

Town of Lysander Job Description

Position: Seasonal Part-Time Park Attendant

Immediate Supervisor: Parks & Recreation Supervisor

SUMMARY

The Part-Time Seasonal Park Attendant is under the direct supervision of the Parks & Recreation Supervisor and Park Crew Leader. The Park Attendant is responsible for staffing the park and ensuring the safety of the park patrons on evenings, weekends & holidays while the park is open.

Job duties include:

- ❑ Enforce Park Rules at all times
- ❑ Monitor and direct traffic as needed (games, special events, etc.)
- ❑ Perform a daily inspection as per checklist
(Pavilions, Playground, Spray Park, Community Room & Restrooms)
- ❑ Remove trash from barrels and put in dumpster
- ❑ Pick up around the grounds daily
- ❑ Perform nightly custodial work within park buildings and facilities
- ❑ Oversee scheduled and unscheduled use of facilities including: the picnic pavilions, tennis/pickleball courts, spray park, softball, soccer & football field
- ❑ Handle daily maintenance including raking, sweeping, weeding, etc.
- ❑ Answer the phone, take messages and give directions, if needed
- ❑ Assist patrons as needed
- ❑ Handle equipment sign-out
- ❑ Secure premises when closing in the evening
- ❑ Other jobs as assigned

Rate of pay is \$11.80

Non-Union Position

Employment Applications are available at the Town of Lysander Town Hall

Monday – Friday from 9 am to 4:30 pm

Call for more info at 315-635-5999