshaw, Bruce Cook, Karen Rice and Roman Diamond

### **Fire & Public Safety Committee**

Matters dealing with fire control, security, public safety, and dog control.

Committee Members: Chair-Joseph Saraceni, Tim Wolsey, Catherine Thompson and Dina Falcone.

### **Parks and Recreation Committee**

Responsible for overseeing operation of town parks, recreation facilities, and future expansion of park lands.

Committee Members: Chair-Tony Burkinshaw, Joseph Saraceni, and Robert Geraci

### **Employee Relations Committee**

Committee Members: Chair-Joseph Saraceni, David Rahrle, Robert Geraci, and Anthony Rivizzigno, Esq.

### **Cemetery Committee**

Committee Members: Chair-Robert Ellis, Dina Falcone, Karen Rice, and Roman Diamond

### **Economic Development Committee**

Committee Members: Chair-Joseph Saraceni, Steve Darcangelo, David Mackowitz, Al Yager, John Corey, William Lester, Quinn Hubbard, and Anthony Rivizzigno, Esq.

**OTHER APPOINTMENTS FOR ONE YEAR TERM EXPIRING DECEMBER 31, 2019**

**A. BY SUPERVISOR, Joseph Saraceni**

Robert Geraci, Deputy Supervisor  
Nancy Mott, Secretary to Supervisor  
Bonnie Kisselstein, Historian  
David J. Rahrle, Budget Officer  
Robert Geraci, Representative to Canton Woods Board of Directors

**B. BY TOWN CLERK, Dina Falcone**

Janet Falconer, Deputy Town Clerk, full time, full benefits

**C. BY HIGHWAY SUPERINTENDENT, Jerald Hole**

Full time, Full Benefits

Jonathan Butler, MEO  
Bruce R. Cook, MEO  
John Gilbert, MEO  
Albert Markham, MEO  
David Power, MEO  
Steven J. Power, MEO  
John A. Lathrop, MEO  
Dan Parrish, MEO  
Richard W. Schader, MEO

Part time/Supplemental

Charles E. Claver, Laborer  
Jason Hahn, Laborer  
James Lee, Laborer  
Tony Albanese, Laborer  
Edward Calkins, Laborer  
George Timmons, Laborer  
Douglas Weller, Laborer  
Paul Flaherty, Laborer  
Joseph Briere, Laborer  
Jamie Kratz, Laborer  
Carl Mariani, Laborer  
Charles Luke, Laborer  
John Kenniski, Laborer  
David Pendergast, Laborer

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## TOWN BOARD APPOINTMENTS

1. Parks and Recreation Department: One-year Appointment  
(Term expires on 12/31/2019)
  - A. Seasonal f/t: Mary Lathrop, Laborer
  - Seasonal f/t: James Lee, Laborer
2. Full time, with full benefits, One-year Appointment, except as otherwise noted  
(Term expires on 12/31/2019)  
Karen A. Rice: Clerk to Planning Board  
Clerk to Zoning Board of Appeals  
Clerk I to Codes Enforcement Officer

(The above three positions constitute one full time position with full benefits for Karen Rice.)

Nancy Mott, Account Clerk  
Anthony Burkinshaw, Parks and Recreation Supervisor  
Petrina Meyers, Senior Recreation Leader  
Gregory Payne, Data Collector, Assessor's Office  
Katherine Kisselstein, Assessment Clerk  
Timothy Wolsey, Code Enforcement Officer  
Allen Yager, Town Engineer (2 year term expires on 12/31/2019)

3. Other Annual Appointments  
Dina Falcone, Records Management Officer and FOIL (Records Access Officer)
4. Part time, maximum 20 hours per week  
Brandy Litterbrant, Maintenance
5. Part time, maximum 25 hours per week  
David Rahrle, Comptroller (2 year term expires on 12/31/2019)  
Cindy Rahrle, Secretary to Highway Superintendent  
Patricia Maguire, Clerk to Town Justice  
Jillian Herrera, Clerk to Town Justice (ending January 10, 2019)  
Julie Cooper, Clerk to Town Justice  
Edward Barlow, Bingo Inspector  
Melissa MacConaghy, Assessment Clerk  
Christopher Wall, Security  
John Clochessy, Security  
Amy Bollinger, Security
6. Part Time as needed  
Ronald E. Patchett, Clerk for Special Projects only in Zoning  
Mark Williamson, Sexton, Cemeteries  
Aimee Nash-Reinagel  
William Logan, Deputy Code Enforcement
7. Planning Board Member, 7 year term  
John Corey, Planning Board Chair (term expires on 12/31/2025)
8. Zoning Board of Appeals Member, 5 year term:  
T/B/A – Vacancy (Term expires on 12/31/2021)  
Frank Costanzo (Term expires on 12/31/2023)
9. Board of Assessment Review, 5 year term  
*Vacancy here to be filled by Cindy Halstead pending training; term expires 12/31/2022)*
10. Chairpersons of Boards/Commissions
  - a. Zoning Board of Appeals: Richard Jarvis
  - b. Parks & Recreation Commission: Tony Burkinshaw
  - c. Planning Board: John Corey

11. Appointments to positions with NO additional compensation:

Town Operated Cemetery Administrator:	Dina Falcone
Handicapped Parking Permits Administrator:	Dina Falcone
Records Access Officer (FOIL)/Records Manager Officer	Dina Falcone
FOIL Appeals Officer:	Joseph Saraceni

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**SALARIES AND HOURLY RATES FOR 2019**

<b>A. <u>HOURLY RATES:</u></b>	<b><u>PER HOUR</u></b>	<b>+</b>	<b><u>STIPEND</u></b>
Patricia Maguire, Clerk to Town Justice	\$17.09		
Julie Cooper, Court Clerk	\$16.75		
Ronald Patchett, Codes/Zoning Clerk	\$16.04		
Mary Lathrop, Laborer/Park	\$14.52		
James Lee, Laborer/Park	\$14.52		
Mark Williamson, Sexton	\$14.92		
David Power, MEO	\$23.64		\$ 500.00
Albert J. Markham, MEO	\$23.64		\$1,400.00
Bruce R. Cook, MEO	\$23.64		\$1,400.00
Steven J. Power, MEO	\$23.64		\$1,400.00
Richard W. Schader, MEO	\$23.64		\$1,400.00
John Gilbert, MEO	\$23.64		\$ 500.00
Charles E. Claver, Laborer	\$16.77		
Jonathan Butler, MEO	\$23.64		\$ 500.00
John Lathrop, MEO	\$23.64		\$ 500.00
Paul Flaherty, Laborer	\$16.77		
Tony Albanese, Laborer	\$16.77		
Danny D. Parrish, MEO	\$23.64		\$ 300.00
Jason Hahn, Laborer	\$16.77		
Harvey R. Weller, Laborer	\$16.77		
James Lee, Laborer	\$16.77		
Edward Calkins, Laborer	\$16.77		
George Timmons, Laborer	\$16.77		
Joseph Briere, Laborer	\$16.77		
Carl Mariani, Laborer	\$15.77		
Charles Luke, Laborer	\$15.77		
John Kerniski, Laborer	\$15.77		
Jamie Kratz, Laborer	\$16.77		
David Pendergast, Laborer	\$16.77		
Cindy Rahrle, Secretary to HW Dept.	\$17.09		
Brandy Litterbrant, Janitor	\$13.85		
William Logan, Code Enforcement	\$15.00		
Deputy Sheriff Christopher Wall	\$40.00		
Deputy Sheriff John Clochessy	\$40.00		
Deputy Sheriff Amy Bollinger	\$40.00		
Melissa MacConaghy, Assessment Clerk	\$17.09		
Aimee Nash-Reinagel, Parks and Recreation Aide	\$13.00		

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<b>B.</b>	<b><u>PER MEETING (OR EVENT) RATES:</u></b>	<b><u>PER MEETING</u></b>	
	Edward Barlow, Bingo Inspector	\$30.00 per inspection	
	Planning Board Members	\$70.00 per meeting	
	Zoning Board of Review Members	\$50.00 per meeting	
	Assessment Board of Review Members	\$400.00 per year	
	Karen Rice, Clerk to ZBA, Planning, Ad Hoc	\$100.00 per meeting	
	Catherine Thompson, Clerk to Public Safety Comm.	\$50.00 per meeting	
<b>C.</b>	<b><u>SALARIES:</u></b>	<b><u>PER YEAR</u></b>	<b><u>STIPEND</u></b>
	Allen Yager, Town Engineer (40 hrs. p/wk.)	\$98,856.00	\$300.00
	Bonnie Kisselstein, Historian	\$1,000.00	
	Chairman of Planning Board	\$4,600.00	
	Chairman of the Zoning Board	\$2,000.00	
	Joseph Saraceni, Supervisor	\$52,955.00	
	Robert Geraci, Councilor	\$10,005.00	
	Peter Moore, Councilor	\$10,005.00	
	Robert Ellis, Councilor	\$10,005.00	
	Roman Diamond, Councilor	\$10,005.00	
	David Rahrle, Comptroller	\$40,000.00	
	Charles J. Mantione, Jr. Justice	\$27,100.00	
	Michael M. Bryant, Justice	\$27,100.00	
	Dina Falcone, Town Clerk	\$48,232.00	
	Janet Falconer, Deputy Town Clerk	\$38,765.00	
	Jerald Hole, Highway Superintendent	\$55,000.00	
	Karen A. Rice, Clerk to Planning Board	\$15,865.00	\$1,400.00
	Clerk to Zoning Board of Appeals	\$3,967.00	
	Clerk I, Codes Enforcement	\$19,830.00	
	Anthony Burkinshaw, Recreation Supervisor	\$49,429.00	\$500.00
	Petrina Meyers, Senior Recreation Leader	\$30,000.00	
	Gregory Payne, Data Collector	\$38,765.00	
	Nancy Mott, Receiver of Taxes and Secretary to Supervisor, Account Clerk	\$39,215.00	
	Timothy Wolsey, Code Enforcement Officer	\$53,758.00	
	Katherine Kisselstein, Assessment Clerk	\$38,765.00	
	Chair, Board of Assessment Review	\$500.00	
<b>D.</b>	<b><u>PARKS AND RECREATION DEPARTMENT RATES:</u></b>		
	Park Attendant	\$11.10	

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**BANKING, OFFICIAL BANKS**

The following banks are designated as the OFFICIAL BANKS for said department heads:

1. Nancy Mott, Receiver of Taxes: NBT Bank, Baldwinsville branch, and NY Class.
2. Dina Falcone, Town Clerk: NBT Bank, Baldwinsville branch.
3. Anthony Burkinshaw, Recreation Supervisor: NBT Bank, Baldwinsville branch,  
NBT Bank (Concert Series Partnership)
4. Joseph Saraceni, Supervisor/David Rahrle, Comptroller, M&T Bank, Baldwinsville branch, NBT Bank, Baldwinsville branch, Solvay Bank, and NY Class.

The Comptroller is authorized to deposit the moneys of the various accounts with the bank that is paying the best rate of interest at the time of deposit.

5. Michael M. Bryant, Justice and Charles J. Mantione Jr., Justice, NBT Bank, Baldwinsville branch.

**SIGNATORS**

Joseph Saraceni, Supervisor, and Robert Geraci, Deputy Supervisor, shall be designated as authorized signers on the Town’s checking and savings account.

Dina Falcone, Town Clerk, be designated as an authorized signer on the Town Clerk’s checking account.

Nancy Mott, Receiver of Taxes, be designated as an authorized signer on the Receiver of Taxes checking and savings account.

**GENERAL CHARGES: FEES**

When the Town Engineer works on a Special Districts or plan reviews chargeable to developer escrow accounts the rate for such work shall be set at \$150.00 per hour for developer work, and \$125.00 per hour for constituent work.

Road Millings are to be sold at \$2.00 per ton, or wholesale market value, whichever is higher, cash and carry, and require that there be a certificate of insurance for liability indemnifying the Town of Lysander in the amount of one million dollars.

**CEMETERY FEES**

Burial in Town cemetery:	\$625.00
(Off season (11/15-4/1)	\$825.00
Weekends	\$825.00
Burial of ashes in Town cemetery:	\$200.00
Cornerstones for cemetery lot:	\$70.00
Veteran's marker for grave:	\$60.00
Vaultage fee:	\$35.00
Monument foundation:	(75 cents per square inch)

**PETTY CASH FUNDS**

PETTY CASH FUNDS established for the following persons be approved and that the totals remaining in the funds from 2019 become the petty cash funds for 2019 as follows:

Nancy Mott, Receiver of Taxes	\$400.00
Dina Falcone, Town Clerk	\$100.00
Jillian Herrera, Clerk to Justice	\$100.00
Patricia Maguire, Clerk to Justice	\$100.00
Julie Cooper, Clerk to Justice	\$100.00
Anthony Burkinshaw, Recreation Supervisor	\$400.00

**TOWN ATTORNEY**

**Anthony P. Rivizzigno, Esq. of Barclay Damon Law Firm**, be appointed as LEGAL COUNSEL for the year 2019.

Fees for legal services are \$5,666.66 per month.

**PROCUREMENT POLICY**

WHEREAS, Section 104-b of the General Municipal Law requires that the governing body of every municipality adopt a procurement policy for all goods and services which are not required by law to be publicly bid, and

WHEREAS, comments have been solicited from all officers and department heads in the Town of Lysander who are involved in the procurement process,

NOW, THEREFORE, BE IT

RESOLVED, that the Town of Lysander does hereby adopt the following guidelines which are intended to apply to all goods and services which are not required by law to be competitively bid.

Guideline 1. Each purchase to be made by the Town of Lysander, or any department thereof, must be initially reviewed to determine whether it is a purchase contract or a public works contract, and a good faith effort made to determine whether or not the proposed purchase is subject to competitive bidding pursuant to Section 103 of the General Municipal Law. A determination that a purchase is not subject to competitive bidding shall be documented in writing by the individual or board responsible for making the purchase. Such documentation may include written quotes, written notes relating to verbal quotes solicited, a memo from the purchaser indicating how the decision was arrived at, a copy of the contract indicating the source which makes the item or service exempt, a memo from the purchaser detailing the circumstances which led to an emergency purchase, or other appropriate written documentation.

Guideline 2. All goods and services not subject to competitive bidding will be secured by use of written requests for proposals, written quotations, verbal quotations, or any other method which assures that quality goods will be purchased at the lowest responsible price and that favoritism will be avoided, except purchases or contracts pursuant to Subdivision 6 of this policy.

Guideline 3. The following methods will be used when required by this policy:

(A) Purchase contracts:

<u>Estimated Amount of Purchase Contract</u>	<u>Method</u>
\$1,000 - \$ 2,999	Two (2) verbal quotations or written / FAX quotations
\$3,000 – \$19,999	Three (3) written / FAX quotations or responses to written requests for proposals

(B) Public works contracts:

<u>Estimated Amount of Public Works Contract</u>	<u>Method</u>
\$1,000 - \$ 6,999	Two (2) verbal quotations or written / FAX quotations
\$7,000 - \$34,999	Three (3) written / FAX quotations or responses to written requests for proposals

(C) Professional Services:

The Town Board has the discretion to determine if it is economically reasonable to request quotes or bids. The Town Board should approve any written agreements with each professional service provider that clearly stipulates the contract period, the services to be provided, and the basis for compensation.

(D) A good faith effort shall be made to obtain more than one quotation or proposal. If the purchaser is unable to obtain more than one proposal or quotation, the purchaser will document the attempt made at obtaining proposals or quotations. In no event shall the failure to obtain quotations or proposals be a bar to the procurement.

Guideline 4. Written documentation is required of each action taken in connection with each procurement.

Guideline 5. Written documentation and a written explanation are required whenever a contract is awarded to other than the offeror with the lowest price. This documentation will include an explanation of how the purchase will achieve savings or how the offeror was not responsible. A determination that the offeror is not responsible shall be made by the purchaser and may not be challenged under any circumstances.

Guideline 6. Except when directed by the Town Board, no solicitation of written proposals or quotations shall be required under the following circumstances:

- (a) Emergencies;
- (b) Sole Source situations;
- (c) Goods purchased from agencies for the blind or severely handicapped;
- (d) Goods purchased from correctional facilities;
- (e) Goods purchased from another governmental agency;
- (f) Goods purchased at auction;
- (g) Goods purchased for less than \$500;
- (h) Public works contracts for less than \$500;
- (i) Goods purchased at or below published State or County bid prices

Guideline 7. This policy shall go into effect immediately and will be reviewed annually.

Guideline 8. This policy is intended to be a guideline for Town of Lysander personnel involved in purchase of goods and services, and no unintentional violations of this policy shall be deemed to create a claim or cause of action, or form the basis of any claim or cause of action against the Town of Lysander.

Guideline 9. The persons and titles of Town of Lysander personnel responsible for purchases under this policy are Jerald Hole, Highway Superintendent, (for Highway purchases under this policy) and Joseph Saraceni, Supervisor, (for non-Highway purchases under this policy – purchases may be proposed, proposals made and responses or quotations obtained by or under the supervision of Town Department Heads, but all such purchases shall be approved by the Town Supervisor).

**TOWN BOARD MEETING SCHEDULE FOR 2019**

**Meetings 1<sup>st</sup> and 3<sup>rd</sup> Thursday at 7:00 pm  
Work Session prior to Board meetings at 6:00 pm**

<b>January</b>	<b>July</b>
January 3, 2019 (Organizational/Regular)	
January 17, 2019	July 18, 2019
<b>February</b>	<b>August</b>
February 7, 2019	August 1, 2019
February 21, 2019	August 15, 2019
<b>March</b>	<b>September</b>
March 7, 2019	September 5, 2019
March 21, 2019	September 19, 2019
<b>April</b>	<b>October</b>
April 4, 2019	October 3, 2019
April 18, 2019	October 17, 2019
<b>May</b>	<b>November</b>
May 2, 2019	November 7, 2019
May 16, 2019	November 20, 2019*
<b>June</b>	<b>December</b>
June 6, 2019	December 5, 2019
June 20, 2019	December 19, 2019

*\*This date is a Wednesday, as the budget must be adopted by or on this date.*

**HOLIDAY SCHEDULE FOR 2019**

<b>January</b>	<b>1</b> (Tuesday)	New Year's Day
	<b>21</b> (Monday)	Martin Luther King Day
<b>February</b>	<b>18</b> (Monday)	Presidents' Day
<b>May</b>	<b>27</b> (Monday)	Memorial Day
<b>July</b>	<b>4</b> (Thursday)	Independence Day
<b>September</b>	<b>2</b> (Monday)	Labor Day
<b>October</b>	<b>14</b> (Monday)	Columbus Day
<b>November</b>	<b>11</b> (Monday)	Veterans Day
	<b>28</b> (Thursday)	Thanksgiving Day
	<b>29</b> (Friday)	Day after Thanksgiving
<b>December</b>	<b>24</b> (Tuesday)	Christmas Eve*
	<b>25</b> (Wednesday)	Christmas Day
	<b>31</b> (Tuesday)	New Year's Eve*

(\*half day holiday/half day floater)

**OFFICIAL NEWSPAPER**

THE POST STANDARD and the BALDWINVILLE MESSENGER are to be designated as the primary OFFICIAL NEWSPAPERS of the Town of Lysander.

**OFFICIAL UNDERTAKING**

An official blanket undertaking be procured instead of individual undertakings covering the Town Supervisor, Deputy Supervisor, Town Clerk, Receiver of Taxes, Town Justices, Town Superintendent of Highways, Comptroller/Budget Officer, Town Zoning and Code Enforcement Officer, Parks and Recreation Supervisor, and that such undertaking contain provisions indemnifying against losses through the failure of the officers, clerk and employees covered thereunder to faithfully perform their duties or to account properly for all monies or property received by virtue of their positions or employment; and through fraudulent or dishonest acts committed by the officers, clerks and employees and covered there under.

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**TOWN FEES FOR SERVICES SCHEDULE FOR 2019**

**BUILDING PERMITS:**

1. Permit for solid fuel, gas burning device, generators, solar arrays: \$100.00
2. Permit for fireworks displays: \$300.00
3. Property Records Search: \$ 50.00
4. Swimming Pools, in ground/above ground: Same as type of construction
5. Permit fee for all other work including new construction, additions, alterations, repairs, and demolition:
  - A. Zero to \$1,000.00:\* \$30.00
  - B. \$1,000.00 and over:\* \$30.00 for the first thousand AND \$ 5.00 for each additional thousand or any portion thereof

\* THE FOLLOWING CHART IS TO BE USED BY CONTRACTORS TO ESTIMATE THE COST OF A PROJECT:

Commercial	\$80/sq.ft.
New Construction (excluding garages)	\$60/sq.ft.
Additions (to houses)	\$50/sq.ft.
Garages--attached	\$25/sq.ft.
Garages--detached	\$17/sq.ft.
Pole Barns	\$15/sq.ft.
Porches	\$12/sq.ft.
Decks	\$12/sq.ft.
Sheds	\$12/sq.ft.

Certificates of Occupancy:

Second Inspection, re-inspection (each additional) \$75.00

Fee to rescind stop work order:

<u>First Offense</u>	<u>Second Offense</u>
Residential \$ 75.00	\$150.00
Commercial \$150.00	\$300.00

Fire Inspections Residential Multi-Occupancy, Each Building:

Common Areas, Utility Rooms, Storage Room \$35.00  
(Each additional dwelling unit / Common area inspected or re-inspection \$35.00)

Fire Inspection Commercial

Includes one re-inspection for violation

\$50.00 Up to 1500 sq. ft.	\$100.00 3001-7500 sq. ft.
\$75.00 1501-3000 sq. ft.	\$150.00 7501 sq. ft. and over



**SPRAY PAD**

- Entry Fee: \$0

Groups will have to get a **FREE** group pass through the Parks & Recreation Dept. (*Monday - Friday from (9:00 am to 4:30 pm)*)\* this will help track numbers and groups using the pad and not to overcrowd the spray pad on a given day.

No Group passes will be given out for weekends.

**TOWN OF LYSANDER BUILDING USE:**

Parks and Recreation Staff will open and close the Building as needed (Programs, Special Events, Meetings, etc. as per the Building Use Policy of the Town of Lysander).

- Not for Profit Organizations: (\$25.00 per hour and \$15.00 for each additional hour)
- \$50 deposit required for organizations outside of Baldwinsville

**IN LIEU OF LAND FOR PUBLIC USE:**

Minor Subdivision	Up to 4 lots:	\$250/lot
Major Subdivision	5 lots:	\$500/lot
Apartments	Flat fee:	\$500/unit

