

RULES AND REGULATIONS FOR LYSANDER TOWN PARK

TOWN OF LYSANDER PARK
8439 Smokey Hollow Road
Baldwinsville, NY 13027

PARK HOURS: Daily 9:00 AM to Dusk
April to October 31st

PARKS AND RECREATION OFFICE
8200 Loop Road
Baldwinsville, NY 13027

OFFICE HOURS: M – F 9:00 AM TO 4:30 PM
We observe government holiday schedules in the office, not in the park. Call the office at 315-635-5999 if you are not sure.

1. Any group or person reserving a facility at the park will be expected to abide by the rules & regulations as well as to leave the area clean and in good condition. Any abuse of the Park will result in a fee to cover the cost of the repair to return the park to its previous condition including labor.
2. All organizations using the park for programs **MUST** provide an on site adult supervisor who **MUST** remain on site until **All YOUTH** have been picked up by a parent or guardian. It is not up to park personnel to supervise these groups after a program has finished.
3. The park is for all to use, keep it **CLEAN**, use the trash cans.
4. Patrons **MUST** notify park staff of any personal injuries that occur while attending the Park. Please report any accidental damage to any buildings or grounds.
5. Group picnics are allowed but we recommend reserving a pavilion to ensure availability.
6. **POSSESSION AND CONSUMPTION OF ALL INTOXICANTS IS PROHIBITED.**
7. **CONSUMPTION OF ANY TOBACCO PRODUCTS IS PROHIBITED.**
8. **NO FOOD OR DRINK** (especially glass bottles) are allowed on any paved courts – tennis, basketball, etc., or in the Children’s picnic area (unless at a picnic table).
9. Foul Language **WILL NOT BE TOLERATED.**
10. The park **IS NOT** responsible for lost or stolen property.
11. **DOGS ONLY ARE ALLOWED ON A 6’ MAXIMUM LEASH.**
12. Only highway licensed vehicles are allowed in the park. Vehicles **MUST** enter and leave the park via the main gate **ONLY**. Use the parking lots, parking on the grass **IS NOT ALLOWED** unless the park personnel instruct you to do so. **NO** vehicles are allowed on the walkways or the jogging path.
13. **The following activities are not allowed to take place in the park: Solicitation, the use of firearms or explosive devices, Golf and In-Line Skating, the use of rockets, remote control planes or any other airborne devices and open fires.**
14. There is a Park Attendant on duty M – F, 4 pm – dusk and from 9 am – dusk on weekends. The Park Maintenance staff is available on weekdays only, unless there is an emergent situation. They are responsible for the Health and Safety of our patrons and are authorized to stop any activity which they deem to be unsafe. Please respect the Park staff. It is their job to enforce the rules, they don’t make them up. If you have any concerns with any rules, you should call the Recreation office at 635-5999. If you see something that is unsafe please let the park staff know so that they can deal with the issue.

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***Please note that the restrooms close 15 minutes prior to the park closing for cleaning purposes!**

LYSANDER PARK FACILITY RULES & REGULATIONS

1. ¾ Mile Jogging / Walking Path
2. Softball Fields - (1) *
3. Basketball Court - (1)
4. Tennis Courts – (2)
5. Pickleball Courts – (4).
6. Tennis Practice Wall
7. Playing Fields - Multiple with various sized areas.
8. Children’s Playground and sandbox.
9. Water Spray Mister
10. Spray Park (24) Spray Units – Groups Larger than 10 / Spray Park Permit (Required)
11. Rotary Pavilion with picnic tables & grills *
12. Small Pavilion with picnic tables & grills *
13. Community Room * **(Not open unless reserved and not available during Summer Playground Program)**
14. Picnic Area with Grills & Tables.
15. Official Size Soccer Field (Spence Field) *
16. Official Size Football Field (Pop Warner) *
17. Sand Volleyball Court *
18. Life-Size Checkers Board

***These facilities are open to the public for personal use. Due to the increase in requests for group use, the facilities may be reserved for specific dates and times.**

RESERVATION PROCEDURES FOR THE PAVILIONS AND COMMUNITY ROOM

All groups or people wanting to use the facilities for programs MUST sign up with the Recreation office. Facilities are for public use except when reserved with the Recreation Office. Scheduling information is available online or by calling 635-5999.

1. Fill out and return a reservation form to the Lysander Parks & Recreation Office.
2. Groups will be notified as soon as possible of approval or rejection. Upon approval, the pavilion fee must be paid along with the security deposit.
3. You will receive a copy of the Park Rules when you make your reservation.

Clean up must be completed at least 30 minutes before closing time at which point the group must exit the park. Groups are required to put trash in receptacles & clean off tables, as well as the grounds surrounding the area reserved. A broom, dust pan and extra trash bags are available at the Security Office. Be sure to ask the attendant to empty the cans if they get filled up during the day.

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4. The park attendant will inspect your area to determine that it has been properly cleaned and will inform the office staff that you are to have your deposit returned to you.
5. Your deposit will be returned to you either by check the week after your reservation.

COMMUNITY ROOM RULES

1. All groups must check in with the park staff upon arrival to have the room unlocked.
2. There is no alcohol, smoking or candles allowed in the building.
3. The use of tape, nails and tacks on the walls is prohibited.
4. No glass bottles are allowed in the park that includes the Community Room.
5. The Group understands that they are entitled to exclusive use of the Community Room ONLY and not the other park facilities – which are still open to the public on a first come, first served basis.
6. The Group using the facility is expected to follow the Rules of the Park (see attached).
7. The Group cleaning and closing requirements:
 - Counter and sink must be wiped down.
 - Chairs must be folded and placed on top of tables.
 - Floors must be swept and trash must be put in receptacles.
 - Windows must be closed and locked.
 - All food should be removed. Please do not feed the wildlife.
 - You must have a park attendant inspect your area prior to leaving to ensure the return of your security deposit – users will sign off on a check list.

***Please remember that groups must be cleaned up and ready to leave 30 minutes prior to closing. Check with the park attendant upon arrival if you are unsure of the closing time. Closing time is at dusk, which changes daily.**

JOGGING / WALKING PATH

1. Walkers have the right of way on the path.
2. Runners passing should first announce intention, and then pass on the left.

ROLLER SKATES / ROLLER BLADES / SKATEBOARDS

1. Are permitted in the park ONLY if the user is wearing protective gear (helmets, knee pads & elbow pads).
2. **NO Skating** is allowed on the tennis courts or basketball court.
3. **In-line skates are not allowed IN THE PARK.**

BASKETBALL COURT

1. Bicycles, skateboards & rollerblades are not allowed on the court.
2. No food or drinks are allowed on the court, plastic water bottles are allowed.
3. Sneakers or rubber-soled shoes are to be worn while on the courts – no hard soled shoes.
4. Be fair, share the court.
5. **NO hanging on the Basketball Rims – violators will be asked to leave.**

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SOFTBALL/SOCCER FIELDS

1. May be used on a first come, first served basis unless reserved by a group. In order to reserve a field you **MUST** fill out a form with the Parks office. Reservations are posted on the bulletin board. **Reservation Fee: \$15.00 per hour.**
2. If the fields are wet **DO NOT USE THEM.**
3. Moving the bases to avoid water **IS NOT ALLOWED.**

TENNIS/PICKLEBALL COURTS

1. **ALL** players on the Tennis/Pickleball Courts **MUST SIGN IN** when using the courts. Courts are open on a first come, first served basis with unlimited play, as long as no one is waiting to play. If people are waiting, please limit your play to one hour. Your hour begins when you take possession of the court, not when people begin to wait for the court. **Reservation Fee: \$15.00 per hour.**
2. **NO SKATEBOARDS, ROLLER SKATES, ROLLER BLADES, BIG WHEELS, BIKES OR ANY OTHER SIMILAR TYPE ITEM WILL BE ALLOWED INSIDE THE TENNIS COURT ENCLOSURES.**
3. Hard sole shoes **ARE NOT ALLOWED** inside the fence.
4. **CLIMBING** the fence is **PROHIBITED**. You may be asked to leave if you are seen climbing the fences.
5. **ALL** food, drink and cigarettes should be kept **OFF** the courts. (Non-glass water bottles are allowed.)
6. Please check the bulletin board for scheduled programs & lessons

PARK EQUIPMENT SIGN OUT - The park has tennis rackets & balls, pickleball paddles & balls, life-size checkers, footballs, volleyballs, soccer balls, basketballs and sandbox toys which can be signed out **for use on Park property ONLY**. The following guidelines apply:

1. Availability is daily except during Pop Warner Football games.
2. You must be at least 10 years old. (16 years old for metal horseshoes)
3. You must provide all required information on the sign out sheet.
4. Any equipment borrowed from the Park must be returned to the office and your name checked off the list. **DO NOT GIVE YOUR BORROWED EQUIPMENT TO SOMEONE ELSE TO USE OR LEAVE OUTSIDE THE SECURITY OFFICE. YOU'RE STILL THE LAST PERSON KNOWN TO HAVE IT, YOU'RE RESPONSIBLE FOR IT!**
5. Any abuse of equipment will be the responsibility of the borrower – which could result in a monetary or in kind replacement.

The Park is often undergoing repairs or construction at various times throughout the year. Please respect and observe any signage that an area is temporarily closed or off limits.

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Spray Park Rules -

1. All spray park equipment is play at your own risk.
2. All children must have adult supervision at all times.
3. Swimsuits and/or appropriate attire must be worn at all times.
4. Water shoes are encouraged.
5. Any child wearing a diaper must wear a swim/containment diaper.
6. We ask that you vacate the premises when there are any signs of thunder, lightning or severe weather.
7. Be considerate of others. All participants must conduct themselves in a courteous, safe and family oriented manner.
8. No pets allowed in the spray park area.
9. Climbing, hanging, swinging and pulling on spray equipment is prohibited.
10. No running and/or horseplay.
11. The following are not permitted in the spray park area:
 - Glass containers, food and drink.
 - Skateboards, scooters, roller blades, bikes and other riding toys.
 - Athletic equipment, water toys, water balloons or other foreign objects.
12. Violators may be asked to leave the spray park area.

GROUPS (Daycares, Camps, Nursery Schools, Birthday Parties, etc.)

1. A group representative must contact the Parks & Recreation Office prior to the visit.
2. A permit is required for groups larger than 10 children.
3. Groups must have a ratio of 1 adult to every 5 children.

Memorial Day – Labor Day

Hours 10:00 am to 7:00 pm

PLEASE BE SAFE, HAVE FUN AND ENJOY YOUR VISIT!

In the event of an emergency, CALL 911

Town of Lysander Parks & Recreation Office (315) 635-5999